

**Minutes for Working Group PC37.30.1  
St. Pete Beach, Florida  
May 7, 2007**

**Greetings and Introductions**

The meeting was called to order at 8:03 AM. See the roster at the end of this document. 8 of 19 Members and 15 Guests were present. 5 members were excused absences.

**Patent Disclosure**

- Current IEEE patent policy slides were shown.
- IEEE patent policy advice was provided as required.
- An opportunity was provided for WG members to identify or disclose patents that they believe might be essential for the use of this standard.
- There were no responses of any known patents or patent applications.

**Approval of Minutes**

Minutes of the meeting held on October 2, 2006 in Milwaukee, Wisconsin were approved as submitted.

**New Business**

There was no new business brought before the working group. There was some general conversation initiated by Jeff Nelson concerning the original intent and scope of this project.

**Document Review**

After a brief discussion of the ballot process, a review of the pre-ballot Mandatory Editorial Coordination by IEEE editorial staff of PC37.30.1/D1rev18, dated 30 April 2007, was held.

Observations of the reviewer will be handled as follows:

- The word "WARNING" will be removed from notes to Table B.1 and Table B.2.
- The NESC will be added to the Reference Clause. The reference date will be removed in Sub-clause 2.1, as well as the reference date and rule for OSHA.
- The references indicated which are not cited in the body of the document will be moved to the Bibliography.
- The Clause numbering will be corrected. It was noted that John Angelis contributed a review of this prior to the meeting.

Absent member Ken Harless had volunteered to help as needed and will be solicited to assist with formatting of tables and figures prior to final publication.

**Ballot Processing**

Volunteers were solicited to aid in review of Ballot comments when received. The following individuals volunteered:

- Section 2 – James Houston
- Section 3 – Randall Dotson

PC37.30.1-200X, “Standard Requirements For High Voltage Air Switches And Interrupting Switches for Alternating Current, Rated Above 1000 Volts”

- Section 4 – David Galicia
- Section 5 – Michael Wheeler
- Section 6 – Danny Hoss
- Section 7 – Randall Dotson
- Section 8 – Carl Reigart
- Annex A – The Chairperson will solicit James Ransom for this.
- Annex B – Alex Dixon
- Annex C – Alex Dixon
- Annex D – Paul Barnett
- Annex E – No Volunteer
- Annex F – No Volunteer

**Adjournment**

The meeting adjourned at 9:35 AM.

## Meeting Roster

Name	Affiliation	Phone	E-Mail	Member/ Guest	Sign In
Ambrose, Chris	Florida Power & Light Company	561-845-4841	<a href="mailto:chris_ambrose@ieee.org">chris_ambrose@ieee.org</a>	M	E
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PC37.30.1-200X, “Standard Requirements For High Voltage Air Switches And Interrupting Switches for Alternating Current, Rated Above 1000 Volts”

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