Report of ADSCOM Committee Meeting
May 10, 2005
By Shaun P. Slattery

C37.100.1 Common Clauses ballot was successful. Twenty negatives and over 500 comments were received. The working group has gone through all of the comments and created assignments for revisions. Their goal is to initiate a re-ballot by the end of the year.

C37.59 has finished a WG ballot and the working group is working on preparing a final draft to be sent out for ballot this summer.

Standards Report – C37.29 has not yet been administratively withdrawn yet. The Standards Board keeps threatening, but extending its life. The concept of a stabilized standard was discussed. I have since been told that ANSI does not like to grant this status.

Switchgear Committee Membership. A review will be made of the current membership of the Switchgear Committee. A recent vote revealed that, due partially to members on the list that do not attend the meetings, the committee is the edge of having quorum at most meetings. Recently, one vote carried by one person. It was later determined that the deciding vote was from a person that was not a member of the main committee. Several methods of clearing up this problem were discussed. Among them were granting member emeritus status to several long time contributors, who no longer attend meetings, but still contribute to the working groups. These members would not be counted when deciding if a quorum was present, unless they happened to be present. Several other options were discussed. The method in which this is finally addressed will result in a change to the O&M manual.

Membership in the main committee is a result of several years of activity in working groups, several years of membership in a sub-committee, request for membership from the prospective member and recommendation from the subcommittee. Additionally, this depends on the makeup of the committee at the time.

The committee discussed software levels. Currently we are working at a level of Word 6 and Adobe 4. Since, all balloting will be done through My Ballot and IEEE SA requires operating at higher levels of software, the Switchgear Committee will most likely move up to the same levels.

The possibility of creating a meeting coordinator group was discussed. This group, probably about 3 long term people, will help with arrangements for meetings. This will bring some continuity to the process that must be relearned with each shift of officers. This base group would be supplemented with people from the area of upcoming meetings.

After a presentation on the pros and cons of credit card usage and discussion it was decided to move ahead with initiating acceptance of credit cards for meeting payment in the future. The impact should result in a $5.00 increase in meeting registration fee per

member. This additional cost would be across the board, because most plans will not allow a higher coat for use of a credit card, than cash.

The PES Technical Council is requesting our participation in the PES meeting providing papers and or Tutorials based on the activities of the Switchgear Committee.

Presently, the Switchgear Committee is 95% occupied with the creation and maintenance of standards. For the future direction of Switchgear Committee is there interest in broadening our activities in order to attract new members?

It was suggested that when submitting a document for ballot, that the comment form also be sent. Also, it is recognized that the form is not perfect, but please do not change it! This creates extra work for the working group chair.