

- The meeting attendance was 43
- The principle agenda item was discussion of the draft IEEE PC37.12.1, Draft “Guide for High-Voltage (>1000 V) Circuit Breaker Instruction Manual Content”.
 - Results of the second recirculation ballot were 94% affirmative; however, there were 6 negative ballots with comments and 1 without comment.
 - Several of the negative ballots had a common theme, i.e. the wish to exclude drawout switchgear from the requirement to provide data and characteristics by specific circuit breakers
 - Negative ballots regarding information that has no standard test or that is no longer required by standards or is of an editorial nature were resolved at the meeting.
 - One negative ballot wanted information included in the instruction manual that is outside the scope of both the instruction manual content and is not required in other circuit breaker standards.
 - Discussion focused around clarifying the intention of the guide for instruction manual content. Most suggested instruction manual chapter headings apply to all circuit breakers. A compilation of data for specific circuit breakers applies to free-standing, circuit breakers generally used outdoors. It is not required for circuit breakers produced in large volumes such as for drawout circuit breakers. The guide will be revised and reconfigured to clarify this concept.
- A guide and a recommended practice are due for reaffirmation, revision or withdrawal.
 - C37.10 IEEE Std C37.10-1995(R2002) “IEEE Guide for Diagnostics and Failure Investigation of Power Circuit Breakers”
 - IEEE Std 1325-1996(R2002) “IEEE Recommended Practice for Reporting Field Failure Data for Power Circuit Breakers”
 - IEEE Standards Association will advise the WG as to the reaffirmation of each document and then revising C37.10 to include IEEE 1325 as an annex; the ability to publish the reporting form in IEEE 1325 in an electronic form format and the granting of copyright free use of the reporting form. Preferred activity is make the circuit breaker failure reporting form very available to users.