

# Switchgear ADSCOM Meeting Minutes

San Diego, CA USA  
Thursday, 4 October 2012

## **INTRODUCTIONS AND ATTENDANCE ..... Chairman Ted Olsen**

Meeting called to order at 8:02am by Ted Olsen. Introductions provided by all including name and company affiliation. See document F12ADSCOMa1 for meeting attendance.

## **AGENDA APPROVAL ..... Ted Olsen**

Motion made to approve the agenda by Alan Morse. Seconded by Bill Long. Motion passed unanimously.

## **SUPPORTER RECOGNITION ..... Ted Olsen**

Ted recognized the contributions of the supporters. Supporters provide significant financial support for the meeting which greatly.

| <i>THANK YOU to our supporters for this meeting!</i> |                       |                       |
|--|-----------------------|-----------------------|
| ABB  | Alstom Grid Inc.      | Cleaveland/Price Inc. |
| Cooper Power Systems                                 | Eaton Corporation     | G&W Electric Company  |
| General Electric                                     | HICO America          | Mitsubishi Electric   |
| Powell Industries Inc.                               | S&C Electric Company  | Schneider Electric    |
|  | Siemens Industry Inc. |                       |

## **MINUTES FROM SPRING 2012 MEETING ..... Ted Olsen**

- Corrections, comments, approval
  - Motion made to approve by Dave Stone. Motion seconded by Jim Smith. Motion approved unanimously.

## **PES Resource Center – Jeff Nelson**

- PES Resource Center moving forward to get papers. We can provide guidance on what should be free and what should require a fee. Would like to push to create a Technical Report to have that available as one of the options.

## **SUBCOMMITTEE REQUESTS to ADSCOM**

- Education, Recognition & Publications ..... Mietek Glinkowski
  - Working to improve awards process. Worked to determine who/what groups are eligible for different awards and how to nominate before to meet our deadlines.
- High Voltage Fuses ..... John Leach
  - No requests.
- High Voltage Switches ..... Carl Reigart
  - No requests.
  - Information provided on current standards activity.
- High Voltage Circuit Breakers ..... Rod Sauls

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- No requests.
- Low Voltage Switchgear Devices..... Keith Flowers
  - No requests.
- Reclosers and Other Distribution Equipment..... Chris Ambrose
  - Dual logo C37.60 approved and published. MT47 will need to request a PAR.
  - C37.74 will request an extension to finish that document.
- Switchgear Assemblies ..... Jim Smith
  - Motion made by Jim Smith to move C37.20.6 from ADSCOM responsibility to Switchgear Assemblies. Motion seconded Michael Wactor. Motioned passed unanimously.

## **STANDARDS COORDINATOR UPDATE**

- Standards Report / Actions for ADSCOM ..... Michael Wactor
  - No more reaffirmations on documents. There are several PARs that are set to expire at the end of 2012. Action needs to be taken before October 15. Michael Wactor reviewed all those that need action. See document F12ADSCOMa2 for more details.

## **ADSCOM WORKING GROUP REPORTS**

- C37.100 Definitions ..... Michael Wactor
  - No report. No action at this time. Document good until 2018.
- C37.100.1 Common Requirements for HV Power Switchgear ..... Dave Stone
  - IEEE has a new template built around Microsoft 2010. Asked Mietek to place Switchgear Committee version of document on the website. Can be used in previous versions of Word.
  - See document F12ADSCOMa3 for more details.
- C37.100.2 Capacitor Switching Common Clauses ..... Neil McCord
  - Good meeting. Hoping to send draft to committee in one month. Should be ready for ballot soon.
  - See document F12ADSCOMa4 for more details.
- C37.302 Fault Current Limiters..... Mischa Steurer
  - Frank Lambert reported. Working to get ballot ready document by end of year. Several conference calls since Spring meeting. Productive meeting this week. Have smaller editorial groups to work on certain parts of the document. Requested panel discussion opportunity at General meeting.
  - See document F12ADSCOMa5 for more details.
- Switchgear Committee Operating Procedures..... Bill Long
  - Ken Edwards – Committee Policies & Procedures (P&P) revision from Spring 2012 meeting is on the ADSCOM agenda. Have draft of Technical Council P&P so we should have a Working Group P&P document soon that we can use for our Working Group P&P unless a Working Group cannot use that Technical Council P&P for some reason. Ken Edwards is working on Operations & Procedures manual by Spring 2013 meeting.
- Meeting Planning Working Group..... Larry Farr
  - Future Switchgear Committee Meetings
    - Spring 2013 (29 Apr – 2 May), The San Luis Conference Center, Galveston, TX USA
    - Fall 2013 (16 Sep – 19 Sep), Hilton Palacio del Rio, San Antonio, TX USA
    - Spring 2014 (5 May – 8 May), Disney Contemporary Hotel, Orlando, FL USA
    - Fall 2014, Not determined (possibly Asheville NC)
    - Spring 2015 (27 Apr – 30 Apr), Tradewinds, St. Pete Beach, FL USA

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## OLD BUSINESS

- IEEE Email Alias..... Ted Olsen
  - Please sign up for, and use, an IEEE alias email address for Switchgear Committee work. Sign up for your address at: <http://elecomm.ieee.org/>.

## NEW BUSINESS

- Webmaster change from Mietek Glinkowski to Ken Edwards..... Ted Olsen
  - Provide website suggestions to Ken. Jeff Mizener will assist Ken.
  - If Subcommittee pages are not updated, that page will not be published. Outdated information is not beneficial to the Committee. This is to encourage/require Subcommittee pages to keep content that is current. Updates to be provided at the end of each meeting. Acknowledgement that the existing content is acceptable is fine. New content is not needed after each meeting.
- Switchgear Committee Officer Rotation – Mike Crawford Incoming Secretary .....Ken Edwards
  - Ken will stay as Registrar but is looking for a second person to act as Registrar so more than one person can perform that function.
- PES Resource Center .....Jeff Nelson
  - Information shared earlier in the meeting.
- IEEE Std. C37.59 ..... Ted Olsen
  - Valid to 2018. Need to consider establishing Working Group in Spring 2013.
- Online Definitions Document for PES ..... Bill Long
  - Bill received information by email on an online definitions app for PES. Bill purchased the app. “Switchgear” was not in the list of definitions. Bill provided feedback to the organization that sent the email but received no response. Ken Edwards will follow-up to determine the source of the definitions.
- ACTION – SC Chairs PLEASE send updates to Paul Sullivan ([paul.b.sullivan@ieee.org](mailto:paul.b.sullivan@ieee.org)) by October 19, 2012.
  - SC Standards status list
  - SC Meeting minutes and Working Group minutes
  - SC Web Pages
  - Officer rotation / changes
  - Meeting Booklet Updates
  - Meeting Room Requests

## FUTURE PES MEETINGS OF INTEREST

- Refer to: <http://www.ieee-pes.org/meetings-and-conferences/calendar/annual-view>

## ADJOURN

- Meeting made to adjourn by John Leach. Motion seconded by Michael Wactor. Motion passed unanimously. Meeting adjourned at 8:45am.