

**IEEE/PES SWITCHGEAR COMMITTEE  
MAIN COMMITTEE BUSINESS MEETING MINUTES  
16 October 2008, Calgary, Alberta, Canada**

1. Call meeting to order..... Chairman, Ted Burse
2. Introduction of Members and Guests: 43 Members, 38 Guests, and 9 excused. A quorum was present. See Attachments S08SWGRa1, S08SWGRa2.

**THANK YOU!** to our Gracious Sponsors for this meeting: **ABB, COOPER, DUPONT, EATON, MITSUBISHI, NEMA, PENNSYLVANIA BREAKER, POWELL, and SIEMENS !!!**

**THANK YOU!** to Bill and June Bergman for making the arrangements!

3. Approval of minutes of Spring 2008 meeting at Orlando .....Ken Edwards
  - a. Approval moved by Ken Edwards, seconded by Bill Long, and approved unanimously.
4. Chairman's Report.....Ted Burse
  - a. Overall Attendance: 157 registered; 21 NEW, 18 Companions; 115 for Tues. Lunch; 97 for Wednesday Evening Social.
  - b. Sponsor recognition.
  - c. Announced officer rotation. Effective Jan 1, 2009 Ted Olsen is the new Secretary. Also, Ken Edwards is the new Vice-Chair, Bill Long is the new Chair, and Mike Wactor continues to serve as Vice-Chair and Standards Coordinator. (Note: See also item 22, Registrar, below.)
5. Technical Council Report.....Ted Burse
  - a. All-time record attendance at the General Meeting held in Pittsburgh. 2200+ attended.
  - b. The Joint Technical Meeting will be held in Atlanta January 11-15
  - c. The PES Website is undergoing substantial revision. Volunteers from each Committee are requested for this effort.
  - d. A "Retreat" was held in Denver to discuss ongoing PES issues. Jeff Nelson Attended on behalf of Switchgear. (Minutes of those meetings were received last week.)
  - e. The requested change to the Switchgear Committee Scope to remove "network protectors and limiters" and "separable connectors" was approved.
  - f. The O&P Manual has been approved. TC's will have two years to revise and resubmit O&Ps.
6. Standards Board and PES Coordinating Committee ..... Michael Wactor
  - a. Action required on existing standards is attached as the Document Maintenance List. Please see ADSCOM attachment F08ADSCOMa4.
  - b. Please go into MyBallot and verify information.

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- 7. Meetings and Publications ..... Jeff Nelson & Bill Long
  - a. See below under Future Meetings.
  - b. There is a updated paper review process. Please complete your paper reviews in a timely manner or let Jeff know so he can plan accordingly.

**Subcommittee Reports**

[BLUE] = Separate Sub-Committee Reports are Attached

- 8. Administrative [**ADSCOM**] ..... Bill Long
  - a. See minutes attached.
- 9. Education, Recognition & Publications [**ER&P**] ..... Mietek Glinkowski
  - a. Awards presented for WG to C37.016.
- 10. High Voltage Fuses [**HVF**] ..... John Leach
  - a. See minutes attached.
- 11. High Voltage Switches [**HVS**] ..... Alex Dixon
  - a. See minutes attached.
- 12. High Voltage Circuit Breakers [**HVCB**] ..... Rich York
  - a. See minutes attached.
- 13. Low Voltage Switchgear Devices [**LVSD**] ..... Doug Edwards
  - a. See minutes attached.
- 14. Reclosers and Other Distribution Equipment [**RODE**] ..... Steve Meiners
  - a. No Report
- 15. Switchgear Assemblies [**SA**] ..... Ted Olsen
  - a. See minutes attached.

**Liaison Reports**

[BLUE] = Separate Liaison Reports are Attached

- 16. Accredited Standards Committee [**ASC 37**] ..... Ted Olsen
- 17. High Voltage Test Techniques [**HVTT**] ..... Frank DeCesaro
- 18. Short-Circuit Testing Liaison Nations of the Americas [**STLNA**] ..... Marcel Fortin
  - a. Report provided by F. DeCesaro for Marcel
- 19. International Council on Large Electric Systems [**CIGRÉ**] ..... Mietek Glinkowski
  - a. *Conseil International des Grands Reseaux Electriques*

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**Old Business**

- 20. Switchgear Committee Scope Update .....Ted Burse
  - a. The new Scope has been approved.

**New Business**

- 21. Cat D Liaison with IEC 17C MT 14 and IEEE Switchgear Committee .....Ted Burse
  - a. Bill Long made a motion to recommend Ted Burse as the CAT D Liaison for IEC 17C MT 14, Mike Wactor seconded the motion, Bill L. called the question, approved unanimously.
  
- 22. Secretary/Registrar split and new Registrar position ..... Bill Long
  - a. Ken Edwards was announced as the new Registrar, effective Jan 1, 2009.
  
- 23. ADSCOM Motion for support of C37.100.1 ..... Bill Long
  - a. ADSCOM Motion that the Main Committee shall communicate to IEEE that the IEEE SA should allow and support the use of the numbering system of C37.100.1 in all Switchgear Committee documents.
  - b. Amended Motion that the Main Committee shall communicate to IEEE that the IEEE SA should allow and support the optional use of the numbering system of C37.100.1 in Switchgear Committee documents.
  - c. Voted and approved unanimously.

**ACTION:** Secretary and Standards Coordinator to prepare letter for Main Committee Chair to sign and forward to IEEE-SA requesting that the alternative numbering system for clauses as used in C37.100.1 shall be included in the style manual and templates.

**Future Meetings**

- a. 3 – 7 May 2009 – Asheville Renaissance in Asheville, NC.
- b. 26 Sept – 1 Oct 2009 – Denver, CO (Dates are tentative)
- c. 25 – 29 Apr 2010 – Sheraton Hotel in Myrtle Beach, SC.
- d. We are looking for future locations, so if you would like the IEEE Swgr Committee to come to your city, please contact Ray Capra, Ken Edwards or Bill Long.

Respectively submitted: 22 October 2008      Ken Edwards, Secretary