

IEEE AESS Board of Governors Action Items from Spring 2004 and Prior Meetings

Action Items:

(AI 2001-10-03) Review recent past attendance by board members and report at Spring 2002 BoG meeting – Action: **Joel Walker/ Randy Moore CLOSED**

(AI 2002-04-04) Investigate funding from foundations, including NSF, for Distinguished Lecturer travel expenses – Action: **Bob Rassa CLOSED (include in new action for Jim)**

(AI 2002-04-07) Submit a budget request for \$3,000 of funding and approach the AIAA and ICAS joint conference regarding AESS joint technical sponsorship – Action: **Erv Gangl CLOSED**

(AI 2002-10-01) Investigate feasibility of putting past publications in electronic form and report at spring 2003 meeting – Action: **Evelyn Hirt. Is possible – now CLOSED**

(AI 2002-10-04) Propose specific changes to the Board Operating Procedures to address appointment of Vice Presidents/Officers – Action: **Charles Gager. CLOSED**

(AI 2002-10-05) Propose specific changes to the Board Operating Procedures to create the position of VP for Education and to assign responsibility for strategic planning to the Executive VP – Action: **Charles Gager. CLOSED**

(AI 2002-10-06) Propose specific changes to the Board Operating Procedures to define the roles and responsibilities of the Executive Committee – Action: **Ed Reedy/Charles Gager. CLOSED**

(AI 2002-10-08) Identify a Board owner for each web page in order to assure that information is current (the action may be extended to address information in Systems Magazine as well) – Action: **Bob Trebits CLOSED**

(AI 2002-10-09) Identify specific actions for each Board member to improve the quality of Systems Magazine – Action: **Ed Reedy/Joel Walker. CLOSED** – Ron, need more news reports, esp Radar conference also need committee chair reports

(AI 2002-10-10) Request an article from the Electronics Museum for publication in Systems Magazine in consideration for a \$2000 donation – Action: **Ron Schroer. CLOSED**

(AI 2003-05-01) Develop a multi-year business plan for AESS – Action: **Charles Gager and Paul Gartz. OPEN – Paul and Jim to develop**

(AI 2003-05-02) Submit a specific proposal for Board action regarding web-based review of manuscripts – Action: **Dale Blair/Charles Gager. CLOSED**

(AI 2003-05-03) Create an email list of Chapter Chairs – Action: **Bob Trebits. OPEN**

(AI 2003-05-04) Recommend roles, responsibilities, and reporting relationships for a permanent Communications Committee – Action: **Iram Weinstein. CLOSED**

(AI 2003-10-01) Investigate procedure for sending broadcast message to AESS membership - Action: **Russ Lefevre. OPEN**

(AI 2003-10-02) Each member of the BoG to send a resume to Bob Trebits and Bob to post resumes on the website - Action: **Bob Trebits. CLOSED**

(AI 2003-10-03) Provide membership application information to Dave Dobson for inclusion in Systems Magazine - Action: **Walt Downing. CLOSED**

(AI 2003-10-04) Explore the viability of resurrecting NAECON in some form - Action: **Erv Gangl. CLOSED** (we own the name NAECON)

(AI 2003-10-05) Contact Bob Profet regarding displaying the 100th Anniversary Exhibit at the Aerospace Conference - Action: **Ron Schroer. CLOSED**

(AI 2003-10-06) Update the content of the AESS Directory in Systems Magazine - Action: **Paul Gartz and Dave Dobson. CLOSED**

(AI 2003-10-07) Provide list of distinguished lecturers along with brief biographies and content descriptions to Bob Trebits for posting on the website - Action: **Jim Huddle /Bob Trebits OPEN**

(AI 2003-10-08) Obtain recommendations from international BoG members as to appropriate distinguished lecturer topics and lecturers - Action: **Jim Huddle. Create specific action for Marina and Tsuneo (and possibly Youan) to get list to Jim Huddle (3-5 names) discuss names at next meeting**

(AI 2003-10-09) Investigate the potential for adding "timely topics" to the distinguished lecturer program - Action: **Jim Huddle. OPEN**

(AI 2003-10-10) Investigate value of offering additional video products as part of AESS' educational program - Action: **Scott Goldstein. CLOSED**

(AI 2003-10-11) Explore what AESS should do in conjunction with the ITS World Congress in Nagoya and the IEEE ITSC in Washington and discuss with Paul Gartz - Action: **Tsuneo Takahashi. Request participation of BoG member(s) at a workshop to be held in conjunction with Nagoya meeting (Mid October 2004). Paul suggested that Paul Kostek will be asked to attend. Tsuneo has arranged for 4 key researchers from Japan to participate in ITSC. Suggestion to have side meeting at ITSC on large scale systems of systems research.**

(AI 2004-04-01) Find a way for the 6 societies that make up Division IX to collaborate on a small set of specific strategic issues. Action: **John Reagan**

(AI 2004-04-02) Do survey and develop plan to create single source of AESS data including contact with Evelyn Hirt to explore link with higher level IEEE member data base. Action: **Bob Tribits, John Weyrauch, Jim Huddle, Evelyn Hirt**

(AI 2004-04-03) Each member/participant should create 1 page bio with picture and send to Bob Tribits. The bio should include a first section that describes your role on the BoG and areas of responsibility. Action: **All Active BoG Members and Participants**

(AI 2004-04-04) All board members to review suggested procedure changes over the next week and J Weyrauch administer e-mail vote. Action: **John Weyrauch**

(AI 2004-04-05) Create web page for the Integrated Avionics Panel. Action: **need information from Glen Logan**

(AI 2004-04-06) Create web page for the System Engineering Panel. Action: **need information from Paul Gartz**

(AI 2004-04-07) Create web page for the Target Tracking & Sensor Fusion Panel. Action: **need information from Dale Blair**

(AI 2004-04-08) Create a link to the 2005 IEEE Radar Conference Action: **Dale Ausherman**

(AI 2004-04-09) Create a link to the 12th International Conference on Integrated Navigation Systems. Action: **Bob Trebits**

(AI 2004-04-10) Create a link to the Carnahan 2004, The 37th International Conference on Security. Action: **Bob Trebits**

(AI 2004-04-11) Create an e-mail distribution list of AESS chapter chairs. Action: **need e-mail list from Zafar Taqvi**

(AI 2004-04-12) Post conference MOU form on AESS BoG web site. Action: **Barry Breen**

(AI 2004-04-13) Marina Ruggieri will contact Bob Profet about the Aerospace Conference along with Peter Willets and Evelyn Hirt and coordinate with Barry Breen. Action: **Marina Ruggieri, Peter Willets, Evelyn Hirt, and Barry Breen**

(AI 2004-04-14) Provide SAE Control and Guidance background material at the next AESS BoG meeting. Action: **John Weyrauch**

(AI 2004-04-15) Develop an IEEE AESS Board of Governors electronic letterhead. Action: **John Weyrauch call Bob Tribits**

(AI 2004-04-16) Establish selection criteria for becoming a distinguished lecturer. Action
Jim Huddle