

Switchgear Committee Chairman's Report
Fall 2011 Switchgear Committee Meeting
Presented by Ken Edwards

TCAC Notes GM2011:

Chair changed to be the immediate past chair of TC

TC Tech Sessions Notes:

2012 GM Theme: New Energy Horizons - Opportunities and Challenges

2013 General Meeting - Vancouver, British Columbia Canada

Switchgear Paper Stat for 2011 GM (3) submitted (2) accepted both in poster session

New TC Task Force to look the criteria for paper reviews to improve quality and consistency of papers, reviews and presentations.

- Approval/Rejection of conference papers
- Struggles with use of English language in papers from various authors and with understanding people during technical sessions
- Emphasis that proper use of English grammar must be used (Suggest that they have the paper reviewed for English grammar prior to submittal)
- Need to have better understanding of requirements for review of papers for authors (i.e. grammar, technical content, commercialism, etc.) Revise Authors Guide to provide consistent guidelines. Would include tools for comparing paper submittals to prior published papers
- Answer the question: What is it that we want the attendees to take away?
- Deadlines in email to reviewers for conference papers are confusing. It lists both the initial review date and the final deadline. The reviewers think the final date is their date to work to. Suggestion to list only one date in each email
- Letter on revision has grammatical errors
- Request to have one more category for reviewers to utilize in paper reviews. (Accept with Minor Revisions)
- Email comes from the system and not from the TCPC and sometimes ends up in spam filters
- Is there some training needed on how to set up panel/paper sessions
- Need better instructions for paper forums
- Need to track attendance of sessions. Can a form for session chairs be created?
- TCPCs for each committee need to evaluate if panel and paper sessions have proper forms and attention. Identify if this is a PES problem to solve at the TCPC level.

Meetings and Marketing Committee Notes:

- First meeting, original charter included scope of Technical Sessions, however the TC decided to split the two. Do we want the TCPC to attend or Chair? There may be a conflict for the chair and as they have more commitments at the GM.
- Pat Ryan spoke about PES Resource Center which Jeff will talk about later in agenda.

O&P Committee Notes:

- Discussed Switchgear P&P but a more recent Audcom meeting made those notes outdated. Bill covered the most up to date information on Tuesday morning.
- Decided to pursue a TC level WG P&P, does Switchgear want to wait for that so that we can have a single document that covers all or most of the TC WGs or do we want to start our own that will only cover Switchgear WGs. If we do our own it could be done sooner but we will have to maintain it moving forward.

CIGRE Representatives spoke to TC about better coordination between the technical committees and CIGRE Study Committees.

- As a follow-up to this discussion I met with the incoming chair to SC A3 at his request on how we can improve cooperation between Switchgear and SC A3. We both agree that we should look for and pursue any ideas to appear to be beneficial to both groups. If you have any ideas please feel free to bring those to my attention.

UHV documents update to TC

- First meeting held in Beijing
- Document not yet interpreted and process has many learning curve issues.
- Further updates will be given later in the agenda

UHV discussion:

- Brief explanation
- First meeting held in Beijing
- Document not yet interpreted and process has many learning curve issues.
- I was elected as the Vice Chair of the WG
- Conference call about P1861 On-site acceptance test was held last month. With the next conference call scheduled for third week in October. A draft will be circulated soon to the volunteer list.
- P1860 & P1862 has had no progress to date.
- We are having some difficulties with the chair due to the lack of communication to the WG and progress. We are working on a correct manner to rectify this situation. Matt was in China to work on this and other learning curve issues. Upon both of our returns to the office we are going to discuss the results and develop a plan to move forward.

- I highly encourage questions inquiring about the progress or process. However, I am not interested in any more complaining about the process.
- I am looking for volunteers to review the documents. These volunteers will be put on a distribution list for the document(s) that the volunteer wants to review and provide comments. I will compile comments and use them to present BPA's position at the meetings. This is the same process used by the other two entity memberships selected by PES.