

**Chair:** Francois Soulard,

## Meeting Minutes

### 1. Call to order and introduction:

- Call to order and circulation of the Task Force roster (no more member addition for the moment, requests can be reconsidered if RODE extends the mandate).
  - Called to order at 10:19 AM
  - Roster circulated along with a flash drive that has the latest version of the SDTF report attached for all to copy..

### 2. Roster Check:

- 16 members and 12 guests

### 3. Previous Meeting Minutes

- Minutes were displayed. Francois commented on the schedule.
- Moved by Chris Ambrose and Larry Putman seconded. Minutes were accepted.

### 4. Meeting Highlights

- Actions since last meeting:
  - Action items had been assigned and people submitted their.
- Final Report overview

#### Section 8 – Conclusions and Recommendations

- Question raised on what *“Solid dielectric insulation cannot replace directly other material without considering their characteristics like is not recommended to test the Solid dielectric insulation without considering the same”* means.
  - Francois stated the solid dielectric material has different characteristics than others and you have to consider all characteristics when testing.
  - The group recommended the following to replace the original wording:  
  

*“Before using solid dielectric materials as a replacement for other dielectric systems, the differences in the characteristics between the two materials must be considered as well as the impact on the system.”*
- Question raised on *“Long terms life of the product can be affected in the same way.”*
  - Make it read *“Long term performance of the product can be affected in the same way”*.
- Group agreed to make the changes as stated for conclusions and recommendations.

- Recommendations that shall be presented to the RODE committee (preliminary):

- Motion: Larry Putman moved seconded by Bob Behl that;

*“The Solid Dielectric Task Force recommends that the RODE subcommittee requests IEEE editorial assistance to modify the report format and then publish it in IEEEExplore digital library.”*

- We are 20 members, 3 corresponding members, 1 deceased, 10 members present.
  - 67% when looking at corresponding members removed.
  - 9 members present and 9 members voted yes.
  - No negative and no abstentions
- Motion pass.
- Presentation to RODE:
  - a resume of the document as a Power point presentation (including recommendations from the SDTF meeting)
    - Francois will focus on the conclusion and recommendations as we discussed at this meeting.
- Recommendation on future actions
  - Does not appear to be needed at this point. We will determine this after RODE committed meets. Francois will keep this group updated via email on the RODE outcome.
  - Group will not be disbanded until it is published in IEEEExplore.
  - We will not necessarily need a meeting next spring at Disney World. Francois will communicate if we need one.

**5. Next meeting:**

- If needed by RODE

**6. Meeting adjourned at 11.09AM**

## Member Attendance

Chair	Francois	Soulard	Hydro-Quebec	QC	Canada	X
Vice-Chair	Chris	Ambrose	Federal Pacific	TN	USA	X
Secretary	Frank	DeCesaro	Cooper Power Systems	WI	USA	X
Member	Jerry	Baskin	Federal Pacific	TN	USA	X
Member	Craig	Befus	Xcel Energy	CO	USA	
Member	Antone	Bonner	Eaton	WI	USA	
Member	Steven	Chen	Eaton Corporation	PA	USA	X
Member	Jeffrey	Gieger	Thomas & Betts	PA	USA	X
Member	Marcel	Fortin		QC	Canada	
Member	Christian	Heinrich	Siemens AG	Other	Germany	X
Member	Edward	Jankowich	Representing ABB/T&B	FL	USA	X
Member	Michael	LaBianco	G&W Electric Company	IL	USA	
Member	Frank	Muench	Cooper Power Systems	WI	USA	
Member	Donald	Parker	Alabama Power Company	AL	USA	
Member	Larry	Putman	Powell Electrical Systems Inc.	TX	USA	X
Member	Timothy	Royster	Dominion Virginia Power	VA	USA	X
Member	Gerard	Schoonenberg	Eaton	Other	Netherlands	
Member	<i>Tim</i>	<i>Taylor</i>	<i>Thomas &amp; Betts</i>	<i>NJ</i>	<i>USA</i>	<i>In Memoriam</i>
Member	Nenad	Uzelac	G&W Electric	IL	USA	
Member	William	Walter	We-Energies	WI	USA	X
Member	Alan	Yerges	Cooper Power Systems	WI	USA	
Contributor*	Edgar	Dullni	ABB	Other	Germany	X
Contributor*	Paul	Found	BC Hydro	BC	Canada	X
Contributor*	Kenneth	Lee	Thomas & Betts Corporation	AZ	USA	X
Contributor*	Wangpei	Li	Eaton	NY	USA	X
Contributor*	Andy	Seccombe	Schneider Electric Ass.	Other	Australia	X
Guest	John Paul	Adigwu	Southern California Edison	CA	USA	X
Guest	Harm	Barrinh	KEMA	Other	Netherlands	X
Guest	Robert	Behl	ABB	FL	USA	X
Guest	David	Dart	Nojapower	Other	Australia	X
Guest	Jonathan	Deverick	Dominion Power	VA	USA	X
Guest	Peter	Glaesman	Reuel, Inc.	NC	USA	X
Guest	Reid	Herzog	OG&E	OK	USA	X
Guest	Chris	Lettow	S&C Electric Company	IL	USA	X
Guest	Donald	Martin	G&W Electric Co.	IL	USA	X
Guest	Robert	Smith	Eaton Corporation	NY	USA	X
Guest	James	Swank	Cooper Power Systems	WI	USA	X
Guest	Andrew	Swisher	Southern California Edison	CA	USA	X

Contributor\*: Persons who contributed in the document and requested to be member. Membership will be revised if the recommendation is accepted by RODE and they extends the mandate of the Solid Dielectric Task Force.

Submitted by:

Francois Soulard  
 RODE Solid Dielectric Task Force Chair  
 9/25/2013