Minutes of Region 3 Meeting

16-17 October 2004
Atlanta, GA

Attendees (* voting member of Region Committee)

Ackerman*, Alexander*, Beall, Bellarmine (also for Harvey)*, Bigelow*, Bower, Carroll*, Cathey*, Clayton*, Dawson*, Dice*, Donohoe, Duggan, Duvall, Eaton, Gayle*, Gray*, Green*, Hamzey*, Hardy*, R. Harrison (IEEE-USA Staff), W. Harrison* (Chair), Haynes*, Hickman*, Hill*, Hussey, Jusko*, Kuhn*, LaBelle, Lee*, Lillie (RAB), Long*, Lord, Marshall*, McClure*, Migdalski*, Mohammed*, Orland, Parr*, Pierce (Region 5), Pirela, Randall*, Ratcliff, Riddle*, Rollins, Roberts, Ruden, Russell, Schoggen, Shadwell*, Shulick*, Sidders*, Siebel*, Stogner (for Stokes)*, Swick*, Tang, Twitchell, Walcott*, Waldman (RAD Staff), Wickes*, Wu*, Wyatt*, Yen, Zhao

Prior to the meeting, four groups reported the results from the morning breakouts:

Volunteer Recruiting (Bill Clayton, facilitator)

Skill Development (Charles Lord)

Employment and Relations with Industry (Lee Stogner)

Section Support (George McClure)

Director Bill Harrison convened the Region meeting at 2:39 pm. He welcomed attendees to the Fall 2005 Region 3 Meeting.

He reviewed the agenda for the remainder of the meeting. He noted that the present thoughts include a Region 3 Committee meeting immediately prior to Sections Congress 2005 in Tampa, FL.

He recognized the special guests: Joe Lillie - Region Activities Treasurer - David Pearson - Region 5 PACE; Vicki Waldman - Regional Activities Staff Supervisor.

The committee approved its agenda as rearranged (item 17 of the information agenda ahead of item 6a on the meeting agenda.

The group approved the consent agenda:

Approving the minutes of the 22-23 November 2003 Region 3 Committee meeting

Approving the minutes of the 27-28 March 2004 Region 3 Committee meeting

Receiving the reports that make up the information agenda.

Director Bill Harrison reviewed his report. He noted that SSVR (Section Support Via Region) were available.   He announced that Adeeb Hamzey was appointed as PAOC/PACE chair and Alan Thomas will serve as the Industry Relations chair. He noted that e-conf training would be conducted in the evening.

Director-Elect George McClure reviewed his report. He reported that things had gone well with Section rejuvenation activities.

Secretary Dave Green reminded that reports were still being accepted for posting to the web.

Treasurer Charles Hickman went over how to be reimbursed for travel to the Region meeting. He announced that IEEE was changing the bank that was doing concentration banking from Melon to Wachovia in 2005. He reported that Wachovia bank had successfully processed Region 3's checks (Region 3 is serving as a beta test site). Vicki Waldman went over the transition steps. All information will be distributed to the account administrators in about a month. There will be a six-month overlap for the two banks. Charles then reviewed the 2004 actuals and the 2005 preliminary budget.

Past Director Jim Howard reported on the job of being a Past Director. Jim recognized members of Sections Congress 2005.

Vicki Waldman of the Regional Activities Department of IEEE presented "IEEE RAD, at the Service of the Section Chair". The department's web site is www.ieee.org/ra . She went through an extensive presentation detailing support available to sections and took questions from members on a variety of topics.

Jim Howard moved that Region 3 put forward three candidates

> Eric Ackerman
> Bill Ratcliff
> Lee Stogner

as the Region's slate of candidates for 2006-7 Director-Elect and to also serve if elected as Delegate/Director for 2008-9. Motion approved.

David Bower, Region 3 Public Information Officer, reported on plans for the remainder of the year. Expect a mailing from him soon.

Charles Lord, Leadership Development Chair, reported on his efforts for the year. He has a brochure describing training that he can put on in areas and councils.

Area 1/Virginia Council (David Geer represented by Adeeb Hamzey)

- Central Virginia, Sean Haynes (reported for chair)

- Hampton Roads, Bill Clayton

- Richmond, Andy Shulick

- Virginia Mountain, report supplied by J. Shawn Addington

Area 2/North Carolina Council (Chip Dawson)

- Central North Carolina, Chip Dawson

- Charlotte, no attendee nor report

- Eastern North Carolina, Mary Ellen Randall

- Western North Carolina, Fred Orland

- Winston-Salem, Dennis Dice

Area 3, Chris Hardy

- Atlanta, Bill Marshall – opportunity on Marietta Museum project for IEEE. Atlanta Section is a board member

- Central Georgia, no report

- Savannah, Bill Ratcliff reported for the section

Director Harrison recessed the meeting at 5:02 pm.

Director Harrison reconvened the meeting on 17 October 2004 at 8:35 am.

Director Harrison announced the appointment of the "Skills Assessment" Ad Hoc Committee with Charles Lord as its initial chair. The initial committee members are Joey Duvall, Kang Yen, David Ruden, John Cathey, Adeeb Hamzey, Andy Shulick, Melissa Gray, Rovert Pirela, and Wilfred Robert Roberts.

The Conference Committee moved that The Region 3 Committee award SoutheastCon 2007 to the Richmond section subject to the approval of the Region 3 ExCom after budget review.

Area 4/Florida Council, Tom Bellarmine

- Broward, Eric Ackerman

- Canaveral, Leon Migdalski

- Daytona, Alan Jusko

- Florida West Coast, Angela Alexander

- Gainesville, no report

- Jacksonville, Butch Shadwell

- Melbourne, no report

- Miami, (Eric Ackerman for Osama Mohammed who had to leave before his reporting slot)

- Northwest Florida, Jeremy Wyatt

- Orlando, (George McClure for Thomas Wu who had to leave before his reporting slot)

- Palm Beach, Richard Seibel

- Tallahassee, Thomas Bellarmine for Bruce Harvey who could not attend

Area 5/Tennessee Council, Alan Long reported

- Chattanooga, no report

- East Tennessee, no report

- Memphis, Alan Long

- Central Tennessee, no report

- Tri Cities Section, no report

Area 6

- Alabama, Elizabeth Kuhn

- Huntsville, no report

- Mississippi, George Sidders

- Mobile, no report

Area 7/South Carolina Council, Steve Carroll

- Central Savannah River, John Cathey

- Coastal South Carolina, Jack Swick

- Columbia, Steve Carroll

- Piedmont, Lee Stogner

Area 8, John Parr

- Evansville/Owensboro, John Parr reported

- Lexington, Melissa Gray

- Louisville, Warren Wickes had to leave before his report slot

Area 9/Jamaica, Halden Morris

- Jamaica, Devon Gayle

Bill Ratcliff reported for Dick Riddle on the Leadership by Developing Others project. Bill reported that phase II has begun with about 29 people in the project.

Director Harrison recognized David Bower, Public Information to present (out of order due to David's travel plans). David reviewed his plans to help the sections promote their meetings through news releases.

John Twitchell, Awards Chair, reviewed the Exemplary Section Award (by the Region) and the Regional Activities Board (RAB) has an Outstanding Section Award. The RAB award is made to one large and one small section.

Communication Chair Bill Ratcliff reported on actions of the committee including the E-Conference Training last night. He reviewed actions and capabilities of the committee over the last several months.

Electronic Communications Coordinator reported on various activities including the Region 3 Face-to-Face meeting server.

Newsletter Editor Quang Tang reminded members that newsletter was a vehicle for communicating with all members and invited additional articles for the next newsletter. Articles for this newsletter are due near the end of November.

Webmaster Chip Dawson reported that the Region 3 home page was back up after a problem last night.

Conference Committee Chair Don Hill referred members to his report.

SoutheastCon 2004 Chip Dawson reported that final actions and review were occurring to close the conference. He reported that formal documents are often required by international authors.

SoutheastCon 2005 General Chair Eric Ackerman invited group to SoutheastCon 2005. He reminded th group that the conference URL was http://sec05.nova.edu. The conference will be held April 8-10, 2005 Airport code is FLI and there is a free shuttle from the airport. He recommended members make their travel arrangements early, as it is a popular location. He reported on present status on actions for the congress.

Allan Long, Southeastcon 2006, invited members to the meeting and emphasized some of the social events planned for the meeting. The meeting will be April 2006.

Senior R3 SouthCon Director Jim Beall distributed a report. Jim Howard, junior R3 SouthCon Director, reviewed SouthCon's structure and issues. The next show is in February 16-17 2005 in Orlando. He reported on the challenges facing SouthCon.

Educational Activities Pat Donohoe referred members to his report. He encouraged Section to nominate employers for the region's Employer Professional Development award.

Finance Committee Chair Hickman asked that members deposit their reimbursement checks promptly.

Membership Development Chair Lee Stogner, reviewed the status of membership in IEEE and Region 3. He reported that Region 3 led the other regions in Senior Member elevations. He also reported that Region membership was down and he called on others to help with retention. He solicited the Region members to work with his committee to grow the membership. He identified David Bower, Public Information, and Alan Thomas, Industrial Relations as partners in a multi-pronged approach to membership development. MDC has monthly e-conf meetings on irc.ieee.org on the channel #r3mdc. The next one will be on October 25th, 9pm EDST. See http://www.ieee.org/r3jobs for job information.

Joey Duvall reported on GOLD activities to retain recent graduates and active members. There are five GOLD Affinity Groups in the Region (Alabama, Atlanta, Central Virginia, Huntsville, and Florida West Coast). The Central Virginia Gold Affinity Group is struggling.

New PAOC/PACE Chair Adeeb Hamzey was conducting PACE training in another room. There was a MPAC skit by Joe Lillie, David Pearce, Don Hill, and George McClure at dinner last night. Russ Harrison of IEEE-USA staff came down to help with the training. The description of PAOC is being reworked.

Bob Duggan, SPC Chair, reported that the 2005 Strategic Plan is being polished and will be approved at the January ExCom meeting.

RSAC Bruce Walcott filed a report but had to leave prior to his report slot.

George McClure reviewed Life Member Chapter development. He is discussed the programs being developed that would be available as a speakers program.

Section/Chapter Coordination George McClure Chair reviewed plans and activities.

Sections Congress Co-Coordinator Butch Shadwell reviewed costs and plans for Sections Congress.   He reviewed progress in getting 100% of the Sections to contribute to the support Sections Congress.

Dave Green reported the retirement of the ETI system.

Ralph Russell reported on efforts on eMeritBadges.org and its efforts on the upcoming Scout Jamboree. Discussions are underway on a girls and technology program.

Special Review Committee Roy Harris sent a progress report.

There was no old or new business.

Directory Harrison announced that the next meeting would be in conjunction with SoutheastCon 2005 on April 8-11, 2005, Ft. Lauderdale, FL. More details will be distributed later.   The Region 3 ExCom will be on 10/12 January 2005 by e-conference. There will be a Region 3 meeting on 14 October prior to Sections Congress 2005.

Having completed its agenda, Director Harrison adjourned the Region 3 Committee meeting at 11:45am.

Respectfully submitted,

David Green
Region 3 Secretary