

C37.100.6 Working Group
MINUTES OF THE SPRING 2024 MEETING
Westin Beach, Fort Lauderdale, FL
Tuesday, April 2, 2024, 4:15 -6:00 PM

Attendance:

- 18 people were in attendance
- 5 of 10 WG members participated, thus Quorum was met (50%)
- 13 guests participated

Attendance record below

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A. Call to order

Meeting was called to order by WG Chair, Eddie Wilkie, at 4:15 PM on Tuesday, April 2, 2024.

B. Introduction of attendees, determination of quorum

Complete

C. Approval of Agenda

Agenda was reviewed by WG, motion to approve was brought by D. Leopard (1st), and J. Gatscher (2nd) Agenda was approved by unanimous consent

D. Verbal call for essential patents and reminder against discussing commercial topics

A link to the IEEE patent policy slides was distributed in the meeting agenda, no patent issues were voiced by the meeting attendees

E. Working group P&Ps and copyright policy

Links to the IEEE-SA approved WG Policies & Procedures and the IEEE copyright policy slides were included in the meeting agenda so that all attendees could review them

F. Approval of Minutes from previous meeting

Minutes were reviewed by WG, motion brought by D. Leopard (1st), and C. French (2nd) to approve the minutes. They were approved by unanimous consent.

G. Document Status

PAR was approved on February 8, 2019, with an expiration date of December 31, 2025

H. New Business

Review and discussed changes made to reconcile differences with the NEMA seismic document.

- 1. Do we need figures to illustrate the process or are the formulas enough?
Diagrams could be helpful in getting the concept across to the users. Concern*

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- was expressed about what the IEEE editors and style guide will do to the expression of the formulas related to metric versus standard units.*
2. *Ad hoc group formed to work on diagrams and illustrations, ad hoc members include E. Wilkie, J. Gatscher, and G. Sims.*
 3. *It was noted that the ballot pool formation is currently open and will be closing soon.*

I. Adjourn
Meeting adjourned at 5:00 PM.

Reported by: Darryl Moser – WG Secretary

Attendance record:

Role	First Name	Last Name	Company	4/2/2024
Chair	William	Wilkie	Eaton	X
Secretary	Darryl	Moser	ABB	X
Member	Christopher	French	Beta Engineering	X
Member	Jeffrey	Gatscher	Schneider Electric	X
Member	Dakota	Leopard	Eaton	X
Guest	Chris	Bridges	Eaton	X
Guest	Coziuc	Fiori	S&C Electric	X
Guest	Alex	Ivanov	JST Power Equipment	X
Guest	Umer	Khan	ABB	X
Guest	Linda	Lin	Sieyuan Electric	X
Guest	Solanki	Lokesh	ABB	X
Guest	Youssef	Mina	Eaton Corporation	X
Guest	Terry	Neighbours	ABB	X
Guest	Leonel	Santos	Schneider Electric	X
Guest	Biradar	Siddangoud	Eaton Corporation	X
Guest	Garett	Sims	Eaton	X
Guest	Valeria	Tama	JST Power Equipment	X
Guest	Jacob	Walgenbach	Siemens Industry	X