



SANTA CLARA VALLEY CHAPTER

OPTICAL SOCIETY OF N. CALIFORNIA

Date: November 5, 1999
To: IEEE/LEOS SCV and OSNC Officers and Members
Subject: Memorandum of Understanding between IEEE/LEOS SCV and OSNC.

WHEREAS,

To improve the benefits to our members, and to the optical community at large in the San Francisco Bay Area and beyond, the Santa Clara Valley Chapter of the IEEE Lasers & Electro-Optics Society and the Optical Society of Northern California have agreed to cooperate in several areas. This Memorandum of Understanding outlines ten areas of voluntary cooperation between our two chapters:

- (i) Coordinate our monthly meetings: OSNC on the **THIRD TUESDAY** of the month.
LEOS on the **FOURTH TUESDAY** of the month.
- (ii) Cross-link our web pages with hyperlinks to each other's www calendar listings.
- (iii) Have each other's lecture fliers at our respective meetings†.
- (iv) Possibly 'cover' for each other in case of emergency (e.g. speaker or venue cancellation).
- (v) Share speaker prospect lists with each other, and generally help each other secure speakers.
- (vi) Cross-post each other's announcements on our respective e-mail lists†.
- (vii) List OSNC meetings/abstracts "in cooperation with LEOS" in the IEEE Grid Magazine†.
- (v) Offer to share information with other optical affiliations in the region.
- (ix) Pool our ideas for student outreach, careers, entrepreneurship, and secondary education.
- (x) Try to hold a Bay Area Optics Workshop in 2000, jointly with other optical affiliations.

On behalf of the Officers of IEEE/LEOS SCV and OSNC Chapters,

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† Subject to delivery of the information to the secretary by the agreed deadline.