

The working group met on Monday, October 13, at 8:00AM. This is the ninth meeting of the working group.

Patents:

IEEE-SA rules on Patents were reviewed prior to further discussions. The introductory slide, and slides #1 through #5 of the IEEE-SA Patents Slide Set dated 25-March-2008 were shown. The WG attendees were advised:

- The IEEE's patent policy is consistent with the ANSI patent policy and is described in Clause 6 of the IEEE-SA Standards Board Bylaws;
- Early identification of patent claims which may be essential for the use of standards under development is encouraged;
- There may be Essential Patent Claims of which the IEEE is not aware. Additionally, neither the IEEE, the WG, nor the WG chair can ensure the accuracy or completeness of any assurance or whether any such assurance is, in fact, of a Patent Claim that is essential for the use of the standard under development.

The participants were provided an opportunity to identify patent claim(s)/patent application claim(s) and/or the holder of patent claim(s)/patent application claim(s) that the participant believes may be essential for the use of the standard which will result from the activity of the WG.

No responses were received during the meeting regarding patent claim(s)/patent application claim(s) and/or the holder of the patent claim(s)/patent application claim(s) that were identified (if any) and by whom.

General:

The PAR for this project was approved by IEEE-SA in December, 2005 and is valid through 2009.

Attendance included 5 WG (of 12) members and 5 guests. Several members expressed their regrets and were unable to attend for family or job-related reasons.

Attendance was as follows:

Members	Guests
J. Mizener	P. Terry
D. Sigmon	D. Hrnier
D. Edwards	J. Coomer
N. Gunderson	J. Matsko
K. Flowers	P. Notarian

- At the last meeting, the document was deemed to be "almost" ready for balloting, needing only minor changes and a PAR revision.
- Since the last meeting, the PAR revision was initiated and approved and the document, D4, was submitted for Mandatory Editorial Coordination review.
- The balloting pool has been established. From a pool of 504 eligible, there were 60 responses.
- The results of the MEC review is Draft 5, which was distributed to the members and interested parties via email on 10/06/08.
- Comments were received from 1 individual.
- The meeting was spent reviewing the comments and the changes required by the MEC.
- An extended discussion resulted in significant improvements to the wording of the notes beneath tables 1-4.
- All comments were addressed and all issues were resolved.
- There remains a page numbering issue with the IEEE template which will be fixed with the help of Matt Ciglia.
- The result of the meeting was that the document is now ready for balloting as Draft 6 (when the page numbering issue is repaired).

The meeting adjourned at 9:08AM.

Report submitted by:

Jeff Mizener, WG Chair