ExCom Meeting Minutes – April 1, 2009
Held at Cogswell College, Sunnyvale, CA

Attendance: 33 – *See attached attendance list*.
Section Chair Roxsana Hadjizadeh called the meeting to order at 6:06 PM

Agenda

- Agenda was approved as submitted.
- Last meeting minutes of March 4, 2009 rev-2 by Mohamed Sayed were approved without change.

IEEE Engineering Milestone Coordinator – Dick Ahrons

- Roxsana moved Dick's report to the beginning of the meeting.

- **HP-35 Milestone Event**
  - This is set for Tuesday, April 14th at 10:30AM. It will be held at HP as an intimate celebration with the HP-35 design team. Roxsana, Dave and Dick will attend representing IEEE-SVS. Lew Terman, 2008 President, will attend as a representative and a speaker for national IEEE.

- **IC@50 Milestone Event**
  - A granite pedestal (cost $700) has been ordered and will be installed with the plaque by April 29th.
  - At the Computer History Museum (CHM) there will be a display of the original Hoerni and Noyce notebooks.
  - The May IEEE-SCV Section meeting is changed from Wednesday, May 6th to Tuesday, May 5th.
  - This celebration will be held on two dates: Wednesday, May 6th and Friday, May 8th. IEEE has an allocation of 20 VIP tickets and 80 general admission tickets for each evening. The 20 VIP tickets will be administered by Roxsana, Allen, Tom, and Dick. The 80 general admission tickets will be administered by Kris Verma and David Craven.
  - The two evening sessions will be video recorded. Dick will be getting copies of all of the video records on DVD.
  - Media (newspapers, TV, radio) will be invited to the Computer History Museum on Thursday May 7th.

Chapter Reports

- **Reliability Chapter, Stanford University Chapter and University of California at Santa Cruz Chapter** were not present at this meeting. Their reports will be rescheduled to a future meeting.

- **San Jose State University Chapter**
  - SJSU Chapter Chair Srinivas Muddagown introduced chapter officers as follows: Vice Chair – Jeremy Eades; Treasurer - Ema Imeraj; Public Relations-Mona Fahimi; Webmaster - Doug Decker and Membership Activities - Reuben Thibodeau.
  - For Spring 2009, there were 164 student members, 100 undergraduates and 64 graduates.
  - Ema presented the finances. The Current Balance is $5,219 and Source of Incomes are Snack Shop, Shirts, Speaker Donations, texts, manuals and lab kits. Fixed Cost Expenses are about $359.
  - Doug presented the website information. Also available resources and membership benefits were presented.
  - Mona presented the activities for Fall 2008 which included Industry Talks, Movies Night, Flag Football, Pizza Night, Welcome Back BBQ, Recruiting Booth, Professor Talks at Spartan Preview Day.
  - Activities for Spring 2009 and SJSU Chapter goals were presented by Srinivas.
  - Reuben Thibodeau presented future IEEE-SJSU endeavors which included increased student membership participation.
  - Dave Craven moved to donate $400 to the SJSU Chapter and Mohamed Sayed seconded it. The motion was approved unanimously. Mark wrote the check for the $400 donation and $300 budgeted for the SJSU Chapter for a total of $700.

- **Nanotechnology Council**
  - Nick Massetti, Council Chair presented the report. Council mission and activities were presented.
  - Ten monthly noon hour educational seminars and networking events with industry speakers were planned for the third Tuesday of the month. A full day symposium is planned for May, and half day symposium in November. The average event attendance is 43 IEEE members and 18 non-IEEE members. The Council ListServ has 800 addresses.
  - Corporate Sponsors are IBM, Semi, HP, Hitachi, National SC, SRI, Agilent and six other sponsors.
  - The budget for 2009 is $13,644.
  - The 2009 Symposium budget ranges from low (85 attendees, net $900) to nominal (100 attendees and net $1,370) to high (115 attendees and net $2,035).

- **Santa Clara University Chapter**
  - The report was presented by Chapter Vice Chair - Rich Navarro; Treasurer - Sean Schiff and Secretary - Curtis Wong.
  - Membership is 10, and active members are 20-30.
  - The budget started with $2,000 plus $900 from the EE Department. At the present time, the Chapter Budget is $2,500.
  - The activities list for Fall 2008 included: EE Time meetings, company recruitments, EDS Colloquium and Department gatherings.
  - The activities list for Winter and Spring 2009 were presented. The list included EE Times, social events, Techbridge Girl Scout Outreach, Field Trips to Cisco

Systems, Patent Law Guest Speaker, Physics, Math and Science Days, and End of the Year BBQ.
  o Roger Hoyt moved to donate $400 to the SCU Chapter and Mohamed Sayed seconded it. The motion was approved unanimously. Mark wrote the check for $400 donation and $300 budgeted to the Chapter, for a total of $700.

- **Power Electronics Society**
  o Greg Fountain, Vice Chair, gave the presentation.
  o The new PELS website is now online.
  o Current funds are $3,566.71 as of January 31, 2009.
  o A list of 2008 and 2009 speakers was presented.
  o Objectives for 2009 are: have more than 100 attendees per month, 2 seminars per year, increase cash flow, and focus on new power electronics.
  o The new meeting location is National Semiconductor, Building E. Meetings are typically held the 4th Thursday of the month from 6:00-9:00 PM.
  o PELS total membership is 723, including 424 members in SCV.

Officer Reports

- **Chair Report – Roxsana Hadjizadeh**
  o Roxsana asked for any new ideas from SCV chapters to reach out and help our section IEEE membership. No new information was available from ExCom members at the meeting.

  o **Gold Short Course approval – Jonathan David**
    - The Short Course is on the Gold Website and will be held on Saturday May 9th. It is expected to have about 100 attendees. IEEE member cost will be $70, and non-IEEE member cost will be $80. Jonathan will e-mail course details to get ExCom approval before the next meeting of May 5th. No seed money is needed for this Short Course.

  o **Co-Sponsor ICCCAS – Paul / Allen**
    - This is pending review of the MOU by Paul. He was not present at the meeting and Allen will contact Paul to review the MOU before the next meeting.

  o **SFBAC Rep report – Ram**
    - A meeting was held on March 23rd and it was decided to have a BBQ within plus or minus two weeks of July 4th.

  o **Central Area Spring Meeting Report – Tom**
    - Roger and Tom attended this meeting which was held on March 28th. There were 50-60 people in the morning. Hawaii was well represented there (3 micro mouse and 3 packing).

- o **Region 6 Meeting Report – Ram/Roger**
  - This meeting was held on March 20th and 21st. On Friday March 20th the focus was on training, and on Saturday March 21st the focus was on Region 6 business. Tom, Roger and Ram attended these two day meetings. Roger also announced/reminded everyone that the annual Central Area Region 6 Awards Nominations are open, which has been sent to the Area Section chairs. Submission deadline is April 30th. For more details please contact Roger Hoyt.

- o **IEEE 125th Anniversary Celebration Report – Ram**
  - There was a lot of progress made last month. HQ donated $8,000 to SCV Section. The celebration date will be September 16th and the number of expected guests will be changed from 250 to 350. Three Bay Area sections will invite 300 guests for the September 16th event.

- o **EMC budget request for the mini-symposium event – Oscar Mahi Fallah**
  - The last International EMC Symposium in the Bay Area was held in 2004. The EMC Chapter proposed to hold a 2 day mini-symposium on Thursday and Friday, October 15th and 16th. The cost for attending this mini-symposium will be $195 for IEEE members and $350 for non-IEEE members. There is an estimated attendance of 40 people, and revenue will be ~$11,000. The estimate of expenses is $11,375. The EMC Chapter is requesting a non-refundable $8,000 donation from SCV Section to continue developing this mini-symposium.
  - After a lively discussion for 12 minutes, it was decided that Oscar will come back next month with more details regarding expenses and a request which will include most of the input from ExCom members.

- o **Co-Sponsor Event for Publicity – Communications Society – Bin**
  - Professor Henning Schulzrinne, Chair of the Department of Computer Science at Columbia University, will be coming to the Bay Area and will give a lecture on June 10th. Bin would like to get as many co-sponsors for this event as possible. Bin e-mailed a notice to the e-Grid. Roxsana asked Bin to e-mail the event information to ExCom and Chapter Chairs to let their membership know about the event.

- • **Vice Chair Report – Allen Earman -** No report

- • **Secretary Report – Mohamed Sayed**
  - o Mohamed reminded chapter representatives and committee chairs to e-mail their annual reports or monthly reports to Roxsana and him at least 2 days before the meeting where it will be presented. Also, if chapter representatives can not attend the scheduled meeting to present their annual reports, then please let Roxana and Mohamed know two days in advance.

- **Treasurer Report – Mark Hooper**
  - Beginning balance for March 2009 was $254,045.45 and the ending balance was $239,238.96.
  - The Annual Report was submitted to the IEEE in time to get the 10% rebate. All science fair checks have been awarded and one 2008 chapter rebate check remains to be picked up.
  - A table comparing Performance against Planned Cost was presented, as well as the rest of the plans for 2009.

Committee Reports:

- **e-GRID Editor** – Paul Wesling – Not present.

- **PACE Chair** – Ram Sivaraman
  - Ram submitted a request to Region 6 to get reimbursed for $14,000 that the SCV Section donated to CNSV. Ram also invited the 3 candidates for IEEE president to come to the SCV Section to present their biographies and plans.

- **GOLD Chair** - Stephen McInerney – Not present

- **IEEE Engineering Milestone Coordinator** – Dick Ahrons

  - **Stanford Engineering Milestone** – Mohamed Sayed
    - Mohamed submitted the milestone request to HQ and received a reply that another request had already been submitted from SCV.

  - **ComSoC Milestone: SRI ARPANET'69** – Lu Chang
    - SCV-ComSoc Chapter submitted a milestone request to Robert Colburn and received an approval on October 14, 2008. It seems that the SCV and SCV-ComSoc proposals are very similar. Tom moved to support ComSoc and drop the SCV request. Dick seconded this motion. It was approved unanimously. Lu will be working with Dick from now on regarding this issue. Dick e-mailed a message to Robert Colburn to clarify the confusion and will inform him about SCV support for the ComSoc milestone proposal.

- **SCV Section Webmaster** – Min Hua
  - Min is working on revamping SCV-PES-IAS chapter website as chapter chair Jim Alvers requested at March SCV Section ExCom meeting. Min also help updated March chapter meeting announcements on SCV-EMC and SCV-PELS chapters' websites.

- **Senior Member Advancement Chair** – Jack Berg
  - o Senior Member Night will be held on June 5th or June 11th from 6:00-8:30 pm.

- **Nominations and Awards Chair** – Dan Oprica
  - o Dan sent out an e-mail about IEEE Fellow nominations. He will resend it to the right person.

- **SAC Chair & University Student Groups** – David Craven
  - o David introduced new volunteers. John Swan will take over the educational activities from David Craven. John presented his bio and plans to ExCom members.

- **Membership Chair** – Slava Mach
  - o The February 2009 report on membership was presented. Membership renewals were 73% in January and 81% in February. March data is not yet available.

- **Educational Activities Chair** – Ken Doniger - Not present.

- **K-12** –Lee Colby - Not present.

- **Chapter Reports Scheduled for May 5, 2009 meeting:**
  1. Microwave Theory & Techniques Society   MTT
  2. Product Safety Engineering Society   PSES
  3. Antenna & Propagation Society   APS
  4. Communications Society   COMSOC
  5. University of California at Santa Cruz   UCSC
  6. Reliability Society   RS
  7. Stanford University   SU

- **Next Meeting: Tuesday, May 5, 2009 at Cogswell College Board Room**

- **The meeting adjourned at 9:03 PM.**

Respectfully submitted by SCV Secretary, Mohamed Sayed

MONTH	DATE	EVENT	LOCATION	TIME	CONTACT PERSON
JANUARY					
	Saturday, January 24, 2009	Officers Training	Mountain View	8:00 AM -1:00 PM	Min Hua
	Wednesday, January 07, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
FEBRUARY					
	Wednesday, February 04, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
	Thursday, February 19, 2009	SVEC Banquet	San Jose	5:30 PM - 9:30 PM	Jack Berg
MARCH					
	Wednesday, March 04, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
	Friday-Saturday March 20-21, 2009	Region 6 Meeting	Manhattan Beach, CA	8:00 AM – 5:00 PM	Ram
	Saturday, March 28, 2009	Spring Central Area Meeting	UC Santa Cruz	8:00 AM - 5:00 PM	Tom Coughlin
APRIL					
	Wednesday, April 01, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
MAY					
	Tuesday May 05, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
	Wednesday, May 06, 2009	IC Milestones	Mountain View	4:00 PM - 6:00 PM	Dick Ahrons
	Friday, May 08, 2009	IC Milestones	Mountain View	4:00 PM - 6:00 PM	Dick Ahrons
JUNE					
	Wednesday, June 03, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
JULY					
AUGUST					
SEPTEMBER					
	Wednesday, Sept. 02, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
	Wednesday, Sept. 16, 2009	125th IEEE Anniversary	San Jose	6:00 PM - 9:00 PM	Ram Sivaraman
OCTOBER					
	Wednesday, October 07, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
NOVEMBER					
	Wednesday, Nov. 04, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana
DECEMBER					
	Wednesday, Dec. 02, 2009	ExCom Meeting	Sunnyvale	6:00 PM - 8:30 PM	Roxsana

Name	Chapter Affiliation	Senior Member	Fellow	E-Mail
Allen Earman	SCV-Vice Chair	X		aearman[at]ieee[dot]org
Char Deloache	Educ. Soc.			Char[dot]delaoche[at]gmail[dot]com
Curtis Wang	SCU			cawong[at]scu[dot]edu
Dan Oprica	SSCS			opricad[at]ieee[dot]org
David Craven	Education, VTS			david[dot]craven[at]lamrc[dot]com
Dick Ahrons	CNSV	X		ahrons[at]alum[dot]mit[dot]edu
Doug Decker	SJSU			digdog[at]pacbell[dot]net
Ema Imeraj	SJSU			emaimeraj[at]gmail[dot]com
Greg Fountain	PELS			ieee[at]telvex[dot]com
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John Berg	Nano	X		ieeenano[at]gmail[dot]com
John Gale	CNSV			johng[at]taligo[dot]com
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Jonathan David	GOLD CAS/SSC PACE	X		j[dot]david[at]ieee[dot]org
Kris Verma	Nano	X		kris[at]svtii[dot]com
Lu Chang	Com. Soc.			luchang[at]ieee[dot]org
Luiz Franca Neto	MTT	X		franca[at]ieee[dot]org
Mark Hooper	SCV-Treasurer	X		m[dot]hooper[at]ieee[dot]org
Min Hua	SCV-Web, LEOS			minhua[at]ieee[dot]org
Mohamed Sayed	SCV-Secretary	X		mmsayed[at]sbcglobal[dot]net
Mona Fahimi	SJSU			kymia[at]aol[dot]com
Nick Masseti	Nano	X		nickmassetti[at]ieee[dot]org
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Ram Sivaraman	SCV-Pace Chair	X		ramsivaraman[at]ieee[dot]org
Reuben Thibodeau	SJSU			reubanga[at]gmail[dot]com
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