

IEEE ORLANDO SECTION EXECUTIVE COMMITTEE
MEETING AGENDA

8-79

5:30 PM

1. Minutes Approval
2. Treasurer's Report
3. Society Chapters Representative's Report Mannie Connell
4. Standing Committees Reports:
 - a. Programs
 - b. Membership Development Mannie Connell
 - c. Publicity Gerry White
 - d. Facilities and Arrangements
 - e. Publications Gayle Fairless
Advertising Business Manager Bill Kownacki
 - f. Awards Bruce Mathews
 - g. IEEE-FES Liaison Dick Harden
 - h. Professional Activities
 - i. Student Activities
 - j. Finance Committee
5. Society Chapter Reports:
 - a. AES George McClure
 - b. Communications Chuck Friel
 - c. Computer Mannie Connell
 - d. MIT Deen Khandelwal
 - e. Power Engrg. & Industrial Applications Joe Miller
 - f. Student Branch Carol Lynch
 - g. Student Chapter, Computer Society John Greer
 - h. Vehicular Technology
6. Special Committees' Reports:
 - a. Barbeque
 - b. Conferences
 - c. Education Fred Simons
 - d. Engineers' Week
 - e. Historian Russ Theisen
7. Old Business
8. New Business
9. Adjourn

IEEE ORLANDO SECTION EXECUTIVE COMMITTEE
MINUTES OF MEETING HELD 7 AUGUST 1979

The meeting was called to order at 5:50 PM by Chairman Ernie Erickson, in the Msgr. John Wells Service Center, St. Margaret Mary Church. Those attending were Mannie Connell (Chairman, Computer Society Chapter), Bill Cram (Member-at-Large), Ernie Erickson (Chairman of Section), Gayle Fairless (Publications Chairman), Dave Flinchbaugh (Professional Activities Chairman), John Gilbert (Treasurer), Dick Harden (Student Activities), Clark Hay (Secretary, AES Chapter), Deen Khandelwal (Chairman, MTT Chapter), Carol Lynch (Chairman, Student Branch), Jim Lynes (PE&IA representative), George McClure (Section Vice Chairman), Fred Simons (Education Chairman), Russ Theisen (Junior Past Section Chairman), Gerry White (Vice Chairman, Programs, Computer Society Chapter), and Herb Zwarra (Vehicular Technology Chapter).

The presence of a quorum was questioned by Chairman initially, before all attendees had arrived, and before some office appointments were made. Chairman Erickson noted that the By-Laws provide for ten Standing Committees, the chairmen of which are entitled to vote (along with chairmen of Society Chapters and Members-at-Large) at Executive Committee meetings. Gerry White was appointed Publicity Chairman, replacing Mannie Connell, while Dick Harden was appointed IEEE/FES Liaison, replacing Ed Griffin.

The office of Historian, a special committee assignment, had not been filled in the past, but Russ Theisen volunteered to assume that capacity this year. The By-Laws provide for five Members-at-Large, and Chairman Erickson plans to contact those who have served in the past about future willingness to serve.

The office of Society Chapter Representative was filled by Mannie Connell, elected unanimously following nomination by Jim Lynes.

Having determined that a quorum was now present, Chairman Erickson proceeded with the usual items of business.

1. The minutes were accepted on a motion by John Gilbert following correction of an error in Joe Massett's business telephone number on the attached telephone list. The correct number is 352-4014. Inadvertent omission of Chuck Friel as chairman of the Communications Society Chapter was noted. His telephones are: Bus: 830-3438; Res: 869-1948.
2. Treasurer's Report- John Gilbert had no report, not having received the Treasurer's records from Ben Patz. He did initiate a discussion of policy for investing the Section's funds for the maximum possible yield. A motion by George McClure, that the Treasurer be authorized to invest up to \$5000 for up to one year at greater than passbook interest rates, was carried.
3. Committee reports were received.
 - a. Membership- Mannie Connell reported that there are 689 members in the Orlando Section now. He reported that three chapters have not yet picked up their portable membership displays; these are Communications, Vehicular Technology, and PE&IA.
 - b. Education- Fred Simons, replacing King Osborne who is on a year's leave of absence, reported that at least three workshops will be conducted this year, and welcomes suggestions on their content.
 - c. Conferences- George McClure reviewed the SOUTHCON Steering Committee meeting held in Atlanta in June, and pointed out that the Orlando Section has been requested to name two members to the Steering Committee. None was named, but John Gilbert moved that the Section fund the sending of up to two representatives to the next SOUTHCON Steering Committee meeting (to be held on 27 August). The motion carried. Two

voted in opposition to the motion. (Later, in a telephone call to Roy Harris, George McClure learned that the IEEE Executive Committee had approved advancing \$25K to the IEEE entities involved in (Region III, Atlanta Section, Orlando Section), but had recommended that only a one year contract be signed with ECI; that both IEEE and ERA sign the contract; and that show management for the Florida conference in 1982 be opened up to competitive bid, with IEEE Hq indemnifying the participants against loss caused by so doing. IEEE had further insisted upon two members of the Steering Committee to represent Region III, with the FCIERE Chairman serving as the additional representative. Florida responsibility for SOUTHCON will be discharged through FCIEEE, but Orlando is still the favored site for the conference.) (It was determined later that Ron Wojtasinski would attend the 27 August meeting to represent FCIEEE, and that no representatives from the Orlando Section were able to attend.) (Contact was made later with Mr. Lou Evans, in the office of the director of the Orlando convention center (Chamber of Commerce, telephone 425-1234). It was verified that the convention center has been reserved by ECI (Don Larson) for SOUTHCON during 13-23 January 1982. It was also learned that the expected completion date for the center's construction is December 1981.)

d. Student Activities- no report.

e. Barbeque- there was no report. Chairman Erickson promised to contact Dick Bergen regarding his continuing to serve in this capacity. The exact date for the event was questioned, but thought to be in October.

f. Awards- no report.

g. Publications- Gayle Fairless reported that the deadline for the September Section Notes inputs is 13-14 August. That issue will include information regarding Burkhard Schneider's candidacy for IEEE president, balancing previous coverage of Candidate Leo Young's positions.

It was recommended that the standing order for mailing labels from Hq for the Section's members be renewed, by calling IEEE Field Services, and that a calendar of activities be included in the Section Notes. Chapters were encouraged to submit the dates on which meetings are planned, for this calendar.

h. Professional Activities- Dave Flinchbaugh reported that a questionnaire had been received from the Washington office covering PAC activities. He will fill out and return the questionnaire, in consultation with Chairman Erickson.

4. Chapter reports were received.

a. AES- George McClure reported that plans were being formulated for inviting speakers. No schedule has been set. A talk on the Disney Houston people mover contract suggested.

b. Computer- Mannie Connell reported that a planning session had been held the previous evening to develop programs.

c. PE&IA- no programs firm yet.

d. MTT- Deen Khandelwal reported that there were a total of ten people on the Harris satellite facility tour. The next program is a talk by Dr. Jim Wiltse on 27 September, followed by Dr. Grimes on 4 October speaking on autocorrelation of avoidance radar.

e. VI- no report.

f. Student Chapter- Carol Lynch reported that a September meeting is planned.

g. Communications- no report.

5. New Business.

a. Chairman Erickson suggested that copies of the By-Laws be distributed to all members

of the Executive Committee.

b. New meeting location- George McClure review lack of success in locating a suitable facility in the center of Orlando to hold future Executive Committee meetings. Dr. Harden offered the use of a meeting room at the South Orlando campus of UCF, on Lake Ellenor Drive in Orlando Central Park. Dave Flinchbaugh moved that this location be adopted.

c. Resignation of Treasurer- John Gilbert tendered his resignation as Treasurer, pointing out that the business workload he was experiencing would not permit him to discharge this responsibility satisfactorily. The resignation was accepted with regret on a motion by George McClure. (After the meeting Chairman Erickson appointed a nominating committee to prepare a new slate of candidates for Treasurer. The committee includes George McClure, chairman, Bill Cram, and Mannie Connell.)

6. Adjourn- the meeting was adjourned at 8:05 PM on a motion by Dave Flinchbaugh. The next meeting will be held on 4 September at 5:30 PM, at the UCF South Campus in Orlando Central Park.

George McClure
for Ben Patz, Secretary

STANDING COMMITTEES AND APPOINTMENTS

Programs

Membership Development Mannie Connell

Publicity Gerry White

Facilities & Arrangements

Publications Gayle Lee Fairless, Chairman

 Advertising Manager Bill Kownacki

Awards Bruce Mathews

IERE-FRS Liaison Dick Harden

Professional Activities

Student Activities

Finance Committee Treasurer (Chmn.)
V. Chairman - George McClure
Jr. Past Chmn. - Russ Theisen

SPECIAL COMMITTEES AND APPOINTMENTS

Barbeque

Conferences Patz, Lynes, Flinchbaugh, McClure

Education Fred Simons

Engineer's Week

Historian Russ Theisen

9-79

IEEE ORLANDO SECTION
TREASURER'S REPORT

Total Cash, 8 May 1979	\$ 6,509.42
Cash Received (Savings)	88.76
Cash Disbursed (Savings)	700.00
Cash Received (Checking)	4,781.25
Cash Disbursed (Checking)	1,581.77
Total Cash, 4 Sept 1979	9,097.38

Statement from 8 May to 4 Sept

Savings Balance, 8 May 1979	6,487.20
Savings Balance, 4 Sept 1979	5,875.96
Checking Balance, 8 May 1979	21.94
Checking Balance, 4 Sept 1979	3,221.42

Income

Savings Interest	88.76
IEEE Rebate	808.40
Awards Banq.	210.00
Eclectic/Mini Micro	3,062.85
	<u>\$ 4,170.01</u>

Disbursements

St. Margaret Mary (May Meeting)	10.00
George McClure (Secr Exp)	9.80
Geoffry Dick (PES & IA Exp)	14.74
St. Margaret Mary (June Meeting)	10.00
Imperial House (Awards Banq)	290.00
Seminole House (June Sec Notes)	303.68
Seminole House (May Sec Notes)	269.36
B. E. Mathews (Outstanding Serv Award)	18.72
Don Mendorf (C.S. Chairmen Gifts & Speaker)	26.06
IEEE Student Chapter (Print, Post, Meet Exp)	177.90
Seminole House (Sept Sec Notes)	282.88
George McClure (Maining & South.Con)	168.63
	<u>\$ 1,581.77</u>

Checking Account Balance	
4 Sept 1979	\$ 3,221.42

11-79

Minutes of the November 6, 1979
Meeting of the -

IEEE ORLANDO SECTION EXECUTIVE COMMITTEE

Acting Secretary: Brian Petrasko

In attendance: E. Erickson, M. Connell, E. Ellis, J. Dick, F. Simons,
Carol Lynch, D. Flinchbaugh, B. Petrasko

1. Minutes of the previous meeting were not approved.
2. The Treasurer's Report showed a savings balance of \$3964.90 and checking balance of \$2182.39. The interest on the savings (5.5%) was \$88.94. There are two CD's of \$1000 each.
3. Standing Committees' Reports:
 - a. Membership development is encouraging. The Section exceed the goal set by IEEE with a membership of 723 (up from 679).
 - b. All chapters were asked to review criteria for E.E. of the year award. Deadline for nomination is Jan 5, 1980. Please contact James Walter, Jr., Bruce Mathews, or George McClure.
 - c. There will be a further report on the FCES meeting and more news about the National Meeting attended by a number of people from the Cape.
4. Society Chapter Reports:
 - a. Ed Ellis reported that the next meeting of the Communications Society will be in January. The Society is anticipating a May tour of the new Bell 4A Switch in Orlando (Class II). There were 31 reservations for the November meeting - a fine turnout.
 - b. The Computer Society is anticipating a tour of the Westinghouse facility.
 - c. Jeff Dick noted the fine speakers who will present talks on energy conservation for the Power Group on November 13, 1979. Jeff noted the fine results his group has had with mailouts to non-members who have attended group meetings.
 - d. The student branch presidential election will be held on November 29, 1979. The President will hold office for six months. The IEEE Student Branch meeting was very successful with between 50 to 70 attendees.
5. Special Committees' Reports:
 - a. Barbeque: The arrangements for the Barbeque were discussed and tickets were distributed.
 - b. Conferences: 1. George McClure will be General Program Chairman for the Auto Test Conference in October of 1981.

2. A letter was received from the Nuclear and Plasma Science Society informing our Section of their Nov. 1980 meeting in Orlando. They have requested assistance in publicity and membership promotion. There was a unanimous vote to respond positively to the request.
3. Dr. Erickson distributed information on the upcoming meeting of the Computers in Education Society of ASEE at the University of Massachusetts (?)
 - c. Education: Dr. Simons noted that short course questionnaires are still being accepted. He is looking into a request by a private firm for Section participation in a January short course on microprocessors.
 - d. Engineers' Week: Dr. Simons will serve on this committee if Dr. Harden's illness prevents his participation.
 - e. Historian: Dr. Simons located the petition for Charter.
6. New Business: 1. Dr. Ellis made a motion to consider Phil Klas, an editor of Avionics Magazine as a speaker for the Engineers' Week Banquet, and to look into the possibility of sharing expenses for his travel. His topic is UFO's. Manhy Connell seconded the motion, and it received unanimous approval. 2. Dr. Erickson reported receiving \$218 from additional sales of the 1974 Southeastcon Proceedings (hosted the Orlando Section).

12.79

DISTRIBUTION:

Selection Committee

Fred Liguori

O. R. Batchelder

Matt Mayer

Bernie Gollomp

L. W. Wagner

Orly Thornsjo, Chmn., AUTOTESTCON '79

Mike Myles, Chmn., AUTOTESTCON '80

Richard Jerrill, IEEE Conference Services

Rudy Stampfl, Pres., AES-S

Jim Skilling, Pres., I&M-S

Vern Powers, Chmn, IEEE Florida Council

Van Bloch, Chmn., Fla. West Coast Section, IEEE

Ernie Erickson, Chmn, IEEE Orlando Section

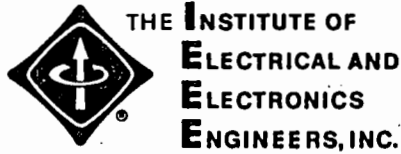
Ben Patz, Secy., IEEE Orlando Section

Dick Adam, AIAA Support Systems Technical Committee

Frank Hanusek, Honeywell, St. Petersburg

Frank Lavalle, Sperry, Clearwater

Jack Conn, Martin Marietta, Orlando



17 December 1979

PLEASE REPLY TO:

George F. McClure
Martin Marietta Aerospace
P. O. Box 5837 MP-362
Orlando, FL 32855

Mr. Fred Liguori (9251)
Automatic Test Equipment Branch Head
Naval Air Engineering Center
GSED Naval Air Station
Lakehurst, NJ 08733

Gentlemen:

With reference to the budget which accompanied our proposal of 26 November to host the AUTOTESTCON '81 conference in Orlando, the advance money requested from each sponsored was set at \$800. It has come to our attention that there is a restriction against the sponsors advancing more than \$500 each.

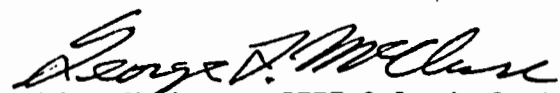
A review of the cash flow anticipated shows that, with the advance income expected from the sales of exhibit space, a total advance funding of \$1500, or \$500 from each sponsoring entity, should be sufficient to enable the conference organization to proceed.

Therefore, the budget submitted is hereby amended to reflected a proposed advance loan in the amount of \$500 each from the IEEE Orlando Section, the AES Society, and the I&M Society.

We will appreciate the opportunity to respond to any need you have for further information with which to evaluate our proposal.

Thank you for your consideration.

Sincerely yours,


Vice Chairman, IEEE Orlando Section

IEEE Orlando Section

Treasurer's Report

Total Cash 3 April 1979	7,026.48
cash received (Savings)	61.17
Cash disbursed	578.23
Total Cash 8 May 1979	6,509.42

statement for April 1979

Savings Balance 3 April 1979	6,426.03
" " 8 May 1979	6,487.20
Checking Account Balance 3 April 1979	600.17

Income

Savings Interest	61.17
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Disbursements

St. Margaret Mary: April meeting	10.00
Orange County Council of Math Teachers	50.00
Seminole House Printers (March & April Notes)	518.23
Checking Account Balance 8 May 1979	21.94

Pat

1-80

**IEEE ORLANDO SECTION EXECUTIVE COMMITTEE
MINUTES OF MEETING HELD 8 JANUARY 1980**

The meeting was called to order at 5:50 PM by Chairman Ernie Erickson, at the UCF South Campus Building. Attending were M. R. Connell (Chmn.-Computer Soc.), W. C. Cram (Chmn.-Awards), T. E. Ellis (Chmn.-Communications Soc.), E. E. Erickson (Chmn.-Section), G. L. Fairless (Chmn.-Publications), D. E. Flinchbaugh (Treasurer), R. C. Harden (FES-IEEE Liaison), D. D. Khandelwal (Chmn.-MIT Soc.), G. F. McClure, (V. Chmn.-Section), J. R. Miller (Chmn.-PE&IA), F. O. Simons, Jr., (Chmn.-Education), and R. E. Theisen (Past Chmn., Section, and Historian). The order of business followed the standard agenda. In the absence of Secretary Ben Patz, George McClure recorded the minutes of the meeting.

1. The minutes of the December meeting were approved on a motion by George McClure after two corrections were noted. Item 12: the name should be Ellis, not Willis. Item 22: spelling should be Russ, not Rus. It was mentioned that Messrs. Fairless, Khandelwal, and Theisen did not received copies of the minutes by mail.
 2. Treasurer's Report was made by Dave Flinchbaugh. The checking account balance is \$2201.20, less a check for \$23.05 to Fred Simons, for expenses. The Treasurer will prepare the annual financial report for submittal to IEEE Hq. before the due date, 31 January, following an audit of the financial records by the Finance Committee (Treasurer, Vice Chairman, Past Chairman, plus past Treasurer), scheduled for 15 January. That meeting was later rescheduled to 21 January.
 3. Chapter Representative's report was made by Mannie Connell, who passed out current chapter roster mailing lists to the chapter chairmen present. The Communications Society chapter needs three Chapter Handbooks, which Ed Ellis will request from Hq (Bob Asdal, 212/644-7759).
 4. Membership Development- Mannie Connell reported sending ComSoc membership information to 7 people. He is seeking to have a membership chairman named within each chapter to promote membership. As of 30 November, there were 745 members in the Orlando Section. There are 336 members of societies having active local chapters: AES- 35; MIT-27; Communications- 54; Computer-166; PE&IA- 40; VT-14.
- It was noted that Hq does not have current information on some Orlando officers. A letter is to be sent showing Flinchbaugh as Treasurer, Khandelwal as MIT Chairman (tel. 305/352-2483), McClure as AES Chairman, Green as Student Chairman, Erickson with new home address and telephone number, Ellis as ComSoc Chairman, Miller as PE&IA Chairman, and Bill Cram as Awards Chairman.
5. Publications Report was made by Gayle Fairless. Inputs for the February Section Notes are due by 12 January. The Treasurer is requested to check on the balance remaining in the Post Office deposit for bulk mailing by the Section.
 6. Awards status reported by Bill Cram. Nominations for the Engineer of the Year awards by the Section at its February 16 banquet are sought before the 20 January deadline. The input to FES for Central Florida Engineer of the Year is due by 28 January. FES also makes awards to the Organization of the Year and to the Technician of the Year (latter an ASCET member).

As Awards Chairman for Region 3, Russ Theisen needs nominations for the best paper of the year in Region 3.

7. FES Liaison was reported by Dick Harden. The last meeting was before Christmas. The next meeting is 17 January. An assessment on the section from FES remains to be paid.

8. Professional Activities reported by Dave Flinchbaugh. IEEE PAC has published a summary of its New Orleans meeting on U. S. Technological Policy (the U. S. Activities Board met there on 5 December), and Flinchbaugh has a copy. The USAB Legislative Newsletter in December mentioned that the House of Representatives has approved HR 2335, calling for some development of the Solar Powered Satellite (SPS) power system (the wisdom of this move is still being debated in engineering circles).

A joint PAC meeting is being planned with the Canaveral Section in March. The topic will be USAB and PAC Update. The meeting will be held at the UCF Engineering Auditorium, and is tentatively planned for Friday, 14 February (?). The meeting will be publicized in the Section Notes.

9. AES Chapter activity was reported by George McClure. There were 8 attending the meeting on 13 December at which Phil Morrison ably described the Copperhead laser-guided cannon-launched projectile. The need to reschedule the meeting a week later than originally announced (to match speaker availability) probably hurt the attendance. Invitations have gone out to Lou Urban, former AES-S president and Division Director candidate, and to Walter Eiden (data encryption design for HCR), to speak at future meetings. Phil Klass will speak on UFOs at the February meeting of the AES chapter, scheduled as a joint meeting with the Section for its awards banquet (Hilton House of Beef, 16 February).
10. ComSoc reported by Ed Ellis. A meeting was held on 22 January. The chapter secretary now is Bob Amend of Southern Bell, in Sanford. A meeting is being planned for March, to be held at the Orlando Public Library.
11. Computer Society reported by Marnie Connell. A tour of the Westinghouse facility was held. Quantitative Software Management will be the subject of Dr. John Stadheimer of N.C. State University at the 17 January meeting.
12. MIT Chapter report was made by Deen Khandelwal. A tour of the WDBO-TV (Ch. 6) transmitter at Bithlo is scheduled for 15 January. On 21 February Dr. Manners of Alpha Industries will speak on Millimeter Wave Mixers, at the H-P offices. On 20 March, Dr. Tom Shannon of Electro-Magnetic Sciences will speak on Ferrite Components Technology, at the H-P offices, 6177 Lake Ellenor Drive.
- Ed Ellis mentioned that on 19-20 March the IEEE Committee on Measurement Standards (for both signaling and transmission) for Communications, of which he is a member, will be meeting in Orlando. This is a possible source of future speakers. Contact Ellis (339-1600, ext. 354) for details on who is included.
13. PE&IA Chapter report was made by Joe Miller. The chapter will meet in February rather than in January. Geoff Dick, vice chairman, has details.
14. Student Chapter made no report. Carol Lynch is President of the Student Chapter. John Green is President of the Computer Society Student Chapter.
15. Barbeque- no report was made. A final tally of income and expenses is being made.
16. Conferences- No action has been taken on our proposal to host AUTOTESTCON '81 in Orlando. ECLECTIC '80 does not appear to be alive in Tampa. George McClure is following developments on both.
17. Fred Simons displayed the plaque that has been made of the original petition for formation of the Orlando Section. A presentation photo was suggested for the archives, and the taking of the photo at the Awards Banquet was discussed.

On Education Activities, Simons reported low interest shown in the poll on suggested education activities. He discussed two courses being planned. One is on microcomputers, in the form of a system design workshop to be put on by a Clemson University group that brings their own equipment. This course costs \$225 for 2 or 3 days; it would use the 8048 or 8086 microcomputer. There were 11 responses to the poll seeking a course of this type.

The second course is on Digital Signal Processing, using the TI-59, to be conducted by Ed Page, Dick Harden, and Fred Simons. Registration at this course could be handled two ways: straight, and including a \$100 discount toward purchase of the calculator. Both are planned to be held in May. An announcement would be made on the Region 3 page in IEEE SPECTRUM. The Orlando Section would arrange for and advertise both. A motion by Russ Theisen was approved that Simons continue with preliminary work and planning for both courses, including advertising.

Simons mentioned that he could also do a Saturday short course on Engineering Economic Decisions.

18. Engineers' Week arrangements were reported by Russ Theisen. The banquet will be held at the Hilton House of Beef recently completed on John Young Parkway, on 16 February. Tickets, at \$9.00 per person, will be available by the next meeting.

Russ also mentioned that discounts up to 70% are available for non-profit organizations on awards purchased at United Trophy on N. Orange Avenue. The discount must be asked for.

19. By-laws-copais were distributed by Russ Theisen.

20. New business-

- a. The Section has been assessed \$35 for the FES Engineers' Week Banquet, in a letter from Ralph Chahot. A motion by McClure, seconded by Theisen, that this be paid, was approved. It was pointed out that this needs to be shown in our budget.
- b. Dean Khandelwal requested that a group photograph be made annually of the Executive Committee for the archives. An attempt will be made to take one after the Awards Banquet.
- c. The Florida Council of IEEE meets on 19 January in Orlando at the Sheraton International Airport Inn. Later, at that meeting, a \$60 assessment per vote was proposed. This would be \$360 from the Orlando Section. This will be discussed at the February Executive Committee meeting. (There is no budget as yet prepared and approved for the Orlando Section this year.)
- d. The next meeting of the Florida Council of Engineering Societies will be held on 23 January at the Holiday Inn, International Drive, Orlando. Dave Flinchbaugh has further details.

21. Date of next meeting is 5 February at 5:30 PM at the UCF South Campus.

22. The meeting was adjourned at 7:40 PM on a motion by McClure, seconded by Khandelwal.

NEW EDITOR OF SECTION NOTES, Effective 2/1/80

Charles R. Curley
2327 Green Bush Court
Orlando, FL 32809
Bus: 352-3946

(Gayle Fairless will be leaving Orlando to accept a position in Huntsville. Thanks for a job well done, Gayle.)

Respectfully submitted by
George McClure for
Ben Patz, Secretary

EDUCATION REPORT for IEEE Orlando Section (by Fred Simons, 1/8/80)

- I. The "Plaque" is in! How do you like it? I suggest we let it hang as a picture at our meeting place, provided permission to do so is granted.
- II. Limited (very) response was obtained from our "educational requirements" poll for continuing education. My recommendations are to sponsor two short courses of high interest. The details are:
- o Titles:
 - Course #1- "Digital Signal Processing Taught with the Aid of Hand-held Computers"
 - Course #2- "Microcomputer Systems Design Workshop"
 - o IEEE Orlando Section Responsibilities:
 - Advertise and arrange for location, time, etc.
 - o Fees:
 - Dual rate (1. without calculator; 2. with \$100 discount toward calculator)
 - One rate
 - o Expenses/Disbursements
 - 1st- Expenses for lecturers
 - 2nd- Rest of expenses
 - 3rd- Base rate to lecturers
 - 4th- Split 50/50 with lecturers

III. Discuss/See Flyers

IV. Action for "preliminary planning": YES NO

IEEE CONFERENCES PLANNED FOR FLORIDA

<u>1980</u>	Simulation Symposium	March 12-14	Tampa	
	Simulation Workshop	March 17	Tampa	
	Magnetic Fluids	March 24-27	Orlando	Marrriott Inn
	ECLECTIC '80	March (?)	Tampa	University of So. Fla.
	Pattern Recognition	Dec. 1-4	Miami	Konover Hotel
<u>1981</u>	ECLECTIC '81	March	Orlando	Univ. of Central Fla.
	Reliability Physics Symp.	Apr. 7-9	Orlando	Sheraton Twin Towers
	AUTOTESTCON '81	Oct. 19-21	Orlando	Hyatt House
	Infrared & MW Conference	Dec. 7-11	Miami	Americana, Bal Harbour
<u>1982</u>	SOUTHCON	Jan. 19-21	Orlando	Convention Center
	ECLECTIC '82	March	?	
	SOUTHEASTCON	Apr. 4-6	Ft. Walton Bch	Ramada Inn
	Natl. Telecom. Conference	Dec.	Miami	Diplomat Hotel (tentative)
<u>1983</u>	Reliability & Maintainability Symposium	Jan. 25-27	Orlando	Sheraton Twin Towers
	ECLECTIC '83	March	?	
<u>1984</u>	SOUTHCON	Jan. 17-19	Orlando	Convention Center
	ECLECTIC '84	March	?	

Compiled by George McClure

6-80

Minutes of the 3 June 1980

IEEE EXECUTIVE COMMITTEE
MEETING

SECRETARY: H. W. PATZ

Meeting called to order at 5:30 P.M.
Short two votes on a Quorum

MINUTES:

1. TREASURER'S REPORT --verbal report for the month of May

May disbursements	Seminole Printer	\$166.15
	Bill Cram (Duplicate being returned to us)	39.55
	Dean Khandelwal	44.90
	Fla. Power BBQ Rental	75.00
	Checking account began with \$512.01 and ended with \$186.41	
Earlier	Refreshments-UCF South Campus (Excess returned to us)	35.00
	Math Teachers	50.00
	P. Klaus	198.92
	Savings Account-Park Federal Savings and Loan has \$4184.96	
	Bill--Tickets and May Notes	4268.50

Patz covered banquet from tutorial account.
The Annual Report is being returned for signature by Headquarters.
Dave Flinchbaugh is doing the overdue reports now. He will be home every two weeks (Aug. 1, 15, 29) through August.
(Straighten out the books).

2. Society Chapter Representative--Connell- ComSoc meeting on Wed.

3. a) Membership development-Connell: New Materials received from Headquarters.
b) Publications--need new society Chapter Officers--their names and addresses. Also pictures for the September Notes--new officers and Chapter Chairmen. To bill for Notes ads for last ten months, also to bill earlier, if possible. (Curley and Kownocki)
c) Awards--Cram (Recipients selected, Senior student, Graduate Student. Dr. Patz to present the Graduate Student Award.

*AES--needs slate of officers

*ComSoc--Vice Chairman-Bob Amend and Don Mendorf-new Chairman

*Computer- Connell- Meeting, incoming chairman award to be given at the banquet.

Working meeting planned to start 1980-81 Season, including membership chairman- urge other Chapter to do it, too. Fee paid special by Section to be administered.

*MTT- Khandelwal- establishing chapter of Electrical Devices

*PE & IA- Geof Dick spoke to Connell, will continue with present officers, looking for new volunteers, need a secretary.

* Notify Headquarters of ComSoc^o, MTT^o, AES Officers. Headquarters does not think^(*) exist, Jim Ashwell was AES Chairman.

Tom Toor, Student Computer Society Chapter -Head
Telephone 295-4010 Office 644-3539 Home

Gerald Becker, Student Branch, Head

Bob Howard: Telephone 322-9060 Office, 834-4379 Home

Bill Kowmocki, Telephone 843-8484 Office 365-5818 Home

Ernie Erickson suggests a Papers award for the student papers, perhaps a certificate? Who would administer the student paper session at the mini-micro?

CONFERENCES---

Autotestcon--Pulse Power Modulation will be held now at the Marriott. Notify Section of these and publicize in the Section Notes.

Nuclear Sciences Conference- November 6-8, Orlando.

Education-sixteen signed up for the Computer Short Course last Friday.

Ernie Erickson is to order certificate for Gayle Fairless, Editor

MTT Report- Khandelwal attended Chapter Chairman's Meeting at Symposium in Washington DC, last week. Carl Schmanan is new Chairman of MTT and a September 10 meeting is scheduled. Copy notes and mail to Ben Patz

Scientific Atlanta van on near-field measurements to be here-- calculator for field pattern. Can have meeting of past chairman of chapter to get ideas for new meetings. Have 10 signatures on a ED Chapter petition.

Banquet- Theisen, expecting 60 to 90 to attend

Erickson	9	Gram	4-6
McCure	6	Curley	4
Patz	6	Kawnacki-	4
Connell	7	Walden	6
		Khandelwal	1
		Misc.	4

Total 61

Photos at Banquet for Section Notes. Also allow one free ticket to each student receiving an award at the banquet

Awards: \$50.00 Math Teachers
\$75.00 Students
\$200.00 Region 3 Student paper expenses

Moved to have a \$50.00 student award. Defeated; to remain as a \$50.00 bond.

Camera with a TRI-X

Banner and Gavel for June Banquet

No free ticket for outstanding awards.

Call Ernie Erickson if more tickets are sold than 62.

There is a cutoff day (Thurs.P.M.) or at latest noon on Friday

On April 30 there were 707 members in the Orlando Section and there was 750 members at the year's end. (Fellows: 13-14 invited and five accepted the invitation to the banquet.)

June 15-Call Flinchbaugh

Next meeting of Executive Committee will be either September 5 or September 2nd.

The Meeting was adjourned 7:42 P.M.

Prof.