

# 2006 IEEE Radar Conference



April 24 - 27, 2006  
Turning Stone Resort & Casino  
Verona, NY USA

[www.radar06.org](http://www.radar06.org)



Sponsored by the IEEE Aerospace & Electronics Systems Society  
and the IEEE Mohawk Valley and Syracuse Sections



## APPLICATION TO EXHIBIT

General Information Exhibits that advance radar technology development are solicited for the 2006 IEEE Radar Conference, to be held in Verona, New York on April 24 through 27, 2006. The series of IEEE Radar Conferences, in conjunction with the International Radar Conference, has grown to be the most important radar conference series in the world - bringing together innovators, leaders, and users from the civil, space, and military communities to address important issues and share the most recent advances in radar. The conference and the exhibits will be held at the Turning Stone Resort and Casino. Exhibit space for a minimum of 20 exhibits, occupying 8' x 10' booths, has been arranged. The exhibit time will be as follows:

### Schedule of Events:

Date	Start Time	End Time	Function	Room	Setup
4/24/06	4:00 AM	7:00 AM	Set up - Decorators	Conference Center	Exhibitor Booths
4/24/06	7:00 AM	12:00 PM	Set up - Vendors	Conference Center	Exhibitor Booths
4/24/06	1:00 PM	5:00 PM	Exhibitor Area – Conf Attendees Begin to Arrive	Conference Center	Exhibitor Booths
4/24/06	5:00 PM	7:00 PM	Reception	Clubhouse Banquet	Rounds
4/25/06	7:00 AM	5:00 PM	Exhibitor Area	Conference Center	Exhibitor Booths
4/25/06	12:00 PM	1:00 PM	Lunch	Conference Center	Rounds
4/25/06	6:00 PM	9:30 PM	Banquet	Conference Cntr/ Clubhouse	Rounds
4/26/06	7:00 AM	5:00 PM	Exhibitor Area	Conference Center	Exhibitor Booths
4/26/06	12:00 PM	1:30 PM	Lunch	Conference Center	Rounds
4/27/06	Tear Down Time				

The exhibits cocktail reception will be held from 5 PM to 7 PM on April 24. The date of receipt of this completed application, with a 25% deposit for the total requested booths, will determine the order of booth space selection. Booth location layouts will be provided when available in December 2005.

**APPLICATION**

Our organization requests to exhibit at the 2006 IEEE Radar Conference.

Organization Name:			
Division:			
Contact Name:			
Title:			
Address:			
Telephone:		FAX:	
E-Mail:			

We request the following number of 8' by 10' booths:		
Number of Booths	=	
Total \$ (Number of Booths times \$1,200 per booth)	=	
Deposit \$ (Total \$ times 0.25)	=	

The following describes what we plan to display:

**Please read Attachment A, sign the acknowledgement statement below and return with this application.**

We have read all pages of this application, including Attachment A, and agree to its terms, conditions, and rules.

Authorizing Name:	
Authorizing Signature:	

Deposit and Balance are accepted in U.S. Currency Only. Funds must be drawn on a U.S. Bank. Mail this Completed Form with a Deposit Check, Bank Draft, or Money Order made payable to "2006 IEEE Radar Conference", to the attention of:

Jerry Genello, Exhibit Chair AFRL/IFT 525 Brooks Rd Rome, NY 13441-4505 Phone: (315)330-3576 FAX: (315) 330-7989 e-mail: <a href="mailto:ggenello@radar06.org">ggenello@radar06.org</a>	<b>For use by 2006 IEEE Radar Committee</b>
	Deposit Amount Received:
	Date Deposit Received:
	Order Number:                      Booth No.
	Balance Amount Received:
	Date Balance Received:
	Date Application Received:
	Accepted By:

# TERMS AND CONDITIONS, AND EXHIBIT RULES

## Terms and Conditions

**1. EXHIBIT BOOTH SPACE LOCATION:** Applicant's request for space and date of deposit determine the order of exhibitor's booth space location assignment. After assignment confirmation by the 2006 IEEE Radar Conference, exhibit location may not be changed except by mutual agreement in writing.

**2. PAYMENT SCHEDULE:** The Applicant shall remit as a deposit with this application at least 25% of the total booth rental until 5 December 2005. The balance is due and payable on or before 1 February 2006, in default of which the 2006 IEEE Radar Conference reserves the right to cancel this application, retain the deposit as compensation, and reassign the space to another exhibitor. After 5 December 2005, the full booth rental shall be remitted.

**3. CANCELLATION:** In the event of cancellation of this Application by the Applicant prior to the date of the conference, the 2006 IEEE Radar Conference may assess a cancellation charge up to the amount listed according to the following schedule:

- Cancellation on or after 1 February 2006: **100% of booth rental**
- Cancellation prior to 1 February 2006: **25% of booth rental**

**4. ACCEPTABILITY:** If the 2006 IEEE Radar Conference does not accept this application, the Applicant will soon be notified and the deposit returned.

**5. OTHER CHARGES:** The Applicant agrees to accept from the 2006 IEEE Radar Conference, after the conference, any billing of charges resulting from other services performed and administered by 2006 IEEE Radar Conference at the written request of the Applicant. These charges may include a surcharge on services ordered by the Applicant through the 2006 IEEE Radar Conference as agent. The Applicant shall pay the total of such charges no later than 30 days after receipt of invoice. Other services include, for example, telephone and electrical service to the booth.

**6. HOLD HARMLESS:** The Applicant shall indemnify, defend, and hold harmless the 2006 IEEE Radar Conference, its Organizing Committee and its agents, against any and all loss, damages, and claims which the 2006 IEEE Radar Conference may at any time hereafter bear, sustain, suffer, be at, or be put to resulting from any act of commission or omission, matter or thing done or omitted to be done pertaining to the 2006 IEEE Radar Conference. The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Hotel premises and will indemnify, defend, and hold harmless the 2006 IEEE Radar Conference, its Organizing Committee, the Hotel, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims.

**7. INABILITY TO PERFORM:** If the 2006 IEEE Radar Conference should be prevented from conducting the conference with exhibits by any cause beyond its control (such as fires, strikes, civil disturbance, Governmental action, Acts of God, etc.) or if it cannot permit the Exhibitor to occupy his space due to circumstances beyond its control, this agreement may be terminated by the 2006 IEEE Radar Conference and the Applicant waives any and all claims for damages arising there from. The Applicant further agrees that the 2006 IEEE Radar Conference liability is limited to a refund of moneys paid in prior to termination, less a pro rata adjustment based on the number of hours the Exhibit shall have been open prior to the termination. This provision shall not relieve the Applicant of any liability arising from the provision of section 5 and all moneys due the 2006 IEEE Radar Conference in that regard shall be paid notwithstanding.

## Attachment A

### Exhibit Rules

**A. DISPLAY REQUIREMENTS AND RESTRICTIONS:** The Exhibitor assumes all responsibility for compliance with local, City and State ordinances and regulations covering fire, safety, and health. All exhibit equipment and materials will be reasonably located within the booth and protected by safety guards and devices where necessary. Only fireproof materials should be used in displays and the necessary fire precautions will be taken by the Exhibitor. Displays must be self supporting and nails or screws are not permitted in building floors, walls, or columns. Displays must be wholly confined within the exhibitor's 8' wide by 10' long by 8' high booth volume and must not obstruct the clear view of nearby exits or other exhibits. No exhibit may exceed eight feet in height, and that only within the area extending three feet from the back wall. Maximum height of the displays in the balance of the area is four feet, except that products to stand on the floor may extend higher than this limit, but must be positioned as close to the back wall as possible, to avoid blocking the view of adjoining exhibitors. EXCEPTIONS TO REQUIREMENTS & RESTRICTIONS OUTLINED IN THESE RULES WILL BE CONSIDERED BUT MUST BE SUBMITTED TO THE 2006 IEEE Radar Conference IN WRITING PRIOR TO THE DATE OF FULL PAYMENT. The 2006 IEEE Radar Conference reserves the right to restrict or prohibit the use of glaring lights, objectionable lighting effects, excessive or bothersome noise, or other effects which distract from the exposition as a whole.

**B. LIABILITY AND THEFT:** The 2006 IEEE Radar Conference and hotel management will not be responsible nor liable for injury to person or property, nor loss of property of exhibitors, their guests, invitees, employees, or agents. Furthermore, the exhibitor agrees to defend or hold harmless the 2006 IEEE Radar Conference and its Organizing Committee and agents from any liability of personal injury and loss or damage to property. EXHIBITORS SHOULD INSURE AGAINST SUCH CONTINGENCIES. Damage to inadequately packed property is exhibitor's own responsibility. If exhibit fails to arrive, exhibitor is, nevertheless, responsible for booth costs. Exhibitors should be on hand for display set up and dismantling. At move out, arrangements should be made to place high value items under lock and key. A person assigned booth duty should remain with the exhibit until visitors have left the premises at the closing hour each day.

**C. MATERIAL HANDLING:** Handling exhibitor's material into, out of, and within the hotel, shall be at exhibitor's expense.

**D. SECURITY:** The normal hotel security PRECAUTION DOES NOT GUARANTEE EXHIBITORS AGAINST LOSS; NEITHER DOES IT IMPLY AN ASSUMPTION OF LIABILITY FOR EXHIBITOR'S PROPERTY BY THE 2006 IEEE Radar Conference.

**E. INTERPRETATION/AMENDMENTS TO RULES:** The 2006 IEEE Radar Conference has final authority as to the interpretation of these terms, conditions, and rules and reserves the right to amend them. All amendments so made shall be equally binding on all parties affected by them as by the original regulations.