

# MINUTES - Switchgear Committee ADSCOM

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Galveston Island, TX

**Draft for consideration:**

**The essential format for the listings of participants to be used for all documents (standards, guides, recommended practices) sponsored by the Switchgear Committee is as follows.**

Participants:

This document was prepared by a working group of the (insert s/c name) subcommittee of the IEEE Switchgear Committee. The members of this working group were:

xxx, Chair

xxx, members

When this document was approved, the members of the (insert s/c name) subcommittee were:

xxx, Chair

xxx, Vice-Chair (or secretary, as applicable)

xxx, members

This document was sponsored by the Switchgear Committee of the IEEE Power Engineering Society. When this document was approved, the members of the Switchgear Committee were:

xxx, Chair

xxx, Vice-Chair

xxx, Secretary

xxx, members

The following members of the balloting committee voted on this document. Balloters may have voted for approval, disapproval, or abstention:

list members

When the IEEE-SA Standards Board approved this document on xx-mmmm-200x, it had the following membership:

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Draft respectfully submitted for consideration by ADSCOM...

Ted Olsen