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Sept 30, 2009

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ERP Subcommittee Minutes from Denver meeting (9/30/2009):

1. Meeting was held in Denver, CO on Wed, Sept 30 with 11 members present. One member (Jeff Nelson) was excused.
2. ERP Minutes from Asheville were approved.
3. Awards: several nominations were discussed for PES and TC level. Mietek will work with the nominators and prepare the nomination forms to be submitted to PES.
4. Scope of ERP: a revised scope of the Subcommittee was discussed in conjunction with the ADSCOM TF on P&P Manual. Steve Lambert moved to approve the revised scope. Rich York seconded. The motion passed 11 to 0. Nobody abstained. Mietek will send the revised scope to Ted Burse (TF on P&P).
5. Minutes and other postings on the Web- the process is not working well. The secretary promised to improve the flow speed of documents. The rules are: MoM are due to the Secretary **within two weeks** after the meeting. Webmaster will notify the Secretary and Vice chair when the Minutes are posted on the Web. It was also discussed that the **MoM are for (public) posting only**. As such the preferred format is pdf (read only). Other formats are acceptable but they will be converted to pdf by the secretary before posting unless otherwise requested. Files intended for interactive work and similar uses (i.e. engineering calculations, interactive xls sheets, ppt intended to be modified,...) are discouraged from being posted on the committee web pages. These documents could be posted on grouper server WG spaces where they are login/ password protected and agreed on by the WG.
6. Honorary members- it was clarified that honorary members do count towards the quorum at meetings when they are present but they DO NOT count towards the quorum when they are absent.
7. Definition of the Honorary Membership will be considered for inclusion at the next revision of the P&P manual.
8. Fellows WG- nothing to report.





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9. Outgoing Chairs (for the Main Committee and for 2 Subcommittees) will receive certificates (mounted for the Main Com chair and framed for the Subcom chairs). They will be presented at the next meeting in Myrtle Beach.
10. Spring 2010 Technical presentations in Myrtle Beach: luncheon- Bill Long will try to invite PES President elect, Alan Rotz; Thursday am- Mietek will try to schedule CIGRE WG A3.21 Technical Workshop on Solid Dielectric Insulation (Michele De Nigris- convenor).
11. Future technical presentation proposals: Georges Montillet- Einstein Mistakes, Leslie Falkingham – CIGRE A3.27, Helmut Heiermeier- SF6/drive R&D for HV CBs - past and present.

Submitted respectfully,

Mietek Glinkowski, Chair
ERP Subcommittee, IEEE Switchgear Committee

