

MINUTES
IEEE Executive Committee Meeting
1 July 1970

Present were:

J. C. Pullara	M. J. Taylor
J. L. Gay	K. L. Lohman
T. R. Page	J. W. Dees
J. M. Schuchardt	E. V. Dashiell
B. L. Capehart	B. W. Wait
J. T. Wallace	J. Weil

I. Meeting was called to order at 7:40 p.m. by Chairman J. Pullara at the Hewlett-Packard building.

J. Pullara presented the IEEE Past Chairman certificate to M. Taylor with comments of thanks and appreciation for the excellent job performed during the past year.

There was an introduction of present members and our guest Dr. J. Weil, our Region III area representative.

Minutes of the 3 June 1970 meeting were read and approved with the following correction: V. B. Dr. I. Weil should be Dr. J. Weil.

II. Treasurer's Report

Checking Account Balance - 6/1/70		\$1,983.63
Income	\$ 740.02	
Expenses	1,286.69	
Deficit	(546.67)	<u>(546.67)</u>

Checking Account Balance - 6/30/70 - - - - - \$1,436.96

III. New Business

- A. J. Pullara announced we would dispense with the normal committee reports as new committees are still being appointed.
- B. He stated the goals and objectives of the Section for the coming year. The Section Goals for 1970-71 will be published in the Section Notes.
- C. J. Pullara reported on committee chairman appointments as follows:
 1. Program - This has been offered to H. Rosenblum. He has not yet accepted.

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2. Arrangements - Pete Wait
3. Publicity - Hal Gettings
4. Membership - Open
5. Publications - Milton H. Barbour
6. Education & Careers - Open
7. Awards - J. W. Dees
8. Barbecue - Open
9. Engineer's Week Representative - Open
10. Man Machine System Conference, Liaison Representative -
B. L. Capehart

D. J. Pullara reported we still have a problem getting group representatives to attend the Executive Committee Meeting.

E. J. Pullara introduced our guest Dr. Joseph Weil, Florida Institute of Technology, the Region III representative for our area. It was requested that Dr. J. Weil and the Region III Director, Chuck Cambaias, be placed on our mailing list to receive the Section Notes.

F. Dr. J. Weil complimented the Committee on having a fine, well-organized section. He expressed a strong desire to make the IEEE mean more to the members. He explained the IEEE organizational structure on the national and regional levels. The region has been divided into areas with area representatives so that closer ties between the sections and regions can exist. J. Weil requested that we as a section advise him of our needs and services he and the region can supply.

J. Weil then presented a series of slides with a talk on the IEEE as a professional society, its structure, how it can help its members, the section's part in the society and the involvement of the members.

After Dr. Weil's presentation, a general discussion as to whether the IEEE is a professional or technical organization was conducted.

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IV. Other Business

J. Pullara requested that a new budget be prepared and presented at the next committee meeting for discussion. It was requested that a copy of the June 30, 1970 Budget Report be included with the minutes of this meeting.

V. With no other business to be conducted, the meeting was adjourned at 9:50 p.m.

Gene Dashiell, Secretary
IEEE, Orlando Section

MINUTES
IEEE Executive Committee Meeting
August 5, 1970

Present were:

J. Pullara	H. Gettings
J. Gay	J. Dees
G. Dashiell	V. Newberry
K. Lohman	J. Wiltse
M. Taylor	J. Reagan
P. Wait	T. Page
B. Capehart	T. Wallace
B. Warren	R. Mead
B. Mathews	

Meeting was called to order at 7:40 p.m. by Chairman J. C. Pullara at the Hewlett-Packard building.

- I. Minutes of the July 1, 1970 meeting were read and approved with the following correction: Under III. New Business, Section E., correct spelling of Cambaias to Cambias.

J. Pullara passed out a list of new committee members.

J. Pullara announced a new agenda will be used for future Executive Committee Meetings and three more special committees have been formed: (1) Man-Machine Conference, (2) Region III 1974 and (3) Community Action.

II. Treasurer's Report

Checking Account Balance - 7/1/70 \$1,436.96

Income \$ -0-

Expenses 269.30 (269.30)

Checking Account Balance - 7/31/70 \$1,167.66

- A. G. Dashiell submitted a final budget report for 1970. (Copy attached)
- B. K. Lohman submitted a proposed 1971 budget. It was discussed and modified. M. Taylor moved that the budget be accepted as submitted and modified. The motion was seconded by J. Dees and carried. (Copy attached)

III. Group Chapter Reports

T. Wallace was selected to serve on the Executive Board as representative for the Group Chapters.

- A. Aerospace and Electronic Systems - No representative present; no report.
- B. Communications Technology - T. Wallace reported that they have no firm plan on meeting dates but they are considering Thursday night. They plan five meetings beginning September and then one every other month.

They hope to have definite meeting plans after the September meeting.

- C. Electronic Computer - No representative present; no report.
- D. Microwave Theory and Techniques - T. Page reported that they are aiming for six meetings and have tentatively scheduled a meeting during the first two weeks of September. They are planning a meeting on lasers and one on antennas. They plan to hold their meetings the third Tuesday of the month except in September and the meetings will be in September, October, November, February, March and April.
- E. Power Group - Ron Mead reported on their plans for meetings on the third Tuesday of the month with the first meeting on September 15. They tentatively plan ten meetings, one per month.

IV. Committee Reports

J. Pullara made the following suggestions:

- (a) That each committee have one or two people active on the committee.
- (b) Start identifying a successor for next year's chairman.
- (c) Have them attend some executive committee meetings.
- (d) Give a report at every executive committee meeting.

A. Standing Committees

- 1. Program - J. Pullara reported plans for four section meetings. He suggested the following:
 - a. A joint meeting with FES.
 - b. Julie Devine invited us to have a tour of the library plus a speaker for one meeting.
 - c. A meeting on "What can the IEEE do for the members?".

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2. Facilities & Arrangements - P. Wait requested recommendations on new places to meet from members of the Executive Committee. He distributed a directory of recommended facilities for meetings to the group chairmen present and the secretary will mail a copy to those not present.

J. Pullara has been unable to get the IEEE banner and requested that the Arrangements Committee check on a banner.

B. Capehart made a motion that we get a first-class banner. It was seconded by J. Wiltse and carried. The committee will report on this at the next meeting.

3. Membership - B. Capehart reported that there are 480 members. He received a letter from Chuck Cambais regarding an error in the number of references required for upgrade from member to senior member. The number should be three and not five as shown.

J. Pullara suggested that we keep track of all nonmembers who attend meetings. He also suggested that the groups use registration cards at all meetings. Contact the membership chairman for a supply.

4. Publicity - H. Gettings reported that we cannot expect publicity on programs which do not have broad general interest. He requested we keep him informed on what is going on in the section.

5. Orlando Section Notes - B. Warren gave a report. They have contacted local advertisers. Two replied yes, three replied no and the others will advise. He suggested we continue to run the last ad assuming they wish to continue. This was agreed upon.

August 17 is the deadline for inputs for the Section Notes. Submit information to Milt Barbour.

6. Education and Careers - B. Mathews reported as follows.

- a. Education - They are getting a student chapter going by forming a group of student members. Then when FTU is accredited, they will apply for membership with the IEEE International Headquarters.

- b. Careers - They want to interest junior college and high school students in electrical engineering careers. J. Pullara reminded B. Mathews that we have some \$2,000 in our higher education fund for this type use.
7. Awards - J. Dees reported that the Executive Committee has approved nomination of two candidates for the Fellow Award and they are attempting to get the necessary information on these candidates.

J. Pullara asked the Awards Committee to consider nominating a candidate from the Orlando Section to serve on a national committee.

B. Special Committees

1. Kissimmee Round-up (BBQ) - V. Newberry suggested a Roaring 20's theme for this year's barbecue.
2. Engineer's Week - J. Wiltse requested that we have a professional engineer on the Engineer's Week Committee. J. Gay suggested Bill Miller for this position.

There will be an organization meeting of the Engineer's Week group in September.

3. Man-Machine Conference - J. Reagan reported that we have been invited by International Headquarters to have a table for membership material at the conference. B. Capehart will arrange to have material and personnel there. J. Ohmart is our section liason to the Man-Machine System Conference and will attend their meetings.

The theme for the conference is Engineering Systems in Training and Education.

V. Correspondence

J. Pullara reported on a letter received from Headquarters. There will be a Section Workshop at Wescon on August 26.

Technical Activities Board wrote a letter of appeal for technical books and publications. B. Mathews was requested to put a plea in the Section Notes in response.

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VI. Other Business

J. Pullara suggested that we become active in community affairs.

Since this was the first meeting of the year with a lot to cover, J. Pullara apologized for the length of the meeting. He promised we will adjourn by 9:30 p.m. in the future.

VII. Meeting was adjourned at 10:55 p.m.

Gene Dashiell
Secretary
IEEE, Orlando Section

IEEE - ORLANDO SECTION
 BUDGET REPORT
 (July 1, 1969 to June 30, 1970 Budget)

August 1, 1970

	<u>BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE</u>
A. MAILING COSTS			
1. Orlando Section Notes	\$ 140.00	\$ 135.00	\$ 5.00
2. Miscellaneous	45.00	-0-	45.00
	<u>\$ 185.00</u>	<u>\$ 135.00</u>	<u>\$ 50.00</u>
B. ORLANDO SECTION NOTES	<u>\$ 200.00</u>	<u>\$ 332.90</u>	<u>\$ (132.90)</u>
C. GROUP BUDGETS			
1. Aerospace & Electronic Systems (G-10)	\$ 40.00	\$ 41.50	\$ (1.50)
2. Electronic Computer (G-16)	40.00	-0-	40.00
3. Microwave Theory & Techniques (G-17)	40.00	32.67	7.33
4. Communications Technology (G-19)	40.00	25.05	14.95
5. Power Group (G-31)	40.00	74.65	(34.65)
	<u>\$ 200.00</u>	<u>\$ 173.87</u>	<u>\$ 26.13</u>
D. ENGINEER'S WEEK			
1. IEEE Contribution	\$ 50.00	\$ 50.00	\$ -0-
2. Miscellaneous	25.00	13.50	11.50
	<u>\$ 75.00</u>	<u>\$ 63.50</u>	<u>\$ 11.50</u>
E. CONTRIBUTION TO STUDENT ACTIVITIES	<u>\$ 25.00</u>	<u>\$ 25.00</u>	<u>\$ -0-</u>
F. ANNUAL BANQUET	<u>\$ 200.00</u>	<u>\$ 266.74</u>	<u>\$ (66.74)</u>
G. ANNUAL BARBECUE	<u>\$ 300.00</u>	<u>\$ 257.95</u>	<u>\$ 42.05</u>
H. MISCELLANEOUS	<u>\$ 65.00</u>	<u>\$ 103.84</u>	<u>\$ (38.84)</u>
TOTAL	<u>\$1,250.00</u>	<u>\$1,358.80</u>	<u>\$ (108.80)</u>

IEEE - ORLANDO SECTION
 BUDGET
 July 1, 1970 to June 30, 1971
 Members 510*

A. MAILING COSTS		
1. Orlando Section Notes		\$ 140.00
2. Miscellaneous		45.00
		<u>\$ 185.00</u>
B. ORLANDO SECTION NOTES		<u>\$ 250.00</u>
C. GROUP BUDGETS		
1. Aerospace & Electronics Systems (G-10)		\$ 40.00
2. Electronic Computer (G-16)		40.00
3. Microwave Theory & Techniques (G-17)		40.00
4. Communications Technology (G-18)		40.00
5. Power Group (G-13)		40.00
		<u>\$ 200.00</u>
D. ENGINEER'S WEEK		
1. IEEE Contribution		\$ 50.00
2. IEEE Miscellaneous		25.00
		<u>\$ 75.00</u>
E. CONTRIBUTION TO STUDENT ACTIVITIES		<u>\$ 25.00</u>
F. ANNUAL BANQUET		<u>\$ 200.00</u>
G. ANNUAL BARBECUE		<u>\$ 200.00</u>
H. STANDING COMMITTEE EXPENSE		<u>\$ -0-</u>
I. MISCELLANEOUS		<u>\$ 100.00</u>
J. MAN-MACHINE SYSTEM "International Conference" Nov. 11 & 12, 1970-Attendance expected - 250		<u>\$ -0-</u>
K. STUDENT CHAPTER - Fla. Tech. Activities		<u>\$ 100.00</u>
TOTAL		<u>\$1,335.00</u>

*Estimated membership

MINUTES
IEEE Executive Committee Meeting
September 2, 1970

Present were:

J. Pullara	B. Wait
J. Gay	J. Schuchardt
K. Lohman	T. Wallace
	V. Newberry

Meeting was called to order at 7:35 p.m. by Chairman J. C. Pullara at the Hewlett-Packard building.

- I. Minutes of the August 5, 1970 meeting were not read because of the length but were approved as submitted.

- II. Treasurer's Report

Checking Account Balance - 8/1/70	\$ 1,167.66
Income \$ -0-	
Expenses -0-	
Checking Account Balance - 8/31/70	1,167.66

- III. Group Chapter Reports

- A. Aerospace & Electronic Systems - No report.
- B. Communications Technology - T. Wallace announced that their first meeting will be held on October 13.
- C. Electronic Computers - No report.
- D. Microwave Theory & Techniques - J. Schuchardt reported that their first meeting will be held on September 28 with Dr. Vernon E. Derr speaking on Atmospheric Sensing with Radar and Lidar. The group is working on the rest of the year's programs.
- E. Power Group - No report.

- IV. Committee Reports

- A. Standing Committees

1. Program - B. Wait said that J. Boynton has arranged for S. Cambias, Region III Director, and J. Weil, Area 4 Chairman, to present a program on "What IEEE Has to Offer You" at

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IEEE Executive Committee Meeting - September 2, 1970

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the September 30 Section Meeting. The February Section Meeting will have a patent attorney as speaker.

J. Boynton is to call H. Gettings to coordinate publicity on the Section Meetings.

2. Facilities & Arrangements - P. Wait has arranged for the September Section Meeting to be held at the Park Plaza Hotel on September 30. He has checked on the cost of an IEEE banner and suggested that the groups be asked to pay for it. The Executive Committee noted that its purchase was authorized previously and voted to purchase a small banner with "IEEE - Orlando" on it.
3. Membership - K. Lohman reported a total of 482 members as of September 1.
4. Publicity - No report.
5. Orlando Section Notes - J. Pullara said that due to the later deadline for copy the September issue will be about a week late. It is now at the printer's. Advertisers are still needed.
6. Education & Careers - No report.
7. Awards - No report.

B. Special Committees

1. Kissimmee Round-up (BBQ) - V. Newberry is still considering a "Roaring 20's" theme, probably including the gambling tables that were so successful last year. He will contact the Kissimmee Chamber of Commerce regarding meeting place and food. The Executive Committee agreed on having the BBQ on a Friday in the latter part of January. Newberry would like to have a number of volunteer helpers, each to do at least a small part of the preparation.
2. Engineer's Week - J. Schuchardt reported on his and J. Pullara's attendance of the organizational meeting on August 31. Ed Lobritz is the FES Chairman of the Engineer's Week Committee. A banquet on February 20 will start off

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Engineer's Week, the theme of which is to be "To Improve the Quality of Life". Four awards will be given this year. After J. Pullara's comment that the Engineer's Week Committee discussed making the banquet just a social affair, B. Wait moved that the IEEE Executive Committee express its desire to keep this function on a professional plane. The motion carried. Schuchardt noted that the IEEE needs to get involved in supplying speakers to carry the EE's message to high schools, etc.

3. Man-Machine Conference - No report.
4. Region III 1974 - No report.
5. Community Action - J. Gay said he had done some preliminary investigation into the role the IEEE might play in community affairs but had nothing concrete to report.

V. Correspondence from Headquarters

- A. Region III wants \$75.00 for Student Activities. K. Lohman moved that we send the \$25.00 we have budgeted and try to budget more next year. The motion carried.
- B. Mr. Cambias and Mr. Weil have requested that they receive copies of the Section Notes, notices and minutes. Their names will be placed on the mailing list.
- C. There will be a Region III Committee meeting in Panama City on September 22 and 23 in conjunction with the IEEE International Conference on Engineering in the Ocean Environment. J. Pullara plans to attend.

VI. Other Business

- A. J. Pullara asked that at least five minutes of IEEE business be conducted at each Group Chapter meeting.
- B. A suggestion was made that the Executive Committee meetings be held at 5:30 or 6:00 and after some discussion it was decided that the matter should be brought up again when more members are present.

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VII. Meeting was adjourned at 8:55 p.m.

J. Gay, for
Gene Dashiell, Secretary
IEEE, Orlando Section

IV. Committee Reports

A. Standing Committees

1. Program - J. Pullara reported on the September Section Meeting - its good program and low attendance. He noted that Thurow Electronics furnished the TV tape player and Martin-Orlando furnished the monitors and operating technician.
2. Facilities & Arrangements - J. Pullara said P. Wait had ordered the banner but headquarters would not fill the order as written. Wait is trying to get this straightened out.
3. Membership - B. Capehart reported that membership is 480 as of October 1. A breakdown of membership by company affiliation is expected soon. He will contact people to act as IEEE liaison members in local plants.
4. Publicity - J. Pullara noted that poor publicity on the September Section Meeting was possibly a reason for low attendance. He said that the Region III Oceanography Meeting was well publicized in its locality.
5. Orlando Section Notes - J. Pullara said that the Section Notes is at the printer and should be out Friday. B. Warren resigned as Business Manager.

Note: All copy must be in by the 10th of the month for the Notes to be out on time.

Ways to improve the Notes were discussed. Having Guest Editorials was suggested. J. Pullara read a letter from Bob Rowell, the past editor.

6. Education & Careers - B. Mathews has two members on his committee: Dr. R. C. Harden of GENESYS and Dr. E. E. Erickson of FTU. He is getting a Student Group organized at FTU where about 175 students are interested in electronic engineering. There is a possibility that the Student Group can get IEEE affiliation through Region III and save time.
7. Awards - J. Pullara said that J. Dees has Mr. First of NTDC working with him on the committee. They have two Fellow

candidates. One is from NTDC and one is from Martin. He noted that it is time to pick the IEEE Engineer of the Year candidate.

B. Special Committees

1. Kissimmee Round-up (BBQ) - No report.
2. Engineer's Week - J. Pullara said that the minutes of the last Engineer's Week Committee meeting indicated that it was to be a social affair; therefore, J. Wiltse will state the IEEE position at the next meeting. (See September 2 minutes of the Executive Committee meeting.)
3. Man-Machine Conference - J. Pullara reported that there are no problems and the conference is ready to go. Due to late mailings local IEEE members will be allowed to ignore the registration deadline if they act promptly.
4. Region III 1974 - M. Taylor reported that S. Cambias, Region III Director, is agreeable to having the 1974 meeting in Orlando and will see if it can be set up.
5. Community Action - Nothing to report.

V. Correspondence from Headquarters

- A. A letter was received from E. Sirjane at headquarters regarding a small stick-on IEEE label. The committee voted "no interest".

VI. Other Business

- A. J. Pullara reported on his attendance at the recent Region III meeting.
- B. There was a general discussion on lack of attendance at IEEE meetings. No conclusions were reached.
- C. B. Capehart suggested that people from GENESYS and FTU might fill in on short notice for missing speakers.
- D. There is to be an IEEE Board of Directors meeting in Hollywood in November. Mr. Cambias extended invitations to attend.

VII. Meeting was adjourned at 9:35 pm.

J. Gay, for
Gene Dashiell, Secretary
IEEE, Orlando Section

MINUTES
IEEE Executive Committee Meeting
November 4, 1970

Present were:	J. Pullara	J. Wiltse
	J. Gay	J. Schuchardt
	G. Dashiell	D. Hall
	K. Lohman	B. Capehart
	B. Jamieson	B. Mathews
	G. Kirby	

Meeting was called to order at 7:35 by Chairman J. C. Pullara at the Hewlett-Packard building.

- I. Minutes of the October 7, 1970 meeting were read and approved. J. Pullara suggested that the group secretaries submit their meeting reports to the section secretary.

II. Treasurer's Report

Checking Account Balance - 9/30/70	\$1,167.66
Income	\$520.94
Expenses	71.66
Checking Account Balance - 10/31/70	\$1,616.94

K. Lohman is checking to see that IEEE Headquarters credited the section correctly on our rebates.

III. Group Chapter Reports

- A. Aerospace & Electronic Systems - No report.
- B. Communications Technology - B. Capehart reported that their last meeting was successful with 26 present. The next meeting will be in December.
- C. Electronic Computers - G. Kirby reported that they have elected new officers as follows: George T. Kirby, Chairman; Paul R. Little, Vice Chairman; Gerhard Bergman, Secretary. Their next meeting will be November 24. John Meacham, Director of Aviation for Orlando, will talk on "Study of the Orlando Jet Port". The social hour and dinner will be at the Gold Key Inn with the meeting at GENESYS. They are not firm on the December meeting. They have plans for a meeting once a month next year.
- D. Microwave Theory & Techniques - J. Schuchardt reported that their meeting will be November 17. Beryl Barber will speak on parametric amplifiers, their improvements and application.

This will be the last meeting for this year. They plan to have three to four meetings next year and the meetings will be on antenna design, microwave filter design and lasers.

- E. Power Group - D. Hall reported their attendance has been low with ten people at the last meeting. Their next meeting will be November 17. A tour of the new power plant in Lakeland is planned. There will be no meeting in December. They plan five meetings the first five months of next year.

IV. Committee Reports

A. Standing Committees

1. Program - J. Pullara reported that the only meeting planned is for February and the subject will be patents.
2. Facilities & Arrangements - J. Pullara reported they received a letter from E. Sirjane suggesting that we order a banner with all little letters on one line. P. Wait had already ordered the more expensive banner. J. Pullara said they will attempt to get the order changed.
3. Membership - B. Capehart reported that membership is now 485 or an increase of five over the previous report. He received a printout of membership and company affiliation and wrote a letter to IEEE stating that it was of no value. In reply he received a letter from IEEE advising him there would be no charge for the printout.
4. Publicity - No report. J. Pullara requested that the section secretary obtain meeting notice forms for bulletin boards from IEEE Headquarters.
5. Orlando Section Notes - J. Pullara reported that B. Warren resigned. The November notes were lost enroute to the printer and had to be redone. They should be in the mail Friday or Monday, November 6 or 9.
6. Education & Careers - B. Mathews reported that they have the group constitution written. On November 19 at 11:00 a.m. they plan an assembly of interested students at FTU. He requested that a representative of the Orlando Section give a talk on IEEE. J. Pullara agreed to have a representative of the section there. He suggested that the committee come up with a firm proposal and submit it

to the Executive Committee on the Fund for Higher Education.

7. Awards - J. Pullara reported that they are working on forms for two fellow awards. The work is 99 per cent complete for submission. They are also requesting other sections to support our candidate.

B. Special Committees

1. Kissimmee Round-Up (BBQ) - B. Jamieson reported that January 22 and January 29 were the two dates selected and the date approved is January 29. The Roaring 20's is the theme and he showed some gadgets and goodies for hand outs. He requested volunteers for committees to help out on building games, etc.

The budget was discussed. B. Capehart made the motion "They can have an override of \$300 expenditure, \$200 of which will come from budget allowance and the remainder of which will be made up from ticket sales." J. Wiltse seconded; it was voted and carried.

2. Engineer's Week - J. Wiltse reported that the subcommittees are at work. Another meeting is scheduled for November 5. J. Pullara reported that J. Dees is at work for a candidate for the Orlando Section for the Engineer of the Year Award.
3. Man-Machine Conference - No report.
4. Region III 1974 - J. Pullara read a letter from J. Cambias. A place will be requested on the agenda at the Charlottesville meeting for M. Taylor to make a presentation on the Orlando area as a suitable place for the 1974 meeting.
5. Community Action - J. Gay suggested we could provide speakers for civic clubs. He was requested to compile a list of speakers who can present their particular technology to the layman. J. Gay suggested we offer advisory information to legislative members and civic groups.

V. Correspondence from Headquarters

J. Weil has written requesting an area meeting January 15 in Orlando or Melbourne. J. Pullara responded favorably and suggested Orlando.

J. Pullara read a request for papers from Region III for the Charlottesville meeting and also an urge for attendance.

VI. Other Business

J. Pullara announced that the IEEE International Directors Meeting is November 7 at the Diplomat Hotel in Hollywood Beach. J. Cambias has invited the Orlando Section officers to attend. The area meeting is at 11:00 a.m. and cocktails at 6:30 p.m.

The meeting was turned over to B. Capehart who discussed the need for a strong professional society to have the graduate engineer be recognized as a professional engineer.

VII. Meeting was adjourned at 9:30 p.m.

Gene Dashiell
Secretary
IEEE, Orlando Section

subject is Phased Array Antennae. They plan a March meeting on lasers and an April meeting on antennae.

- E. Power Group - D. Hall reported that they had a good turnout of 25 at the November meeting. They toured the Lakeland Power Plant. The January meeting will be firm by the 10th of December deadline.

IV. Committee Reports

A. Standing Committees

1. Program - J. Boynton reported they have plans for four programs this year. The January meeting will be the barbecue and the March program will be on patents.
2. Facilities & Arrangements - P. Wait displayed the new banner received from Headquarters. The cost was \$64.50. P. Wait will make it available to all groups for their meetings.
3. Membership - B. Capehart reported that the current membership is 492, an increase of seven over last month.

J. Pullara requested that the Awards Committee investigate and report at the next month's committee meeting on the Life Membership Award.

4. Publicity - J. Pullara complimented H. Gettings on the fine publicity in the Orlando Sentinel on the Computer Group meeting.
5. Orlando Section Notes - J. Pullara reported that the December Notes did get out on time. He also reported on the status of the Section Notes. Due to lack of advertising it has been reduced from 16 pages to 8 pages. It is anticipated that by the end of the year the Notes will have a deficit of \$480.00.
6. Student Activities - B. Mathews reported that the FTU students had a meeting November 19 with 14 students present. J. Pullara talked to them on IEEE. There are no additional meetings planned for this year but they will get started next year. The students showed high interest.

7. Awards - J. Dees reported that they have completed nomination forms on two candidates for Fellow Awards and are working on getting responsive references. He has prepared a letter endorsing the candidate to be signed by the Section Chairman.

He received nomination forms from the FES for our nominations for 1) Engineer of the Year, 2) Technician of the Year, 3) Firm or Organization of the Year, 4) Outstanding Engineer of the Year Contributing to the Quality of Life.

Due to time requirements J. Boynton made a motion to authorize the awards committee to select and submit the Orlando Section candidates prior to the next Executive Committee meeting. This was approved. The selection committee is J. Dees, J. Wiltse, M. Taylor and B. Capehart.

B. Special Committees

1. Kissimmee Round-up (BBQ) - B. Jamieson reported that the dinner prices are not yet firm. He asked for a volunteer to help on decorations and J. Boynton volunteered. P. Wait will provide an air compressor to inflate balloons. Final information will be submitted for Section Notes by December 10.

B. Mathews suggested the Student Activities Committee use part of its \$100 budget to furnish student members with a complimentary ticket for the barbecue. It was agreed.
2. Engineer's Week - J. Wiltse reported that they plan a meeting on December 15. They are attempting to get Roy Disney as banquet speaker.
3. Man-Machine Conference - J. Pullara reported that approximately 80 people attended. This committee report will be dropped from future meeting reports.
4. Region III 1974 - M. Taylor reported he received copies of three letters addressed to C. Cambias inviting Region III to Orlando for the 1974 meeting. The letters were from the Orlando Convention Department, the president of the Orlando Chamber of Commerce and Mayor Langford.
5. Community Action - J. Gay reported they have nothing to report.

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- V. Correspondence from Headquarters - A letter was received from headquarters announcing that James Mulligan was elected the new IEEE president.
- VI. Other Business - J. Pullara reported on the directors meeting at Hollywood and reviewed some of IEEE's newsletters and the many things the IEEE organization has to offer its members.
- VII. Meeting was adjourned at 9:40.

Gene Dashiell
Secretary
IEEE, Orlando Section

MINUTES

IEEE Executive Committee Meeting
January 6, 1971

Present were: J. Pullara G. Kirby
J. Gay J. Thornton
G. Dashiell D. Hall
K. Lohman B. Wait
J. Wallace B. Capehart
J. Dees B. Mathews
J. Walter V. Newberry
R. Marshall J. Wiltse

Meeting was called to order at 7:40 p.m. by Chairman J. C. Pullara at the Hewlett-Packard building.

I. Minutes of the December 2, 1970 meeting were read and approved as read.

II. Treasurer's Report

Checking Account Balance - 12/1/70 \$ 1,781.94
Income \$ 340.00
Expenses 787.88
Checking Account Balance - 12/31/70 1,334.06

K. Lohman also reviewed the budget at January 1, 1971 (see attached). He has reviewed the past rebates from Headquarters and to the best of his ability (with past records) he has determined that we have received the proper rebates.

III. Group Chapter Reports

- A. Aerospace & Electronic Systems - B. Marshall and J. Pullara reported that the AES meeting will be January 12 at 7:15 at the Martin facilities for monorail cars for Walt Disney World.
- B. Communications Technology - T. Wallace reported they have four meetings scheduled but are having trouble finding speakers.
- C. Electronic Computers - G. Kirby reported their next meeting will be Thursday, January 21. The speaker will be Jack Froggatt, Engineering Manager at Westinghouse, and the subject will be "Mini-Computers for a Maxi-Market".

Minutes

IEEE Executive Committee Meeting - January 6, 1971

Page 2

- D. Microwave Theory & Techniques - J. Thornton reported they have programs scheduled for January, February and March. The January meeting will be January 21; all information is in the January Section Notes.
- E. Power Group - D. Hall reported their program schedule is all set with five meetings in 1971.

IV. Committee Reports

A. Standing Committees

- 1. Program - P. Wait reported the February meeting will be on patents. They will have more definite plans soon.
- 2. Facilities & Arrangements - P. Wait announced that the IEEE banner is available for use at any and all functions and encouraged all groups to make use of it.
- 3. Membership - B. Capehart reported we now have 489 members and should try to increase this 10 per cent.
- 4. Publicity - No report. J. Pullara did request all groups get their meeting information to H. Gettings for publicity.
- 5. Orlando Section Notes - No report. The cost of the Notes was discussed at length with a suggestion by K. Lohman to possibly look for a cheaper method of publishing.

J. Dees made a motion to stay with Ferris Printing for the rest of this year. Motion was seconded by D. Hall and carried.
- 6. Education & Careers - B. Mathews reported there were no activities this past month and therefore nothing to report.
- 7. Awards - J. Dees reported on requirements for life member eligibility.
 - 1) Be a member for thirty-five years and sixty-five years of age.
 - 2) Be a member for thirty years and seventy years of age and it is automatic.

J. Dees reported they have submitted James J. Regan as our nominee for Engineer's Week Engineer of the Year award and the IEEE Engineer of the Year. He also reported on their plans to submit Hewlett-Packard Company as our nominee for

Minutes

IEEE Executive Committee Meeting - January 6, 1971

Page 3

Company or Organization of the Year award. He has received seven or eight supporters of Dr. J. Wiltse for Fellow award and is also requesting the Chairmen of the Baltimore and Florida West Coast Sections to offer support. He is also working on references for Dr. Wolfe's Fellow award.

B. Special Committees

1. Kissimmee Round-up (BBQ) - V. Newberry reported the BBQ will be limited to 150 people. He requested an increase in budget of \$100. This was discussed and a motion raised to increase the BBQ budget by \$50. This was carried by a nine to five vote.

Tickets were distributed and ticket sales will be closed by January 22 at 11:00 a.m. Sales should be reported to Linda Crumley at 841-3970. Remember the 150 limit. Tickets can be obtained from Gene Dashiell or Linda Crumley at Hewlett-Packard.

D. Hall will take care of collecting tickets at the door. J. Gay will arrange to take pictures.

2. Engineer's Week - J. Pullara reported they had no speaker lined up at this time. He asked for suggestions for speakers; please contact J. Wiltse.
3. Region III 1974 - No report.
4. Community Action - No report.

V. Correspondence from Headquarters

None.

VI. Other Business

None.

VII. Meeting was adjourned at 10:05 p.m.

Gene Dashiell
Secretary
IEEE, Orlando Section

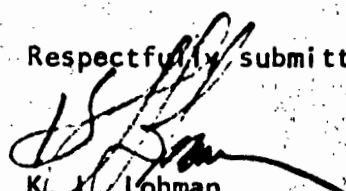
ORLANDO SECTION
IEEE Treasurer's Report
January 1, 1971

Total Cash and Other Assets - December 1, 1970		\$ 4,201.05
Cash Received - December 1, 1970 - December 31, 1970	\$ 371.15	
Cash Disbursed - December 1, 1970 - December 31, 1970	<u>787.88</u>	
Excess (Deficit) of cash disbursed over cash received		<u>(416.73</u>
Total Cash and Other Assets - December 31, 1970		<u>\$ 3,784.32</u>
Savings Account Fund for Higher Education		2,450.26
Checking Account Balance as December 31, 1970		<u>1,334.06</u>
		<u>\$ 3,784.32</u>

Statement for December, 1970

Checking Account Balance - December 1, 1970		\$ 1,781.94
Income:		
December 2 - State of Florida (Genesys)	\$ 40.00	
December 18 - Gentry Associates, Inc.	<u>300.00</u>	340.00
		340.00
Expenses:		
December 2 - Bernie Capehart (misc. supplies)	6.52	
December 15 - U.S. Postmaster (mailing Costs)	35.00	
December 15 - Ferris Printing Co. (section notes)	673.96	
December 15 - IEEE (small IEEE banner)	64.50	
December 15 - Dr. Mathews (student chapter food services)	<u>7.90</u>	787.88
		<u>(787.88)</u>
Checking Account Balance - December 31, 1970		\$ 1,334.06
Savings Account Fund for Higher Education		
Balance - November 30, 1970	2,419.11	
Interest Received (4th quarter)		
Savings Account	4.90	
Savings Certificates	<u>26.25</u>	
Balance - December 31, 1970	<u>\$ 2,450.26</u>	\$ 2,450.26
Total Cash and other Assets - December 31, 1970		<u>\$ 3,784.32</u>

Respectfully submitted,


K. L. Lohman
Treasurer

IEEE - ORLANDO SECTION
 Approved Budget & Comparison Jan. 1, 1971
 1970 - 1971 Functions

	APPROVED	Jan. 1, 1971 CURRENT STATICS
A. MAILING COSTS		
1. Orlando Section Notes	\$ 140.00	\$ 80.00
2. Miscellaneous	<u>45.00</u>	<u>45.00</u>
	\$ 185.00	\$ 125.00
B. ORLANDO SECTION NOTES	\$ <u>250.00</u>	\$ 81.04
C. GROUP BUDGETS		
1. Aerospace & Electronic Systems (G-10)	\$ 40.00	\$ 40.00
2. Electronic Computer (G-16)	40.00	40.00
3. Microwave Theory and Techniques (G-17)	40.00	32.50
4. Communications Technology (G-19)	40.00	40.00
5. Power Group (G-31)	<u>40.00</u>	<u>25.84</u>
	\$ 200.00	\$ 178.34
D. ENGINEER'S WEEK - IEEE CONTRIBUTION	\$ 50.00	\$ 50.00
ENGINEER'S WEEK - MISCELLANEOUS	<u>25.00</u>	<u>25.00</u>
	75.00	75.00
E. CONTRIBUTION TO STUDENT ACTIVITIES	\$ <u>25.00</u>	\$ 0.00
F. ANNUAL BANQUET	\$ <u>200.00</u>	\$ <u>200.00</u>
G. ANNUAL BARBEQUE	\$ <u>200.00</u>	\$ <u>200.00</u>
H. MISCELLANEOUS	\$ <u>100.00</u>	\$ <u>28.98</u>
I. STUDENT CHAPTER-FLA. TECH. ACTIVITIES	<u>100.00</u>	<u>92.10</u>
TOTAL	\$ 1335.00	\$ 980.46

Estimated Membership (510)

Estimated Approximate Revenue	\$ 1,300.00
IEEE Rebate Received	<u>520.94</u>
Estimated Rebate to be received	\$ 779.06

MINUTES
IEEE Executive Committee Meeting
February 3, 1971

Present were:	G. Dashiell	R. Marshall
	V. Newberry	B. Mathews
	J. Dees	J. Wallace
	T. Page	B. Capehart
	G. Kirby	J. Gay
	J. Walters	J. Pullara
	J. Tracy	H. Rosenblum
	B. Wait	

Meeting was called to order at 7:35 p.m. by Chairman J. C. Pullara at the Hewlett-Packard building.

I. Minutes of the January 6, 1971 meeting were read and approved.

II. Treasurer's Report

Checking Account Balance - 1/1/71	\$ 1,334.06
Income \$ 120.00	
Expenses 183.89	
Checking Account Balance - 1/31/71	\$ 1,270.17

III. Group Chapter Reports

A. Aerospace & Electronic Systems - B. Marshall reported they have a meeting scheduled for February 9 on Air Pollution Sensing Systems. A tentative meeting is scheduled for March 17 and the subject is Defense Department Contracting. A meeting is scheduled for April 14 but they have no speaker at this time.

B. Communications Technology - T. Wallace reported that a meeting is scheduled for February 16 and there will be a film, "Engineering - the Challenge of the Future". More information is in the Section Notes.

T. Wallace mentioned this film is available for use at other functions.

C. Electronic Computer Society - B. Mathews reported they had a joint meeting with the ASME January 21. They had an attendance of 32 with 19 IEEE members. A meeting is scheduled for February 18 with details in the Section Notes.

MINUTES

IEEE Executive Committee Meeting - February 3, 1971

Page 2

- D. Microwave Theory & Techniques - T. Page reported they have a meeting scheduled for February 16. Details are in the Section Notes. They have a meeting planned for March on lasers.
- E. Power Society - B. Wait reported their February 22 meeting will be a tour of a citrus concentrate processing plant. Details are in the Section Notes.

IV. Committee Reports

A. Standing Committees

- 1. Program - P. Wait reported our Section meeting on patents will be Tuesday or Wednesday, March 30 or 31. It was suggested it be held on Wednesday, March 31.
- 2. Facilities & Arrangements - P. Wait reported J. Boynton was supposed to pick up the banner from the barbecue hall today along with the other decorations.

B. Capehart reminded the Program Committee to start plans for the June Banquet.
- 3. Membership - B. Capehart reported membership is up to 497, partly due to some new student members.

J. Pullara covered a letter from C. Cambias suggesting we follow up on members that do not renew their membership when dues are due. He requested B. Capehart come up with a plan to do this.
- 4. Publicity - J. Pullara passed around a meeting notice format (made up by H. Gettings) to be used with the meeting notice posters.
- 5. Orlando Section Notes - J. Pullara reported this month's edition was out on time. He remarked that having pictures of prominent IEEE members on the cover has created good response and suggested we continue the practice.
- 6. Student Activities - B. Mathews reported their committee met and came up with some tentative ideas on use of the

\$2,000 fund as follows:

Use \$100 per year to present three awards -

1. Outstanding Undergraduate EE
2. Outstanding Graduate Student EE
3. Outstanding Junior College EE Student

This was discussed and J. Pullara requested the committee work further on the student awards idea using the comments given at this meeting.

B. Capehart suggested a high-yield bond on the savings certificate. J. Pullara asked J. Tracy to investigate this.

7. Awards - J. Dees reported they plan to have in the mail Friday, February 5, Dr. Wiltse's nomination for Fellow award and the information and forms to his references.

J. Dees reported that both the Baltimore and Florida West Coast sections have agreed to support Dr. Wiltse's nomination.

He has seven references for Dr. Wolf's nomination for Fellow award and is working on the final preparations.

Dr. Regan's nomination for Engineer of the Year has been submitted and Hewlett-Packard's nomination for Organization or Company of the Year has also been submitted. J. Dees has written a letter to W. R. Hewlett advising him of the nomination. J. Dees requested two tickets for Dr. and Mrs. Regan as our guest to the banquet.

J. Dees has received a letter and nomination forms for the Region III Outstanding Engineer of the Year. He suggested we submit Dr. Wiltse as the Orlando Section candidate. It was agreed.

B. Special Committees

1. Kissimmee Round-up (BBQ) - V. Newberry reported that we guaranteed 136 with 116 tickets collected. We are within

MINUTES

IEEE Executive Committee Meeting - February 3, 1971

Page 4

\$45 of budget at this time and should wind up in the budget. V. Newberry was given a hearty hand for a job well done and a thank you was extended to all who helped to make the barbecue such a wonderful success.

2. Engineer's Week - J. Pullara reminded the Executive Committee of the Engineer's Week Banquet and that tickets are available at \$6.50 per person. J. Pullara requested K. Lohman send \$50.00 to the Engineer's Week Committee of the Florida Engineering Society.
4. Region III 1974 - No report.
5. Community Action - No report.

V. Correspondence from Headquarters

The large volume of mail received from Headquarters was discussed and J. Pullara plans to discuss this with Dean Weil, our area representative.

VI. Other Business

J. Pullara called attention to the new nominating committee for next year's officers. The committee is comprised of M. J. Taylor, Chairman; J. M. Walter, Jr.; H. Rosenblum; Dr. W. B. Mathews. J. Walters reported for the committee. They have met and nominated unanimously J. Gay, Chairman; G. Dashiell, Vice Chairman; K. Lohman, Secretary; B. Capehart, Treasurer.

Lack of meeting attendance was discussed.

VII. Meeting was adjourned at 10:01 p.m.

Gene Dashiell
Secretary
IEEE, Orlando Section

ORLANDO SECTION
 IEEE Treasurer's Report
 February 1, 1971

Total Cash and Other Assets - January 1, 1971		\$ 3,784.32
Cash Received - January 1, 1971 - January 31, 1971	\$ 120.00	
Cash Disbursed - January 1, 1971 - January 31, 1971	<u>183.89</u>	
Excess (Deficit) of Cash Disbursed Over Cash Received		<u>(63.89)</u>
Total Cash and Other Assets - January 31, 1971		<u>\$ 3,720.43</u>
Savings Account Fund for Higher Education		2,450.26
Checking Account Balance as January 31, 1971		<u>1,270.17</u>
		\$ 3,720.43

Statement for January, 1971

Checking Account Balance - January 1, 1971		\$ 1,334.06
Income:		
January 26 - Currie Aerospace Assoc.	120.00	120.00
Expenses:		
January 15 - U.S. Postmaster (permit fee)	30.00	
January 15 - Ferris Printing Co. (tickets)	15.34	
January 15 - Ferris Printing Co. (section notes)	130.47	
January 19 - George T. Kirby (Computer group)	8.08	183.89
Checking Account Balance - January 31, 1970		<u>\$ 1,270.17</u>
Savings Account Fund for Higher Education		
Balance - December 31, 1970	2,450.26	
Interest Received (January, 1971)	<u>0.00</u>	
Balance - January 31, 1971	2,450.26	<u>\$ 2,450.26</u>
Total Cash and Other Assets - January 31, 1971:		<u>\$ 3,720.43</u>

Respectfully submitted,


 K. L. Lohman
 Treasurer

RECEIVED
 FEB 5 1971
 HEWLETT-PACKARD
 ORLANDO

MINUTES
IEEE Executive Committee Meeting
April 7, 1971

Present were:	J. Pullara	M. Taylor
	V. Newberry	G. Kirby
	J. Tracy	J. Boynton
	B. Capehart	K. Lohman
	J. Gay	J. Walter
	G. Dashiell	B. Marshall
	B. Mathews	T. Page

Meeting was called to order at 7:30 p.m. by Chairman J. C. Pullara at the Hewlett-Packard building.

I. Minutes of the March 3 meeting were read and approved as read.

II. Treasurer's Report

Checking Account Balance - March 1, 1971	\$ 1,282.21
Income 222.00	
Expenses 744.84	
Checking Account Balance - March 31, 1971	\$ 759.37

K. Lohman submitted a report on the IEEE rebate. This was discussed and it was decided that we have not received full credit from Headquarters. K. Lohman will contact Headquarters on this requesting additional rebate.

III. Group Chapter Reports

- A. Aerospace & Electronic Systems - B. Marshall reported there will be no meeting in April. The May 12 meeting will be a joint AES and section meeting. Mr. F. John D. Taylor with the Comsat Corporation will be the speaker.
- B. Communications Technology - J. Walter reported that they plan to hold a meeting April 27 at Gary's Duck Inn. The speaker will be Mr. E. L. Scott and the program will be "Value Engineering in Industry". They will hold their election of officers at this meeting.
- C. Electronic Computers - G. Kirby reported that they had 14 in attendance at their March meeting. They plan to hold a meeting April 22 at the Caboose Restaurant in Fern Park. Mr. James Yanni of RCA, New Jersey, will be the speaker.

Minutes

IEEE Executive Committee Meeting - April 7, 1971

Page 2

Mr. Kirby discussed their budget and requested the Executive Committee, by a motion, that their budget be increased from \$40 to \$60 to cover additional meeting expenses. This motion was seconded and carried.

- D. Microwave Theory & Techniques - T. Page reported they plan a meeting for April 20. Information on this meeting is in the April Section Notes. They did not have a meeting in March. They plan a meeting for May 18 and they will have the election of officers at this meeting; the nominees are listed in the April Section Notes. The program at the May meeting will be "Variational Methods Applied to Microwave Structures" by Dr. Al Sutherland.

T. Page made a motion that the MTT budget be increased from \$40 to \$60. This was seconded and carried.

- E. Power Group - J. Boynton reported that there will be a meeting on April 20 and they will elect their officers at the May meeting.

IV. Committee Reports

A. Standing Committees

1. Program - J. Boynton reported that the next section meeting will be May 12 and it will be a joint meeting with the AES.

June Banquet - the Executive Committee submitted several suggestions for program. The program chairman will have final plans by the May Executive Committee meeting.

2. Facilities and Arrangements - J. Gay reported that in order to reserve the Rio Pinar banquet hall we need a member of the club to make the reservations. J. Walter will contact Jim Lane and request him to make the arrangements for us.
3. Membership - B. Capehart reported that our present membership is 511.
4. Publicity - No report.
5. Orlando Section Notes - J. Pullara had nothing to report.

Minutes

IEEE Executive Committee Meeting - April 7, 1971

Page 3

6. Student Activities - B. Mathews reported the student chapter has 28 members that are now in the process of filling out forms to apply for student chapter charter. They will hold a meeting on April 14 for election of officers.
7. Awards - J. Dees is out of town and J. Pullara reported that there is nothing new to report.

Dr. Wiltse requested the Orlando Section appoint someone to serve on the Region III Awards Committee and J. Walter has consented to serve.

B. Special Committees

1. Kissimmee Round-up (BBQ) - V. Newberry reported they finally got the Chamber of Commerce of Kissimmee bill settled. K. Lohman submitted a final budget report on the barbecue (copy attached).

V. Newberry will write a letter of thanks for a fine dinner. He also extended his thanks to everyone who helped make the barbecue a success.
2. Engineer's Week - J. Pullara read a letter of thanks received from the FES committee for the IEEE support and participation.
3. Region III 1974 - M. Taylor stated that there is nothing to report at this time.
4. Community Action - J. Gay requested the committee members supply him with names and topics on which they can speak before different community groups.

V. Correspondence from Headquarters

J. Pullara discussed his letter to C. Cambias in reference to excessive mail, unnecessary mail and unauthorized mail from Headquarters. J. Pullara discussed a letter received from Dr. Weil requesting a report on section activities. He also read a letter from Dean Kersten re the participation of the Orlando Section in the meeting with Dr. F. Terman at FTU thanking the section for its efforts.

Minutes

IEEE Executive Committee Meeting - April 7, 1971

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VI. Other Business

J. Walter made a motion that we reduce the budget for subsidizing the annual banquet from \$200 to \$150 to enable us to keep within our overall section budget. This motion was seconded and carried.

VII. Meeting was adjourned at 10:10 p.m.

Gene Dashiell
Secretary
IEEE, Orlando Section

ORLANDO SECTION
IEEE TREASURER'S REPORT
APRIL 1, 1971

Total Cash and Other Assets - March 1, 1971			\$ 3,732.47
Cash Received-March 1, 1971 - March 31, 1971	\$ 253.87		
Cash Disbursed-March 1, 1971 - March 31, 1971	<u>744.84</u>		
Excess (deficit) of Cash Disbursed over cash received	(490.97)		(490.97)
Total Cash and Other Assets - March 31, 1971			\$ <u>3,241.50</u>
Savings Account Fund for Higher Education			2,482.13
Checking Account Balance as of March 31, 1971			<u>759.37</u>
			\$ 3,241.50

Statement for March, 1971

Checking Account Balance-March 1, 1971			\$ 1,282.21
Income:			
March 31 - Barbeque ticket sales	\$ 32.00		
March 31 - Hewlett Packard	40.00		
March 31 - Orlando Armature Works	<u>150.00</u>	222.00	222.00
Expenses:			
March 2 - Theodore R. Page	21.50		
March 31 - Ferris Printing Co.	147.69		
March 31 - U.S. Postmaster	30.00		
March 31 - Robert D. Marshall	10.75		
March 31 - Robert D. Marshall	5.45		
March 31 - Chamber of Commerce, Kissimmee Fla.	<u>529.45</u>	744.84	(744.84)
Checking Account Balance - March 31, 1971			\$ 759.37
Savings Account Fund for Higher Education			
Balance - February 28, 1971	\$ 2,450.26		
Interest Received (1st. qtr.)			
Savings Account	5.62		
Savings Certificates	<u>26.25</u>		
Balance - March 31, 1971	\$ 2,482.13		\$ <u>2,482.13</u>
Total Cash and Other Assets - March 31, 1971			\$ 3,241.50

Respectfully submitted,



K. L. Lohman, Treasurer

ANNUAL BARBEQUE REPORT

APRIL 1, 1971

<u>Funds</u>		<u>Expenses</u>	
Budget	\$ 200.00	Ferris Printing Co.	\$ 15.34
Budget (increased by executive action Jan. 6, 1971)	50.00	Vernon A. Newberry	116.43
Feb. 5, 1971 Ticket Sales	436.00	Ola's	97.01
Feb. 22, 1971 Ticket Sales (8 student activities Fund)	32.00	W. M. Jamieson	8.32
March 31, 1971 Ticket Sales	32.00	Richard J. Wangler	20.00
Ticket Sales (due from Dean Hall - Note from Dean indicates \$24.00 due from John Boynton)	24.00	Chamber of Commerce - Kissimmee	
		Caller	35.00
		Drinks	52.45
		Dinners	442.00
			529.45
	<hr/>		<hr/>
	\$ 774.00		\$ 786.55

\$786.55

774.00

\$ 12.55 Over budget and receipts

* Paid 4/6/71

IV. Committee Reports

A. Standing Committees

1. Program - Jim Gay reported for John Boynton on the arrangements for the annual banquet as far as a speaker is concerned. John had received a commitment from the State of Florida, Tallahassee, for a speaker on "Pollution Control" within the central Florida area.
2. Facilities and Arrangements - P. Wait reported that the annual banquet will be held at Rio Pinar Country Club on June 18, 1971. This will be a Friday evening. Tickets will be \$5.00 each (\$4.50 steak, 9 oz. club plus 50¢ to help offset other expenses). Student members will be offered banquet tickets at cost, i.e. \$4.50. Acting Chairman, Jim Gay, appointed Bill Jamieson to arrange for flowers for the ladies, and appointed Joe Pullara to have the tickets printed as well as writing letters inviting Fellow Members, within our section, to attend the banquet. It was requested that Joe's letter to Fellow Members request that they make their reservations and acceptance by June 6, 1971 so that a definite head count will be possible. Bill Jamieson was also appointed to take care of having the gavel engraved. Bill will also be responsible for having the Engineer of the Year plaque made available. J. W. Dees is to call Bill Jamieson for the wording of the Engineer of the Year plaque.

John Boynton was determined by the committee as a likely candidate for Master of Ceremonies at the banquet or else he is to be responsible for obtaining a Master of Ceremonies. Such selection of a Master of Ceremonies other than Mr. Boynton, will be subject to approval of the Board.

Tickets for the annual barbeque are to be made available at the next committee meeting for distribution.

Secretary Gene Dashiell is to write IEEE for and have available a "Past Chairman's Pin" for presentation at the June, 1971 banquet.

3. Membership - B. Capehart reported a net change in membership of zero. Present membership remains at 511.
4. Publicity - No report.
5. Orlando Section Notes - No report.
6. Education and Careers - Pete Wait reported on an IEEE film he showed at Boone High School on Career Day featuring careers. Jim Gay reported that at the Region III meeting held in Charlottesville information was obtained on Student Membership (to help retain students as members after graduation). This material will be given to Bruce Mathews.
7. Awards - J. W. Dees reported on the outstanding engineers in Region III. The two winners were Mr. Brownlee from Birmingham and Mr. John Pippin from Atlanta. Mr. Dees also reported that all necessary work has been completed on the Fellows Awards.

Minutes

IEEE Executive Committee Meeting - May 5, 1971

Page 3

B. Special Committees

1. Kissimmee Round-up (Barbeque) - No Report.
2. Engineer's Week - No report.
3. Region III - 1974 - Jim Gay reported that Region III had no official notice of our section's offer to have the Region III 1974 meeting in Orlando, so he made the offer. The Orlando Section will host this meeting. This has been approved by the Region III Committee at the Charlottesville, Va. meeting. It was requested that our Secretary, Gene Dashiell, follow-up this invitation and Region III's acceptance by letter to the Directors confirming same.
4. Community Action - Jim Gay reported that only two (2) people have signed up for talks. This pertained to the list of speakers we would have available for community service. Pete Wait suggested that local high schools be contacted on Career Day activities for showing of the IEEE film he used at Boone High School.

V. Correspondence from Headquarters - None

VI. Other Business - Jim Gay reported that he attended and found interesting the Region III committee meetings in Charlottesville, Va.

The Fall, 1971 Region III committee meeting is to be held in New Orleans, LA in September.

The 1972 meeting will be held in Knoxville, Tenn.

The 1973 meeting will be held in Louisville, KY.

The 1974 meeting will be held in Orlando, FL.

Our Section members have been invited to attend the Canaveral Section's annual banquet on May 21, 1971 to be held at the Royal Oaks Restaurant, Cocoa Beach. The program will be on NASA training material.

Referring to the Chairman's Corner of the April, 1971 Orlando Section Notes, on "Constitutional Amendment," it was brought to our attention that a petition on changing IEEE to a "National" NSPE-type organization will be put to a vote by all members soon.

VII. Meeting was adjourned at 9:00 p.m.

K. L. Lohman and J. W. Dees for
Gene Dashiell, Secretary
IEEE - Orlando Section

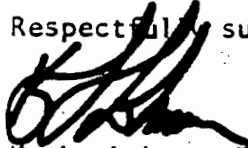
ORLANDO SECTION
IEEE TREASURER'S REPORT
MAY 1, 1971

Total Cash and Other Assets - April 1, 1971		\$ 3,241.50
Cash Received - April 1, 1971-April 30, 1971	\$ 517.57	
Cash Disbursed - April 1, 1971-April 30, 1971	<u>183.38</u>	
Excess (Deficit) of Cash Received over cash disbursed	334.19	334.19
Total Cash and Other Assets - April 30, 1971		\$ <u>3,575.69</u>
Savings Account Fund for Higher Education		2,482.13
Checking Account Balance as of April 30, 1971		<u>1,093.56</u>
		\$ 3,575.69

Statement for April, 1971

Checking Account Balance - April 1, 1971		\$ 759.37
Income:		
April 6 - Barbeque ticket sales	\$ 24.00	
April 6 - IEEE Rebate	490.42	
April 6 - Cash - Section meeting (3-31-71) (Meal cost overage)	<u>3.15</u>	
	517.57	517.57
Expenses:		
April 6 - Karl L. Lohman (Section Meeting 3-31-71-meal cost for guests)	7.50	
April 15 - George T. Kirby (G-16 expenses)	25.90	
April 15 - Ferris Printing Co. (Section Notes)	<u>149.98</u>	
	183.38	(183.38)
Checking Account Balance - April 30, 1971		\$ 1,093.56
Savings Account Fund for Higher Education		
Balance - March 31, 1971	2,482.13	
Interest Received (April, 1971)	<u>0.00</u>	
Balance - April 30, 1971	\$ 2,482.13	<u>2,482.13</u>
		\$ 3,575.69

Respectfully submitted,


 K. L. Lohman, Treasurer

Approved Budget & Comparison May 1, 1971
1970 - 1971 Functions

A. MAILING COSTS	BUDGET APPROVED	BUDGET REVISED &	FUNDS EXPENDED	May 1, 1971
	Aug. 5, 1970	APPROVED BY April 7, 1971	BY May 1, 1971	CURRENT STATUS
1. Orlando Section Notes	\$ 140.00		\$ 120.00	\$ 20.00
2. Miscellaneous	45.00			45.00
	<u>185.00</u>			<u>65.00</u>
B. ORLANDO SECTION NOTES	<u>250.00</u>		1,246.56-Expense	(166.56)
			1,080.00-Received	
C. GROUP BUDGETS				
1. Aerospace & Electronic Systems (G-10)	40.00	40.00	16.20	23.80
2. Electronic Computer (G-16)	40.00	60.00	36.72	23.28
3. Microwave Theory & Techniques (G-17)	40.00	60.00	29.00	31.00
4. Communications Technology (G-19)	40.00	40.00		40.00
5. Power Group (G-31)	40.00	40.00	14.16	25.84
	<u>200.00</u>	<u>240.00</u>		<u>143.92</u>
D. ENGINEER'S WEEK-IEEE CONTRIBUTION	50.00		50.00	0.00
ENGINEER'S WEEK-MISCELLANEOUS	25.00			25.00
	<u>75.00</u>			<u>25.00</u>
E. CONTRIBUTION TO STUDENT ACTIVITIES	<u>25.00</u>		25.00	0.00
F. ANNUAL BANQUET	<u>200.00</u>	<u>150.00</u>		<u>150.00</u>
G. ANNUAL BARBEQUE	<u>200.00</u>	<u>250.00</u>	262.55	(12.55)
H. MISCELLANEOUS	<u>100.00</u>		75.37	<u>24.63</u>
I. STUDENT CHAPTER-FLA. TECH. ACTIVITIES	<u>100.00</u>		<u>39.90</u>	<u>60.10</u>
TOTAL	<u>\$ 1335.00</u>	\$ 1375.00	\$ 1085.46	\$ 289.54

Estimated Membership (510)
Aug. 5, 1970
 Estimated Approximate Revenue \$ 1,300.00
 IEEE Rebate Received Oct. 23, 1970 520.94
 Estimated Rebate to be received \$ 779.06

May 1, 1971
 Estimated Approximate Revenue \$ 1,300.00
 IEEE Rebate Received Oct. 23, 1970 520.94
 " " " April 6, 1971 490.42
 " " Estimated to be received 128.25
 \$ 1,139.61

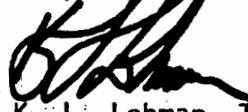
ORLANDO SECTION
IEEE TREASURER'S REPORT
MAY 1, 1971

Total Cash and Other Assets - April 1, 1971		\$ 3,241.50
Cash Received - April 1, 1971-April 30, 1971	\$ 517.57	
Cash Disbursed - April 1, 1971-April 30, 1971	<u>183.38</u>	
Excess (Deficit) of Cash Received over cash disbursed	334.19	334.19
Total Cash and Other Assets - April 30, 1971		\$ <u>3,575.69</u>
Savings Account Fund for Higher Education		2,482.13
Checking Account Balance as of April 30, 1971		<u>1,093.56</u>
		\$ 3,575.69

Statement for April, 1971

Checking Account Balance - April 1, 1971		\$ 759.37
Income:		
April 6 - Barbeque ticket sales	\$ 24.00	
April 6 - IEEE Rebate	490.42	
April 6 - Cash - Section meeting (3-31-71) (Meal cost overage)	<u>3.15</u>	
	517.57	517.57
Expenses:		
April 6 - Karl L. Lohman (Section Meeting 3-31-71-meal cost for guests)	7.50	
April 15 - George T. Kirby (G-16 expenses)	25.90	
April 15 - Ferris Printing Co. (Section Notes)	<u>149.98</u>	
	183.38	(183.38)
Checking Account Balance - April 30, 1971		\$ 1,093.56
Savings Account Fund for Higher Education		
Balance - March 31, 1971	2,482.13	
Interest Received (April, 1971)	<u>0.00</u>	
Balance - April 30, 1971	\$ 2,482.13	<u>2,482.13</u>
		\$ 3,575.69

Respectfully submitted,



K. L. Lohman, Treasurer

MINUTES
IEEE Executive Committee Meeting
6 May 1970

Present were:

W. H. Horne	J. C. Wiltse
W. M. Jamieson	J. W. Dees
W. O. Copeland	J. C. Pullara
W. W. Warren	M. J. Taylor
K. L. Lohman	H. Rosenblum
Valentin Gerzenstein, Visitor	J. M. Walter, Jr.
J. E. Tracy	N. Himelhoch
B. L. Capehart	G. Dashiell

- I. Meeting was called to order at 7:30 p.m. by Chairman M. J. Taylor at the Hewlett-Packard Building.

Minutes of the April 1, 1970 meeting were read and approved with the following correction. Under Section III., Subsection B. Special Committees, Paragraph 2., the word Har should be spelled Star.

II. Committee Reports

A. Standing Committees

1. Program - It was reported that the May meeting is going on schedule.
2. Arrangements - B. Capehart reported that the arrangements at Rio Pinar for the June 19 meeting are all finalized, but he did need some information on the program and seating arrangements. Ticket sales were discussed and it was agreed that tickets will be sold in advance. J. Pullara will arrange for printing of the tickets and W. Jamieson will arrange for the flowers for the ladies. It was agreed that Mr. Fischer of NTDC will be invited as Master of Ceremonies and he and his wife will be our guests for dinner. A table will be reserved for fellow members and their wives. It was suggested that the Orlando Section obtain an IEEE banner for display at our meetings and the Arrangements Committee is to check on the cost of the section purchasing such a banner. It was requested that Gene Dashiell have Bill Rhoden try to borrow the large IEEE emblem from the University of Florida Students Section for use at our annual banquet. M. Taylor announced that he had invited Robert Rowell and his wife as our guests to the banquet if he is in town in recognition for his past work and contributions to the Orlando Section. It was agreed unanimously by those present.
3. Publicity - M. Taylor read a letter from Mr. Waynott advising that he cannot take on the publicity job. W. Warren has agreed to assume this responsibility.

II. A. Committee Reports - continued

4. Membership - K. Lohman reported that membership is down. The Orlando Section lost only 9 per cent; however, 45 per cent of the sections were down and we were only second down in the list. The latest printout indicates 462 members in the Orlando Section. We have 93 members in arrears and 26 of these have been written to and only five will reinstate. M. Taylor reported he had received a letter from W. L. Sullivan, Vice Chairman of Region 3, stating that a new section manual will soon be available. J. Pullara reported on the Region 3 meeting in Gainesville. Dr. Joseph Weil is our new representative for Region 3. J. Pullara also showed a new pamphlet on IEEE membership benefits and a new simplified application form and suggested that the membership chairman write and request a supply of the new forms.
5. Publications - M. Taylor reported that R. Rowell is moving from the area and discussed where we could find a replacement for him. It was suggested that J. Pullara head up a temporary committee to handle the Section Notes for the June issue and this was agreed. The May issue is now in the printer's and should be in the mail in a day or so.
6. Education and Careers - W. Horne reported that he and Dr. Matthews are now set on getting a student branch. The requirements are that there be ten student members and the school have an accredited EE course. They now plan an early meeting to finalize their arrangements.
7. Awards Committee - J. Tracy reported the committee had met twice since our last Executive Committee Meeting and followed up on the suggestion that a plaque be acquired to be presented to R. Rowell for outstanding service to the Orlando Section from 1957 to 1970. This plaque is being acquired. The Awards Committee is gathering data on senior members to consider them as possible candidates for Fellow Awards. J. Tracy made a motion that "the Orlando Section of IEEE endorse and support the nominations of Dr. James C. Wiltse, Jr. and Dr. Hanns H. Wolff for the membership grade of Fellow". This was voted and carried. The Awards Committee has five prospective candidates for Engineer of the Year for next year to pass on to the new committee.

B. Special Committees

1. Barbecue - No report.
2. Engineer's Week - J. Wiltse reported that they had a wrap up meeting and this year's Engineer's Week banquet was the best

II. B. Special Committees - continued

attendance in several years. This was the first time in several years that the IEEE candidate was awarded the Engineer of the Year award. It was reported, unfortunately, that the publicity was not carried out by the newspaper as planned. Guidelines for next year's Engineer's Week are set and a request is out for a theme for next year. J. Wiltse suggested we have an alternate representative for the Engineer's Week Committee and both the representative and alternate be active in attendance at committee meetings.

3. Man Machine System Conference - Dr. Regan was not present but it was reported that a call for papers is out.

III. Group Chapter Reports

- A. Aerospace and Electronic Systems - It was reported that they have nominated their slate of officers as follows: Chairman, Robert Marshall; Vice Chairman, Bob Mallison; Secretary, Bill Warren. Elections will be held by mail and the results will be announced at the June banquet. N. Himelhoch reported on the course on microelectronics which was held at NTDC and consisted of seven sessions. M. Taylor suggested that a letter be written to the Martin Company showing recognition to the seven Martin personnel who presented the lectures at this course.
- B. Communications Technology - W. Jamieson reported that they have elected their officers. Tom Wallace is Chairman, Bill Miller is Vice Chairman and Harold Lindsey is Secretary.
- C. Microwave Theory and Techniques - W. Copeland reported that they are preparing to sponsor the section meeting and that Dr. Krause who was scheduled as their speaker fell through and they have made arrangements to have Charles Johnson to speak on the Safeguard System. They expect to have good publicity with posters printed and an article in the Sunday newspaper. Their election of officers is now being conducted by mail and they will announce the results at the May meeting. Their nominees are Ted Page, Chairman; Jim Schuchardt, Vice Chairman; Ron Thornton, Secretary.
- D. Computer Group - No representative of this group was present but M. Taylor reported that they are holding a meeting on May 7 at Gary's Duck Inn. The speaker will be Joe Carbone from Dynatronics and he will talk on the EDX1403 Data Modem.
- E. Power/IGA - No report since no representative was present.

IV. Treasurer's Report

IV. Treasurer's Report - continued

Checking Account Balance - 4/1/70 \$1,269.76

Income \$714.72

Expenses 243.35

Checking Account Balance - 4/30/70 \$1,741.13

V. Correspondence

- A. M. Taylor read a letter from B. Phillip Morgan, Chairman of the Student Activities Committee, Region 3, requesting our contribution of \$25 be increased this year and to mail them a check. It was discussed and decided that \$25 is what we have in the budget and is all we can contribute. The treasurer was requested to issue a check for that amount to the Region 3 Student Fund.
- B. M. Taylor read a letter from the Regional Director advising us that Region 3 has been divided into six areas and that Dr. Joseph Weil of FIT will be our representative to Region 3.
- C. M. Taylor reported that a letter was received from IEEE Headquarters stating that we were delinquent in reporting our meetings to the IEEE and getting credit for these. It was requested that the Orlando Section secretary try to get these reports in on time.

IV. Other Business

- A. J. Pullara reported that the Region 3 meeting for 1973 is scheduled to be held in Louisville. He suggested that the Orlando Section put their bid in and invite the Region 3 to have the 1974 meeting in Orlando.
- B. It was also reported that there will be an Oceanography IEEE meeting in Panama City September 21 through 24, 1970.

Meeting adjourned at 10:00 p.m.

Submitted by: Gene Dashiell
Acting Secretary
IEEE, Orlando Section

MINUTES
IEEE Executive Committee Meeting
June 2, 1971

Present were:

J. Pullara	M. Taylor
B. Capehart	P. Wait
J. Boynton	B. Mathews
J. W. Dees	J. Schuchardt
K. Lohman	J. Walter

Meeting was called to order at 7:40 p.m. by Chairman Joe Pullara at the Hewlett-Packard building.

I. Minutes of the May 5, 1971 meeting were read and approved with the following corrections:

IV. A,2 paragraph 3 - correct "barbeque" to "banquet". Also IV. A,7 - correct "Mr. John Pippin" to "Dr. John Pippin". Also IV. A,6 - Correct "Boone High School" to "Colonial High School", and IV. B,4 - correct "Boone High School" to "Colonial High School."

II. Treasurer's Report

Checking Account Balance - May 1, 1971	\$ 1,093.56
Income \$ 75.00	
Expenses 161.21	
Checking Account Balance - May 31, 1971	\$ 1,007.35

Letter received from Thomas W. Bartlett, Manager Accounting Department, IEEE dated May 7, 1971 was mentioned and that IEEE agreed that an error was made in computing our rebate. Being that the last reply indicated that an additional \$117.70 was due our section, this amount was requested for immediate adjustment. Also, the fact that the corrected adjustment did not agree with our computed amount by being short \$10.55, this matter was again brought to Mr. Bartlett's attention.

III. Group Chapter Reports

- A. Aerospace and Electronic Systems - No report.
- B. Communications Technology - J. Walter reported that there would be a meeting sometime this month; however, where and when has yet to be determined. T. Wallace is working on this meeting now. A slate of officers has been chosen and will be elected at this month's meeting.
- C. Electronic Computers - No report. This month's meeting information is in the June issue of the "Notes."
- D. Microwave Theory and Techniques - J. Schuchardt, newly elected chairman, reported that their last meeting of the year was held in May, 1971. The group's elections were conducted by mail. New officers are listed in the June issue of our "notes." A discussion on the group wanting to prepare by-laws was held and it was generally determined that the Section by-laws should be used as a guide.

E. Power Group - J. Boynton reported on the groups last meeting held in Kissimmee, Fla. Approximately 35 were in attendance for this annual steak dinner and meeting. Also, the group's new officers were elected at this meeting. The next meeting is planned for June 22, 1971.

PLEASE NOTE! - J. Pullara has requested that all group chairmen provide him with a list of last years officers and the 1971-1972 officers, elected or nominated, before June 17, 1971. He would like to recognize these men at the June 18, 1971 banquet. Joe has also requested that all group officers and executive committee members attend this banquet. "Will the drinks be on Joe?"
COME SEE!

IV. Committee Reports

A. Standing Committees

1. Program - J. Boynton reported that he has arranged for Mr. John Keatherham to be our banquet speaker. He plans to talk on three basic areas covering "Environmental Control," - one, what's involved or opportunities available to engineers; - two, laws and standard which have been set forth by the state and national governments; and - three, how environmental control affects our home life. John also stated that he plans to have a backup speaker just in case Mr. Keatherham cannot attend at the last minute. J. Pullara and John Boynton agreed to meet with Mr. Keatherham soon to discuss the topic more specifically.
2. Facilities and arrangements - J. Walter reported for Bill Jamieson on the costs for flowers. Center piece arrangement will run \$10.00 and flowers for the ladies will cost \$2.00 each. After much discussion and refiguring the budget, it was agreed that \$2.00 per corsage could be handled, and approval by the executive committee was given for Bill Jamieson to complete arrangements for flowers.

It was also agreed that the outgoing and incoming Student Chapter Officers should be introduced and recognized at the banquet by J. Pullara.

Area 4 chairman of Region III, Joe Weil, is to be invited as our guest as well as the Fellow Members. J. Pullara stated that the letters inviting the Fellows will be sent out on June 3, 1971 requesting a reply for reservations be made by June 11, 1971.

A reception committee for the June banquet was appointed by J. Pullara. This committee will be comprised of Mr. & Mrs. J. Tracy, Mr. & Mrs. B. Jamieson, Mr. & Mrs. J. Walter, and Mr. & Mrs. J. Schuchardt.

Tickets for Fellows and guests are to be held at the main door by the reception committee and presented as the guests arrive.

Those who have sold tickets are to keep any cash collected and in turn write a personal check, made out to the "Orlando Section IEEE," to be mailed to the Section Treasurer, K. L. Lohman, P.O. Box 3000 Winter Park, Fla. 32789. Checks made out to the Orlando Section IEEE for tickets are also to be mailed to the Section Treasurer. This suggestion was based upon last years experience where large sums of cash and much confusion caused unnecessary problems. Also,

this suggestion will help provide a better record for collection of ticket sales.

J. Boynton and J. Pullara agreed to get together on arranging for an MC. J. Boynton was also to get with P. Wait on speaker aids as will be required.

All agreed that a Public Address system will be needed and P. Wait was assigned to make such arrangements.

J. Walter was asked by J. Pullara to check with B. Jamieson on having the gavel engraved, and having the Engineer of the Year plaque made available.

3. Membership - B. Capehart reported a net gain of plus 3. Present membership is 514 members.
4. Publicity - J. Boynton is to get information on speaker and banquet to H. Gettings for publicity.
5. Orlando Section Notes - J. Pullara reported that due to the mailing labels being sent by third class mail, the "Notes" were late being mailed again. He has requested IEEE to please send them by first class mail in the future.
6. Student Activities - B. Mathews reported that the formal petition for the Student Chapter has been submitted, and that Brother Morgan of Region III indicated that approval should be forthcoming. There are presently 20 student members. Meetings are being held each month, and the new officers have been elected.

Howard Stoler, past FTU Student Chapter Chairman, was praised for his hard work and helping to get the student chapter going.

A motion by J. Boynton and seconded by J. Walter was to recognize Howard Stoler for his diligence and efforts in getting the student chapter under way at the June Banquet.

J. Pullara requested that J. Dees look into the purchase of a past student chairman's pin, plaque or certificate that can be presented to Mr. Stoler at the annual banquet.

A discussion was held in regard to the possible use of the Funds for Higher Education. B. Mathews reported that a number of ideas have been considered but, to date, none have been completed enough for a recommendation to the executive committee. Mathews stated that a formal recommendation will be forthcoming.

7. Awards - J. Dees had nothing new to report. All work done, just waiting for results of past effort.

B. Special Committees

1. Kissimmee Round-up - (BBQ) - No report

Minutes

IEEE Executive Committee Meeting - June 2, 1971

Page 4

2. Engineer's Week - No report

3. Region III 1974 - M. Taylor reported that G. Dashiell, Secretary, had sent a letter to the Region III Directors inviting and confirming the Orlando 1974 meeting. Taylor also reported that C. Cambias, Region III, had invited him to serve on the meeting committee and that he had accepted.

4. Community Action - No report

V. Correspondence from Headquarters - None

VI. Other Business - J. Pullara placed the last Region III business meeting minutes on the table for those interested to review.

Discussion was held and concluded that the student chapter chairman should be invited by J. Pullara to attend and become a member of the executive committee. Pullara will see to it.

VII. Meeting was adjourned at 9.30 p.m.

K. L. Lohman for Gene Dashiell, Secretary
IEEE - Orlando Section


ORLANDO SECTION
IEEE TREASURER'S REPORT
JUNE 1, 1971

Total Cash and Other Assets - May 1, 1971			\$ 3,575.69
Cash Received - May 1 - May 31, 1971	\$ 75.00		
Cash Disbursed - May 1 - May 31, 1971	<u>161.21</u>		
Excess (Deficit) of Cash Received over Cash Disbursed		(\$86.21)	<u>(86.21)</u>
Total Cash and other Assets - May 31, 1971			<u>\$ 3,489.48</u>
Savings Account Fund for Higher Education			2,482.13
Checking Account Balance as of May 31, 1971			<u>1,007.35</u>
			<u>\$ 3,489.48</u>

Statement for May, 1971

Checking Account Balance - May 1, 1971			\$ 1,093.56
Income:			
May 18 - James L. Highsmith & Co.	\$ 75.00		
		75.00	75.00
Expenses:			
May 6 - George T. Kirby	12.78		
May 18 - Ferris Printing Co.	138.43		
May 18 - Robert D. Marshall	<u>10.00</u>		
		161.21	<u>(161.21)</u>
Checking Account Balance - May 31, 1971			\$ 1,007.35
Savings Account Fund for Higher Education			
Balance - April 30, 1971	2,482.13		
Interest Received (May, 1971)	0.00		
Balance - May 31, 1971	<u>2,482.13</u>		<u>2,482.13</u>
Total Cash and other Assets-May 31, 1971			<u>\$ 3,489.48</u>

Respectfully submitted,


K. L. Lohman, Treasurer

MINUTES
IEEE Executive Committee Meeting
3 June 1970

Present were:

M.J. Taylor
J.C. Pullara
J.L. Gay
W.W. Warren
V.A. Newberry

W.M. Jamieson
J.M. Walter, Jr.
B.L. Capehart
N.E. Himelhoch
R. Van de Houten

- I. **Meeting** was called to order at 7:30 p.m. by Chairman M.J. Taylor at the Hewlett-Packard Building.

Minutes of the 6 May 1970 meeting were read and approved with the following corrections:

- II. A. 2, line 10 - change "fellow" to "Fellow"
- II. A. 3, line 1 - change "Waynott" to "Whynott"
- II. A. 4, line 5 - change "93" to "39"

II. Treasurer's Report

Checking account balance, 5/1/70	\$1741.13
Income	\$292.50
Expenses	50.00
	(242.50)
Checking account balance, 5/31/70	<u>\$1983.63</u>

III. Committee Reports

A. Standing Committees

1. Program - W. Warren passed out announcements of the annual banquet for bulletin boards and other distribution. He has arranged for a news article about Capt. Kazimir, in the newspapers.
2. Arrangements - B. Capehart reported that all arrangements have been made for the dinner, Mr. Fischer will be M.C. and placques and flowers have been procured. The Wiltzes and Schucharts will be official greeters. He dispensed tickets to all present.
3. Publicity - No report.
4. Membership - No report at meeting, but K. Lohman called in the next morning to report 499 members per the April printout.

Minutes

IEEE Executive Meeting - 3 June 1970

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III. A. Committee Reports - continued

5. Publications - J. Pullara distributed copies of the Section Notes which he edited this month. He said that R. Rowell had everything set up so well that he had no trouble at all in getting the Notes to press. He will arrange to have copies of the past year's Notes bound for presentation to outgoing officers, as in the past.

6. Education and Careers - No report.

7. Awards - No report.

B. Special Committees

1. Barbecue - V. Newberry said it will be hard to top this year's program and he will welcome suggestions. At the suggestion of the committee, he will review the budget and present an updated version for next year.

2. Engineer's Week - No report.

3. Man Machine Systems Conference - No report.

IV. Group Chapter Reports

A. Aerospace and Electronic Systems - N. Himmelhoch reported that the new Group officers have been elected. He has written letters of thanks to the instructors in their recent micro-electronics course.

B. Communications Technology - W. Jamieson said that the Group officers have begun planning programs for next fall.

C. Microwaves Theory & Techniques - No report. Favorable comments were made on the Group's report of their year's activities which appeared in the June Notes.

D. Power/Industry and General Applications - No report.

E. Electronic Computer - It was announced that the last meeting was well attended. They plan to elect new officers early in June at a meeting to be arranged.

V. Correspondence

A. A bill for P/IGA expenses was received and approved for payment after clarification of one item.

Minutes

IEEE Executive Meeting - 3 June 1970

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V. Correspondence - continued

- B. M. Taylor received a letter from Dr. I. Weil, new area representative to Region III, who asked to meet with the Executive Committee at an early date. J. Pullara will answer and offer several possible times.
- C. A list of delinquent members was received from Headquarters.
- D. A letter was received from B. Philip Morgan, Chairman Region III Student Activities Committee, thanking the section for its \$25.00 contribution.
- E. A letter regarding TV tapes available from the Cleveland Section was referred to J. Pullara for action.

VI. Other Business

- A. Some discussion was had on how to get the Group Chapter Chairmen or representatives to attend the Executive Committee meetings and to become more involved in section business. One suggestion was to put the Group Chapter Chairman on some of the more active committees. No conclusions were reached, but all agreed that this is one of the Section's biggest problems.
- B. J.M. Walters, Jr., Past Chairman and member of the Executive Committee, is leaving the area to take a position with Southern Bell in Jacksonville.
- C. Our retiring Section Chairman, Mel Taylor, was given a hearty round of applause in appreciation of his effort and good work during the past year.
- D. The Committee voted to ask Miss Doris Brown to be our guest at the Annual Banquet in appreciation of her assistance to the Section.

Meeting adjourned 9:30 p.m.

J.L. Gay
Secretary
IEEE, Orlando Section

Note: In case you wish to be called at the Executive Committee Meeting, after hours calls to Hewlett-Packard Building must be made to 841-3975, as the regular number is referred to an answering service after 5:00 p.m. Tell the calling party to let the phone ring until answered and ask that you be called from the conference room.

IEEE - ORLANDO SECTION
BUDGET REPORT
June 30, 1970

	<u>BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE</u>
A. MAILING COSTS			
1. Orlando Section Notes	\$ 140.00	\$ 135.00	\$ 5.00
2. Miscellaneous	45.00	-0-	45.00
	<u>\$ 185.00</u>	<u>\$ 135.00</u>	<u>\$ 50.00</u>
B. ORLANDO SECTION NOTES	<u>\$ 200.00</u>	<u>\$ 108.48</u>	<u>\$ 91.50</u>
C. GROUP BUDGETS			
1. Aerospace & Electronic Systems (G-10)	\$ 40.00	\$ 41.50	\$ (1.50)
2. Electronic Computer (G-16)	40.00	-0-	40.00
3. Microwave Theory & Techniques (G-17)	40.00	32.67	7.33
4. Communications Technology (G-19)	40.00	25.05	14.95
5. Power Group (G-31)	40.00	74.65	(34.65)
	<u>\$ 200.00</u>	<u>\$ 173.87</u>	<u>\$ 26.13</u>
D. ENGINEER'S WEEK			
1. IEEE Contribution	\$ 50.00	\$ 50.00	-0-
2. Miscellaneous	25.00	13.50	11.50
	<u>\$ 75.00</u>	<u>\$ 63.50</u>	<u>\$ 11.50</u>
E. CONTRIBUTION TO STUDENT ACTIVITIES	<u>\$ 25.00</u>	<u>\$ 25.00</u>	<u>\$ -0-</u>
F. ANNUAL BANQUET	<u>\$ 200.00</u>	<u>\$ 234.86</u>	<u>\$ (34.86)</u>
G. ANNUAL BARBECUE	<u>\$ 300.00</u>	<u>\$ 257.95</u>	<u>\$ 42.05</u>
H. MISCELLANEOUS	<u>\$ 65.00</u>	<u>\$ 90.84</u>	<u>\$ (25.84)</u>
TOTAL	\$1,250.00	\$1,089.50	\$ 160.50