

Solid Dielectric Task Force

October 1st, 2012, San Diego, CA



Chair: Francois Soulard

Vise Chair: Chris Ambrose

Secretary: Frank DeCesaro

Meeting Minutes

1. Call to order and introduction:

The meeting was called to order at by Chair Francois Soulard. Co-Chair is Chris Ambrose. Secretary is Frank DeCesaro. The roster was distributed and all attendees introduced.

2. Roster Check:

There were 13 members and 23 guests present for the meeting. The list of members and guests is on the AMS system.

3. Previous Meeting Minutes

- Francois Soulard presented the previous meetings minutes and reviewed the recommendation from that meeting. He asked for feedback.
- The recommendation matches the goals and the assigned tasks. The RODES subcommittee has supported that recommendation.
- Motion by Frank Muench: To accept the proposal listed in the past meeting minutes and move on with the actions to accomplish that. Seconded by Nenad Uzelac. Vote by hands of members was all yes, no nays and no objections.

4. Project Status and Timeline:

Since last meeting (Spring 2012; St Pete Beach) additional information were added.

The document have been adjusted to more reflect the scope and simplify the consultation;

- Introduction
- Scope and definition
- Material
- Environmental conditions
- Testing solid dielectric materials and components
- Standards referring to Solid dielectric insulation
- References
- Conclusions and recommendations
- Annexes

The annexes regroup information that was identified important by members and can help the reader on the subject of solid dielectric insulation.

The proposal from last meeting was:

The Solid Dielectric Task Force recommends to the RODE Subcommittee taking into consideration the different information collected in the report. This information may then be applied by others standards.

5. Meeting Highlights

- Sections of the report were reviewed.
 - Sections 1 to 4 completed.
 - Sections 9 to 12 will be annexes.
 - Sections 5 to 7 are commented. Francois Soulard will ask RODE to see if they can get a copy of the CIGRE report(s) because he cannot hand out.
 - Section 8 Conclusion and Recommendations. Francois Soulard to submit the proposal to the members by the end of October and ask for response by end of November. No response will be assumed to be acceptance of the recommendations.
- At the next meeting of RODE (Fall 2012), Francois Soulard will give a general overview of the contents of the report and make a recommendation. Francois Soulard will then get information out to the members for the entire document based on what RODES gives time for.
- It was suggested that a spreadsheet table be used for comments on the whole document to make review easier.
- Chris Lettow, Jerry Baskin, Peter Glaesman are guests that would like to comment on the whole document. Francois Soulard accept comments from them.
- Email balloting of the document will occur once all comments and changes are made.

6. Assignments and Target dates:

Francois Soulard: (volunteers are welcome)

- December 2012; get a copy from IEEE of the following CIGRE reports; #255, 481 and 366.
- November 1st,2012; to finalize the translation of sections and transcription of pasted text. **I will need assistance to adjust references in the text.**
- November 1st,2012; to submit to SDTF members the report to comment (excel sheet) ; comments are required for February 1st, 2013
- November 1st,2012; propose to member report conclusion and recommendation test for approval; answers are required for December 1st,2013.
- Tentatively March 1st,2013 to April 1st, 2013; to resolved issues and fixe the report.
- April 1st,2013; transmit to RODE and distribute to members the final report.
- April 29th, 2013 IEEE Spring meeting; end of Solid dielectric task force.

7. Next meeting:

- S2013 - April 28 - May 2, 2013 The San Luis Resort, Galveston, TX

8. Meeting adjourned at 10.44 AM

Membership:

Members	Last Name	First name	Affiliation	Fall 2012
Chair	Soulard	François	Hydro-Quebec	X
Vice-Chair	Ambrose	Chris	Federal Pacific	X
Secretary	DeCesaro	Frank P.	Cooper Power Systems	X

M	Befus	Craig	BC Hydro	X
M	Bonner	Antone	Cooper Power Systems	X
M	Geiger	Jeff	T&B	X
M	Heinrich	Christian	Siemens	X
M	Jankowich	Edward	Jankowich Consulting LLC	X
M	Labianco	Michael	G&W Electric	E
M	Muench	Frank	Cooper Power Systems	X
M	Parker	Don	Alabama Power	A
M	Putman	Larry	Powell Industries	X
M	Royster	Tim	Dominion Virginia Power	E
M	Schoonenberg	Gerard	Eaton	X
M	Taylor	Tim	Thomas & Betts	E
M	Uzelac	Nemad	G&W Electric	X
M	Walter	Bill	We Energies	X

X- present,

E-excused,

A-absent

Attendance

Attended	Last	First	Company
<input checked="" type="checkbox"/>	Adigwu	John Paul	Southern California Edison
<input checked="" type="checkbox"/>	Agliata	Peter	Hubbell Power Systems
<input checked="" type="checkbox"/>	Ambrose	Chris	Federal Pacific (Division of Electro-Mechanical Corp.)
<input checked="" type="checkbox"/>	Baidoo	Enoch	Trayer Engineering Corporation
<input checked="" type="checkbox"/>	Baskin	Jerry	Federal Pacific
<input checked="" type="checkbox"/>	Befus	Craig	BC Hydro
<input checked="" type="checkbox"/>	Behl	Robert	ABB
<input checked="" type="checkbox"/>	Bonner	Antone	Cooper Power Systems
<input checked="" type="checkbox"/>	Chang	Samuel	Pacific Gas & Electric Co
<input checked="" type="checkbox"/>	Chen	Steven	Chenhouse North America
<input checked="" type="checkbox"/>	DeCesaro	Frank	Cooper Power Systems
	Dullni	Edgar	ABB
	Farr	Lawrence	Eaton Electrical
<input checked="" type="checkbox"/>	Feltis	Mark	Schweitzer Engineering Laboratories, Inc
<input checked="" type="checkbox"/>	Fitchett	Douglas	American Electric Power Co
	Gardner	Dan	Thomas & Betts
<input checked="" type="checkbox"/>	Gieger	Jeffrey	Thomas & Betts
<input checked="" type="checkbox"/>	Glaesman	Peter	Reuel, Inc.
<input checked="" type="checkbox"/>	Glennon	William	Schweitzer Engineering Labs
	Haasz	Jodi	IEEE
<input checked="" type="checkbox"/>	Heinrich	Christian	Siemens AG
<input checked="" type="checkbox"/>	Herzog	Reid	OG&E
<input checked="" type="checkbox"/>	Hirz	Harold	Thomas and Betts
	Hu	Jingxuan(Joanne)	RBJ Engineering Corporation
<input checked="" type="checkbox"/>	Jankowich	Edward	Jankowich Consulting LLC
	Jur	Arthur	Eaton Corporation
	LaBianco	Michael	G&W Electric Company
<input checked="" type="checkbox"/>	Lambert	Frank	Georgia Tech / NEETRAC
<input checked="" type="checkbox"/>	Lee	Kenneth	Thomas & Betts Corporation
<input checked="" type="checkbox"/>	Lettow	Chris	S&C Electric Company
<input checked="" type="checkbox"/>	Li	Wangpei	Eaton
<input checked="" type="checkbox"/>	Martin	Donald	G&W Electric Co.
	Meiners	Steven	GE
<input checked="" type="checkbox"/>	Muench	Frank	Cooper Power Systems
<input checked="" type="checkbox"/>	Murphy	Robert	Trayer Engineering Corporation
	Parker	Donald	Alabama Power Company
	Peterson	Alan	Utility Service Corporation
	Puranik	Sachin	Hubbell Power Systems
<input checked="" type="checkbox"/>	Putman	Larry	Powell Electrical Systems Inc.
	Royster	Timothy	Dominion Virginia Power
<input checked="" type="checkbox"/>	Schoonenberg	Gerard	Eaton
	Schuetz	Carl	American Transmission Company (ATC)
<input checked="" type="checkbox"/>	Smith	Robert	Eaton Corporation
<input checked="" type="checkbox"/>	Soulard	Francois	Hydro-Quebec
<input checked="" type="checkbox"/>	Swank	James	Cooper Power Systems
<input checked="" type="checkbox"/>	Swisher	Andrew	Southern California Edison
	Taylor	Tim	Thomas & Betts
<input checked="" type="checkbox"/>	Uzelac	Nenad	G&W Electric
<input checked="" type="checkbox"/>	Walter	William	We-Energies
<input checked="" type="checkbox"/>	Yerges	Alan	Cooper Power Systems