

**Meeting Minutes
ANSI C37.14 Task Force
St. Petersburg, FL
May 8th, 2007**

Attendees of Task Force meeting:

Charles Ross	Deepak Mazumdar
Peter Glaesman	Mike Flack
Larry Davis	Nancy Gunderson
David Dunne	Albert Livshitz
Jeff Mizener	

Patents:

IEEE-SA rules on Patents were reviewed prior to further discussions. The introductory slide, and slides #1 through #5 of the IEEE-SA Patents Slide Set dated 1-May-2007 were shown. The WG attendees were advised:

- The IEEE's patent policy is consistent with the ANSI patent policy and is described in Clause 6 of the IEEE-SA Standards Board Bylaws;
- Early identification of patent claims which may be essential for the use of standards under development is encouraged;
- There may be Essential Patent Claims of which the IEEE is not aware. Additionally, neither the IEEE, the WG, nor the WG chair can ensure the accuracy or completeness of any assurance or whether any such assurance is, in fact, of a Patent Claim that is essential for the use of the standard under development.

The participants were provided an opportunity to identify patent claim(s)/patent application claim(s) and/or the holder of patent claim(s)/patent application claim(s) that the participant believes may be essential for the use of the standard which will result from the activity of the WG.

No responses were received during the meeting regarding patent claim(s)/patent application claim(s) and/or the holder of the patent claim(s)/patent application claim(s) that were identified (if any) and by whom.

Introductions

The meeting was called to order by Charles Ross at 8am. Mr. Ross welcomed the task force members and introductions were made. Copies of the agenda were handed out and the sign in sheet was circulated.

Approval of Minutes

This was the first meeting of the task force to investigate a possible need to begin a revision effort for C37.14. This being the first meeting there was no minutes to approve.

New Business

After introductions it was realized that we did not represent the imperative requirements of the IEEE for consensus and balance. It was discussed how to acquire consensus and balance in the working group for the C37.14 revision. The possibilities of recruiting the

necessary people to join the working group were considered. It was decided to present the problem to the LVSD sub-committee for evaluation.

Evaluation of the need to revise C37.14 was discussed focused on the changes that have occurred in the transit industry in the last 5 years and the changes being made in associated standards such as C37.16, C37.17, C37.20.1, and C37.20.8.

Mr. Ross offered a possible scope and purpose statement when a PAR would be required. It was determined the scope was not appropriate and we should request help in the formulation of the PAR components.

Motion for adjournment by Deepak Mazumdar and seconded by Nancy Gunderson.
Approved @ 9:45am.

Presented by: Charles Ross
Task Force Leader
5/11/2007