IEEE PC37.20.10 Working Group Meeting Minutes

IEEE Standard Definitions for AC (52 kV and below) and DC (3.2 kV and below) Switchgear Assemblies

Meeting Date: October 15, 2024 Meeting Time: 10:15 am – 12:00 pm

Location: Oklahoma City Hotel – Oklahoma City, Oklahoma

Attendance

Members: 4, Guests: 44

Attendance is recorded at the end of the meeting minutes.

1) Call to Order

Meeting was called to order at 10:16am on October 15th, 2024.

2) Introductions and Declaration of Affiliation

Participants introduced as included below.

3) Establishment of Quorum

Quorum met.

4) Approval of Agenda

Motion to approve agenda by T. Hawkins, 2nd by R. Burns. Approved by unanimous consent.

5) Approval of Previous Meeting Minutes

Motion to approve meeting minutes by T. Neighbors, 2nd by R. Burns. Approved by unanimous consent.

6) IEEE SA Patent Policy: Call for Patents

Slides and links to documents shared with Working Group Verbal call for Essential Patents – none identified.

7) IEEE SA Copyright Policy

Link and Slides for SA Copyright Policy shared.

8) IEEE SA Behavior

Link and Slides for IEEE SA Behavior shared.

9) Technical Presentations or Discussions

WG chair requested a volunteer for the Secretary position.

Recirculation ballot is closing in a few days and no comments were submitted to date.

K. Flowers, Standards Coordinator, recommends the WG submit the draft to RevCom without delay.

Last day to submit to upcoming RevCom meeting is this October 21st.

WG Chair can pull document back from RevCom if commentary is received.

WG Chair plans to submit the current draft to RevCom prior to October 21st.

10) Future Meetings

Spring 2025: April 6 – 11, Wyndham Grand Orlando Resort Bonnet Creek, Orlando, FL.

Fall 2025: October 5 – 9, Peppermill Resort, Reno, NV

11) Adjourn

Meeting adjourned at 10:33am.

Recorded by: Michael Lafond Acting Secretary October 15, 2024

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Attendance:

DelfinoDanielABBChairBurnsRobertEatonMemberLafondMikeUL SolutionsMemberMcGlownKevinJST PowerMember(Erik) DorozArkadiuszEatonGuestAyyaswamyAshokEatonGuestBalasubramanianGaneshEatonGuestBarnhartPaulUL SolutionsGuestBartelsAndreasPowell IndustriesGuestBoyceRussellEatonGuestBridgesChrisEatonGuestBrooksAdamDuke EnergyGuestCantuJaredOmicronGuestCozivcFioriS&C ElectricGuestCreachRandyAZZ SwitchgearGuestdeVilliersHenryArizona Public ServiceGuestDoorJefferyH-J Family of CompaniesGuestFarhangShahMeggerGuestFloresSergioSchneider ElectricGuestGariboldNicolaQualitrol LCCGuestGovindarajanSathishSchneider ElectricGuestHannaRobertJST PowerGuestHannaRobertJST PowerGuestKeatingRyanHICO AmericaGuestLedfordTravisABBGuestLedfordTravisABBGuestLivishitzAlbertQualus ServicesGuestLovinsColbyFederal Pacific	Last Name	First Name	Company	Role
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McGlown Kevin JST Power Member (Erik) Doroz Arkadiusz Eaton Guest Ayyaswamy Ashok Eaton Guest Balasubramanian Ganesh Eaton Guest Barnhart Paul UL Solutions Guest Bartels Andreas Powell Industries Guest Bridges Chris Eaton Guest Brooks Adam Duke Energy Guest Cantu Jared Omicron Guest Creach Randy AZZ Switchgear Guest Creach Randy AZZ Switchgear Guest Creach Randy AZZ Switchgear Guest Coor Jeffery H-J Family of Companies Guest Flores Sergio Schneider Electric Guest Garibold Nicola Qualitrol LCC Guest Garibold Nicola Qualitrol LCC Guest Hartzel Ron Eaton Guest Cuest Kandn Umer ABB Guest Lukshminarayana Ramaprasad Doble Energy Guest Guest Marynchak Michael HICO America Guest Marynchak Michael HICO America Guest Minikel Henning Siemens AG Guest Minikel Henning Siemens AG Guest Minikel Henning Siemens AG Guest Minikel Henning Stemens AG Guest Meist	Burns	Robert	Eaton	Member
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Neighbours Terry ABB Guest Pal Sumitabha Schneider Guest	Marynchak	Michael	HICO America	Guest
Pal Sumitabha Schneider Guest	Milnikel	Henning	Siemens AG	Guest
	Neighbours	Terry	ABB	Guest
Ricker Jeffery Schneider Electric Guest	Pal	Sumitabha	Schneider	Guest
	Ricker	Jeffery	Schneider Electric	Guest

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Meeting Time: 10:15 am – 12:00 pm Location: Oklahoma City Hotel – Oklahoma City, Oklahoma

Last Name	First Name	Company	Role
Rida	Frank	50HVL Transmission	Guest
Rohrer	Tim	Exiscan	Guest
Runov	Artyom	S&C Electric	Guest
Sakarapanee	Kathryn	Schneider Electric	Guest
Santos	Leonel	Schneider Electric	Guest
Sell	Jason	Switchgear Power Systems	Guest
Shirode	Aniket	ABB	Guest
Sims	Garrett	Eaton	Guest
Slattery	Chris	First Energy	Guest
Solanki	Lokesh	ABB	Guest
Trichon	Francois	Schneider	Guest
Tuthill	Bryan	Volta	Guest
Walgenbach	Jacob	Siemens Industry	Guest
Yousset	Mina	Eaton	Guest