

**IEEE C37.20.6 Working Group  
Meeting Minutes  
Westin Fort Lauderdale Beach Resort, Fort Lauderdale, FL.  
April 02, 2024**

**Attendance:**

<b>Last Name</b>	<b>First Name</b>	<b>Employer</b>	<b>Role</b>
Barnhart	Paul	UL Solutions	Member
Boyce	Russell	Eaton	Member
Byreddy	Sudarshan	Burns & McDonnell	Member
Cohn	Robert	Powercon Corp.	Member
Coziuc	Fiori	S&C Electric Co.	Guest
Creach	Randall	Avail Switchgear Systems	Secretary
Farhang	Sha	Megger	Guest
Flores	Sergio	Schneider Electric Inc. USA	Member
Gohil	Sahadev	Avail Switchgear Systems	Member
Grein	Paul	Group CBS	Guest
Hack	Bruce	National Breaker	Guest
Hanna	Robert	JST Power	Member
Hartzel	Ronald	Eaton Corporation	Chair
Heiny	Mark	ABB	Guest
Hines	Jared	Eaton	Guest
Jaggernaut	Sudesh	Florida Power & Light	Guest
Leopard	Jonathan	Eaton	Guest
Livshitz	Albert	Qualus Services	Member
Neighbours	Terry	ABB Inc.	Member
Ricker	Jeffery	SCHNEIDER ELECTRIC	Member
Sims	Garett	Eaton Corp.	Member
Wear	Jonathan	JST Power	Member
Woodyard	Terrance	Siemens Industry Inc.	Member

**1. Call to Order**

Meeting was called to order by Ron Hartzel (WG Chair) at 10:15 AM (EDT).

**2. Roll Call**

The Chair welcomed the members and guests then meeting attendees introduced themselves by stating their name and affiliation. A total of 23 participated; 15 - C37.20.6 WG members and 8 guests. There are 23 WG members, therefore Quorum threshold was met.

A meeting roster was also circulated; members and guests signed by their name on the roster to record their attendance. All new guests initialed, documented their name, and affiliations in the blanks at the bottom of the printed roster.

**3. Approval of the Spring 2024 meeting agenda**

Paul Barnhart moved and Albert Livshitz seconded that the Spring 2024 meeting agenda be approved as submitted; noting a correction to the link for the IEEE Patent Policy. The revised agenda was approved unanimously.

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**4. Approval of the Fall 2023 meeting minutes**

Paul Barnhart moved and Russell Boyce seconded that the Fall 2023 meeting minutes be approved as submitted. The minutes were approved unanimously.

**5. IEEE-SA Patent Policy**

The WG Chair presented the IEEE-SA patent policy slides during the meeting. A link to those slides was also included in the meeting agenda distributed to the WG on March 21, 2024.

No claims or issues were raised during the meeting.

**6. IEEE-SA Copyright Policy**

The WG Chair presented the IEEE-SA copyright policy slides during the meeting. A link to those slides was also included in the meeting agenda distributed to the WG on March 21, 2024.

**7. Working group P&Ps**

The WG Chair presented the IEEE PES Working Group P&Ps. A link to those slides for the was included in the meeting agenda distributed to the WG on March 21, 2024.

**8. Review of Ballot comments**

The recirculation ballot closed on March 15, 2024. During this Spring meeting, the WG Chair went through the 14 ballot comments received with the working group; and all comments were resolved. WG Chair will submit the document for another 10 day ballot recirculation.

**9. PC37.20.6 Document Status**

The PAR expires December 31, 2025.

**10. Next Meeting**

If comments are received during the ballot recirculation process, they will be resolved using virtual meetings. The standard will be published as soon as all of the new comments are addressed, if any are received. There should be no need to conduct a meeting for this standard in the fall.

**11. Adjourn**

The WG completed the agenda, Ron Hartzel (WG Chair) adjourned the meeting at 11:07 AM (EDT).

Reported by Randy Creach (WG secretary).