

ADSCOM Meeting Notes
April 29, 1997
Williamsburg VA

Attendance

The Administrative Subcommittee met with all 11 members and 13 guests in attendance. Voting Membership on ADSCOM consists of The main committee Chairman, Vice Chairman, Secretary, immediate Past Chairman, and the 7 Subcommittee Chairmen.

Publications

Papers have not been reviewed in a timely manner. for the winter '97 meeting only 68% were reviewed in time! We must redouble efforts to get papers reviewed by the deadlines! review deadlines are firm. PES has been below its page limit, which results in the cost per page being exceeded. Paper submittals have been down to about 70% of former years. Switchgear committee has 4 papers for the Summer Power Meeting in Berlin. there has been some difficulty with "poster" sessions. These have been poorly attended. Reuben Garzon will be chairing a pannel session in Berlin on CB applications. In general there is a desire for pannel sessions to produce some sort of record document to preserve the proceedings of the pannel. Ruben will also be chairing the poster session.

Standards Activity [see attached report from Kieth Gray]

There is a new form for changing WG chair (official reporters) for those WGs having active PARs. (copy attached)

There has been a bit of a problem with people being improperly left off of the balloting pool. (see action on Main Committee minutes.)

Standards Association Progress There hasn't been any formal move (see main minutes)
Sale of standards products covers 50% of the operating costs.

Subcommittee reports are attached

Common Clause WG C37.100.1

Altitude correction factors are still an area of intense controversy. The first common clause document is expected to be out for ballot by February 1998.

Reconstruction of Switchgear C37.59 The standard was approved by Standards Board 12/96. future action items will be tabulated and a new PAR requested shortly.

Mexico City Meeting

Reuben is getting the details together with the Mexico City Section of IEEE/PES. Sunday Evening 6:00 - 7:00 the hotel Fiesta Americana will have a reception for us. The Tuesday luncheon will feature a presentation on Mexican culture. We anticipate about 50 -60 Mexican attendees. A prescription drug "bactrim" was recommended for those expecting troubles with "Montezuma's Revenge"

Other business

With the new open balloting body concept, what are the benefits to main committee membership? Has the value of the main committee meeting been diminished?

Meeting schedule form

To help out new comers, a decoder sheet would be helpful for the various WG meetings Perhaps a scope of the WG and its expected business this meeting.

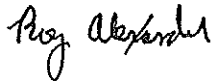
The National Electrical Test Association NETA is producing test standards for ANSI approval which may conflict with some Switchgear standards.

Requirements for Subcommittee membership: 1 year of active participation at the WG level and PES membership are minimum standards. It is not necessary to be a WG member to be a SC member.

NESC is available on CD ROM
PES transactions are available on 2 CD ROMS/ Year.

Concern about late registrations. Late Fees are not appropriate. However, Certain Events like luncheons and Socials/ Dinners which require head counts should have a specific cut - off date and be non refundable.

Submitted by
Roy Alexander



Secretary