



**ExCom Meeting Minutes – May 5, 2009**  
Held at Cogswell College, Sunnyvale, CA

Attendance: 23 – See attached attendance list.

Section Chair Roxsana Hadjizadeh called the meeting to order at 6:05 PM

**Agenda**

- Agenda was approved as submitted.
- Last meeting minutes of April 1, 2009 rev-1 by Mohamed Sayed were approved without change.

*Roxsana moved Ram's and Min's reports to the beginning of the Section Meeting due to the conflict with the Photonics Chapter meeting tonight.*

**IEEE 125<sup>th</sup> Anniversary Celebration Report – Ram**

- Craig Barrett of Intel was supposed to be the 125<sup>th</sup> Anniversary Celebration Keynote Speaker. However since he is retiring from Intel by the end of May, he will not be able to deliver the keynote address as an invitee from Intel. Ram has contacted the current CEO of Intel, Paul Otellini and TJ Rogers, CEO of Cypress Semiconductors and Eric Schmidt, CEO of Google. He is yet to hear back from them.

**SFBAC Rep report – Ram**

- The SFBAC Summer picnic will be held on July 19<sup>th</sup> in Newark. There will be about 300-350 people attending the picnic. More details will be available at the June 3<sup>rd</sup> meeting.

**PACE Chair – Ram**

- Russell Harrison, Senior Legislative Representative – Grassroots Affairs, will be giving a talk on May 21<sup>st</sup> at the PACE Monthly meeting, held 6:00-8:00 PM.

**SCV Section Webmaster – Min Hua**

- Two chapter websites were revamped (PES/IAS and IMS). Webpages of the two chapters were shown.
- SCV Section will have a booth at Maker Faire on May 30-31<sup>st</sup>.

**Planning Committee - 9<sup>th</sup> Annual Expanding Your Horizons (EYH) Conference–Donna Ziel**

- The Conference will be held on May 16<sup>th</sup> at UCSC. 250 young women in grades 8-12, and 25 adults are expected to attend.
- There will be hands-on workshops led by women researchers and professionals in life and physical sciences.
- The fee is \$20 for workshop materials, snack, and lunch.
- Samples of the workshop materials were shown.
- Donna asked for financial support. Dick Ahrons moved to give \$500 to the EYH Conference. Tom Coughlin seconded the motion. It was approved unanimously. Mark wrote a check to Donna Ziel after she filled out the required paper work.



### **HP-35 Commemoration – Dave Cochran**

- Dave gave a check of \$600 to Mark Hooper for this IEEE historical event.
- Planning for the HP-35 Commemoration took 2.5 years to complete. Pictures of Lewis Terman, whose father advised Bill Hewlett and David Packard to start HP company in Palo Alto, were shown.
- Roxsana asked Dave Cochran to label the pictures with the names of people who were in them.
- The pictures and the plaque will be displayed the HP lobby.

### **Chapter Reports**

#### **Microwave Theory & Techniques Society (MTT)**

- Luiz Franco-Neto, Chapter Chair, presented 2009 chapter officers and completed technical talks
- The Short Course will be held on May 9<sup>th</sup> at SLAC. The Agenda with speaker names and their topics was shown.
- The budget was presented for the Short Course. The MTT Chapter decided to waive fees for students and unemployed members. However, the students and unemployed members that plan to attend must pay in advance and will be reimbursed after they attend the course.
- Luiz proposed that the Santa Clara SCV Section to reimburse the MTT chapter for these expenses.
- A lively discussion was held for 10 minutes. A motion was made by Mohamed Sayed to give up to \$1,500 to the MTT Chapter on the condition that MTT will supply documentation on who attended and used these expenses. Slava Mach seconded the motion. All were in favor except 1 person. The motion was approved.

#### **Product Safety Engineering Society (PSES) – Not present**

#### **Robotics and Automation Society (RAS)**

- Ed Katz, Chapter Chair, presented the report.
- 15 technical meetings were held from April 2008-2009.
- Chapter membership is 183.
- Tom Coughlin moved to give \$500 to support RAS's good progress. Dick Ahrons seconded the motion. The motion was approved unanimously.

#### **Communications Society (COMSOC)**

- Bin Hu, Chapter Chair, presented the report
- Meetings held the last four months were described.
- Chapter membership is 1,095.
- Current balance for the Chapter is \$6,244.



### **Reliability Society (RS)**

- Alan Wood, Chapter Treasurer, gave the presentation.
- Technical meetings are held on the last Wednesday of the month.
- Membership is about 300. Mailing list is about 250.
- As of April 1<sup>st</sup> the checking balance was \$5,256.

**Stanford University** – Not present

**University of California at Santa Cruz** – Not present

### **Officer Reports**

#### **Chair Report – Roxsana Hadjizadeh**

- Roxsana asked for any new ideas from SCV chapters to reach out and help our section IEEE membership.
  - **CNSV** - John Gale, a Director of CNSV, gave a report on the CNSV Seminar Program. He chaired the first meeting of the Steering Committee which was held on Thursday, April 23<sup>rd</sup>. Allen Earman and Ram Sivaraman attended as representatives of the Santa Clara Valley Section. All of the CNSV officers attended.
  - **EMC Event** – Ken Renda / Caroline Chan – Not present
- **Gold Short Course approval – Jonathan David**
  - Only 11 paid tickets were sold for the Short Course, which will be held on May 9th. Gold Officers will decide whether or not to hold the course, or postpone it to early Fall.
- **CPMT & TMC – Sue Smith**
  - Up to 60 Short Courses are offered by the Effective Training Association.
  - IEEE members can get a discount if they attend this course. (\$400 instead of \$500).
  - Unemployed IEEE members can attend for only \$300.
  - The number of students per class is 18-22.
  - Sue distributed brochures for these courses.
- **Co-Sponsor ICCAS – Paul / Allen**
  - Paul was not present.
  - Allen stated that Paul got the MOU on April 8<sup>th</sup>.
  - Some changes need to be completed, but Alan doesn't know if these changes were submitted or not.



- **2011 Section Congress – Roger Hoyt**
  - Roger was not present, but Tom Coughlin gave the report.
  - Near term key dates are: May 15<sup>th</sup>, May 18<sup>th</sup>, May 26<sup>th</sup>
  - Presentation to MGA Board on Section Congress Planning Status at Quarterly IEEE Board of Directors Meeting in Los Angeles, June 26<sup>th</sup>.
  - SC 2011 local committee status and membership was presented.
- **Vice Chair Report – Allen Earman**
  - Allen is working on filling the forms for the Outstanding Section Award for SCV. This form will be co-sponsored by the Region 6 Awards Chair.
- **Secretary Report – Mohamed Sayed**
  - Mohamed showed the updated Annual Chapter Report Schedule including all chapters. A table of all Chapter meeting times was presented. Mohamed will improve this table by using the complete chapter name instead of abbreviations.
- **Treasurer Report – Mark Hooper**
  - Beginning and ending balances were presented.
  - Last month's performance vs plan table was shown.
  - Mark also showed the year to date operating surplus/deficit

#### **Committee Reports:**

- **e-GRID Editor** – Paul Wesling – Not present.
- **GOLD Chair** - Stephen McInerney – Not present
- **IEEE Engineering Milestone Coordinator** – Dick Ahrons
  - **IC @ 50 Milestone**
    - May 6<sup>th</sup> & 8<sup>th</sup> afternoon and evenings are set to go.
    - An article appeared in the San Jose Mercury News.
    - 350 brochures were printed.
    - The plaque ceremony will be videoed, and we will get a compressed MPeg 4 file, which can be used for our website.
    - Late news – The plaque will be uncloated by the Mayor of Mountain View
  - **Stanford Engineering Milestones**
    - Citation text is finalized
    - Awaiting the vote of the History Committee in May and Board of Directors approval in June.



- **Senior Member Advancement Chair** – Jack Berg
  - Senior Elevation Evening will be held on June 4<sup>th</sup> from 6:00-8:00 pm at Cogswell College.
  - Flyers will be distributed this evening.
- **Nominations and Awards Chair** – Dan Oprica – Not present.
- **SAC Chair & University Student Groups** – David Craven – Not present.
- **Membership Chair** – Slava Mach
  - Good News – the drop in membership has slowed.
  - SCV Section membership is about 14,000.
- **Educational Activities Chair** – Ken Doniger - Not present.
- **K-12** –Lee Colby
  - The first K-12 organizational committee was held on April 28<sup>th</sup>
  - Only 7 people attended.
  - Another notice will be sent out by Lee Colby in the next few days.
- **Chapter Reports Scheduled for Wednesday, June 3, 2009 meeting:**

1. Components, Packaging & Manufacturing Technology Society	CPMT
2. Computer Society	CS
3. Consumer Electronics Society	CES
4. Control Systems	CSS
5. Product Safety Engineering Society	PSES
6. Stanford University	SU
7. University of California at Santa Cruz	UCSC
- **Next Meeting: Wednesday, June 3, 2009 at Cogswell College Board Room**
- **The meeting adjourned at 8:42 PM.**

*Respectfully submitted by SCV Secretary, Mohamed Sayed*



MONTH	DATE	EVENT	LOCATION	TIME	CONTACT PERSON
<b>JANUARY</b>					
	Saturday, January 24, 2009	Officers Training	Mountain View	8:00 AM -1:00 PM	Min Hua
	Wednesday, January 07, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
<b>FEBRUARY</b>					
	Wednesday, February 04, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
	Thursday, February 19, 2009	SVEC Banquet	San Jose	5:30 PM - 9:30 PM	Jack Berg
<b>MARCH</b>					
	Wednesday, March 04, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
	Friday-Saturday March 20-21, 2009	Region 6 Meeting	Manhattan Beach, CA	8:00 AM – 5:00 PM	Ram
	Saturday, March 28, 2009	Spring Central Area Meeting	UC Santa Cruz	8:00 AM - 5:00 PM	Tom Coughlin
<b>APRIL</b>					
	Wednesday, April 01, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
<b>MAY</b>					
	Tuesday May 05, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
	Wednesday, May 06, 2009	IC Milestones	Mountain View	4:00 PM - 8:00 PM	Dick Ahrons
	Friday, May 08, 2009	IC Milestones	Mountain View	4:00 PM - 8:00 PM	Dick Ahrons
<b>JUNE</b>					
	Wednesday, June 03, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
<b>JULY</b>					
	Sunday, July 19, 2009	SFBAC Summer Picnic	Newark	TBA	Ram
<b>AUGUST</b>					
<b>SEPTEMBER</b>					
	Wednesday, Sept. 02, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
	Wednesday, Sept. 16, 2009	125th IEEE Anniversary	San Jose	6:00 PM - 9:00 PM	Ram Sivaraman
<b>OCTOBER</b>					
	Wednesday, October 07, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
<b>NOVEMBER</b>					
	Wednesday, Nov. 04, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
<b>DECEMBER</b>					
	Wednesday, Dec. 02, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana



Name	Chapter Affiliation	Senior Member	Fellow	E-Mail
Allen Earman	SCV-Vice Chair	X		<a href="mailto:aearman@ieee.org">aearman@ieee.org</a>
Bin Hu	COMSOC			
David Murphy	RAS			<a href="mailto:Dfm794@gmail.com">Dfm794@gmail.com</a>
Dick Ahrons	CNSV	X		<a href="mailto:ahrons@alum.mit.edu">ahrons@alum.mit.edu</a>
Donna Ziel	EYH Program			<a href="mailto:Zield43@yahoo.com">Zield43@yahoo.com</a>
Ed Aoki	CPMT	X		<a href="mailto:e.aoki@ieee.org">e.aoki@ieee.org</a>
Ed Katz	RAS-Chair	X		<a href="mailto:e@p.katz@ieee.org">e@p.katz@ieee.org</a>
John Berg	Nano	X		<a href="mailto:ieeenano@gmail.com">ieeenano@gmail.com</a>
John Gale	CNSV			<a href="mailto:johng@taligo.com">johng@taligo.com</a>
Jonathan David	GOLD CAS/SSL PACE	X		<a href="mailto:j@david@ieee.org">j@david@ieee.org</a>
Kim Parnell	CNSV	X		<a href="mailto:parnelltk@ieee.org">parnelltk@ieee.org</a>
Kris Verma	Nano	X		<a href="mailto:kris@svtiii.com">kris@svtiii.com</a>
Lee Colby	K-12	X		<a href="mailto:Lee@colby@ieee.org">Lee@colby@ieee.org</a>
Luiz Franca Neto	MTT	X		<a href="mailto:franca@ieee.org">franca@ieee.org</a>
Mark Hooper	SCV-Treasurer	X		<a href="mailto:m@hooper@ieee.org">m@hooper@ieee.org</a>
Min Hua	SCV-Web, LEOS			<a href="mailto:minhua@ieee.org">minhua@ieee.org</a>
Mohamed Sayed	SCV-Secretary	X		<a href="mailto:mmsayed@sbcglobal.net">mmsayed@sbcglobal.net</a>
Nick Masseti	Nano	X		<a href="mailto:nickmasseti@ieee.org">nickmasseti@ieee.org</a>
Ram Sivaraman	SCV-Pace Chair	X		<a href="mailto:ramsivaraman@ieee.org">ramsivaraman@ieee.org</a>
Roxsana Hadjizadeh	SCV-Chair	X		<a href="mailto:roxsana@ieee.org">roxsana@ieee.org</a>
Sheila DeLany	EYH Program			<a href="mailto:delany@huy9.com">delany@huy9.com</a>
Slava Mach	SCV-Membership	X		<a href="mailto:s@mach@ieee.org">s@mach@ieee.org</a>
Sue Smith				
Tom Coughlin	Region 6	X		<a href="mailto:tom@tomcoughlin.com">tom@tomcoughlin.com</a>
Waiming Mok	RAS			<a href="mailto:Waimingmok@gmail.com">Waimingmok@gmail.com</a>