

**Minutes for Working Group PC37.30.1
Calgary, Alberta, CA
October 13 and 15, 2008**

Greetings and Introductions

The Working Group met in a total of six sessions on two different days. This included four scheduled sessions and the addition of two sessions during periods allocated for HVS Subcommittee on October 15, 2008. See the roster for each day at the end of this document and the published Fall 2008 IEEE/PES Switchgear Committee Meeting schedule. 13 of 15 Voting Members attended one or more sessions and there was a quorum present at each session. Prior to the meeting Danny Hoss and Lowell Brothers requested to be added as Members of the working group. Their requests were honored based on attendance and participation. 11 Guests were present at one or more of the sessions.

Patent Disclosure

- Current IEEE patent policy slides were shown.
- IEEE patent policy advice was provided as required.
- An opportunity was provided for WG members to identify or disclose patents that they believe might be essential for the use of this standard.
- There were no responses of any known patents or patent applications.

Approval of Minutes

Minutes of the meeting held on May 19 and 21, 2008 in Orlando, FL were approved as previously published.

Old Business

Results of, and comment received on, the PC37.30.1 Sponsor Ballot that closed on July 31, 2007 had been circulated to the members of the Working Group prior to the meeting. Individual members brought or sent work on comments for various sections of the document to the meeting. During the six sessions the Working Group addressed various comments pertaining to Section and Annex comments. Danny Hoss volunteered to take over Annex A as James Ransom's status has changed to Corresponding Member.

Volunteer section leaders for reviewing ballot comments are as follows:

- Section 2 - Jim Houston
- Section 3 - Randy Dotson
- Section 4 - David Galicia
- Section 5 - John Angelis
- Section 6 - Danny Hoss
- Section 7 - Randy Dotson
- Section 8 - Carl Reigart
- Annex A - Danny Hoss
- Annex B - Alex Dixon
- Annex C - Alex Dixon
- Annex D - Paul Barnett
- Annex E - Ken Harless

PC37.30.1-200X, “Standard Requirements For High Voltage Air Switches And Interrupting Switches for Alternating Current, Rated Above 1000 Volts”

- Annex F - Carl Reigart
- Annex G - Bill Hurst

Further work on ballot comments will be done between meetings by e-mail and telephone. Approximately 65 comments remain to be discussed by the working group. A few items previously discussed need follow up.

New Business

There was no new business brought before the Working Group.

Adjournment

The meeting adjourned at 5:15 PM on October 15, 2008.

Respectfully submitted,
Carl D. Reigart
Working Group Chairman

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PC37.30.1-200X, “Standard Requirements For High Voltage Air Switches And Interrupting Switches for Alternating Current, Rated Above 1000 Volts”

Meeting Roster – October 13, 2008

Name	Phone	E-Mail	Member/ Guest	Sign In
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