



Executive Committee Report

February 13, 2018, Byblos, Reynolds Road, Toledo

A. Call to Order - Attendance Called to order at 6:24 PM.

- [X] Dominic Wilson-C [] Tom Nestor [] Bob Toth [] Michael Sloma (S)
[] Brandon Boltz-VC [] Richard Molyet [] Gary Waugh [X] A. Schimmoeller (S)
[X] Ed McConnell-S [X] Tom Papademos [X] Jian-yu Lu []
[X] Ryan Goolsby-T [] [X] Jessica Bollin-Smith []
[X] Raghav Khanna [] Vamsi Borra [X] Emmanuel Gonzalez []
[] Bryan Curtis -IPC [] Steve Root []

Summary of motions

B. Officer Reports

- a. SecretaryEd McConnell
A motion was made to approve the January 9, 2018 Executive Committee meeting minutes as corrected. Tom Papademos – motion, Ryan Goolsby – second. Passed with 0 abstentions
b. Treasurer Ryan Goolsby
The February report was not available due to the change in officers and working out access. This report will be submitted in March.
The checkbook has been turned over to Ryan.
The 2017 Financial reports have been submitted.
c. Vice Chair Brandon Boltz
No report.
d. Chair Dominic Wilson
See discussions below.

C. Old Business

- a. Bylaws review. Expected report by April meeting. Committee members: Brandon Boltz, Jian-yu Lu, Emmanuel Gonzalez, and Tom Papademos.
Send any comments to Jian-yu Lu.
b. Anniversary pins have been distributed.
Dominic will pre-order some pins so they will be on hand and not have the delivery problems experienced in 2016 and 2017.
c. Reporting deadlines: To be eligible for the 10% bonus, all reporting (financial, meeting, and officer) must be submitted by the third Friday in February (2/16/18)
L-31's for all technical programs have been completed.
L-31 for Section Meetings (Institute Night) have been completed.
Dominic Wilson has filed the L-31's for the Executive Committee meetings.
All officer reporting is complete including confirming the end of term dates for the officers.
Dominic is waiting for confirmation that the financial reports have been received.

D. New Business

- a. 2018 budget.
Tom Papademos made a motion to pass the 2018 Budget as amended. Raghav Khanna – second. The motion was passed unanimously.

The changes are as follows:

Line 2.1 Meetings & Social Events – change \$900 to \$1000.

Line 4.1 Meetings & Social Events – Change \$3800 to \$4000.

Change the totals accordingly.

- b. Potential Electrical Vehicle talk. Bob Toth is pursuing possible lead in South Eastern Michigan Section.

No update.

- c. Linked-in – officers have been added as moderators. Officers can share content.

Invite others to join the Linked-in Group.

- d. Appointment of standing committee chairs:

Education Coordinator.	Raghav Khanna
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- e. MATHCOUNTS 2018.

Tom Papademos will submit the PACE application for \$500. Check sent?

IEEE logo on participating students was visible on 13abc for brief moments.

Ryan Goolsby will send the check to Mathcounts when access to the account is completed.

Dominic will forward the Mathcounts letter to Ryan.

- f. Online Volunteer Training at IEEE Center for Leadership Excellence: <https://iee-elearning.org/CLE/>

This can be accessed and completed. Tom Papademos noted that this site is still going through some development with an expected completion in May, 2018.

- g. Tour of the new Promedica facilities. Any update?

No update.

- h. UTMC is open to additional tours of their 3D lab. Any update?

No update.

- i. Toledo Zoo power system. Dominic Wilson, Bryan Curtis to check into a GEM connection. any update?

No update.

- j. Tour of the Oregon Clean

No update.

- k. New Member mixer and member involvement for 2018. The targeted date will be March or April. Any update Jessica Bollin-Smith, Bryan Curtis, Raghav Khanna? Any update? Energy facility. Bob Toth will contact them. Any update?

This will also include the Young Professionals Affinity group outreach.

This will tentatively be in early April.

- l. R4 bi-monthly X-Com WebEx meeting. Any update Tom Papademos?

No update.

- m. The joint Region 4 and Region 6 meeting will be in San Francisco the first weekend in February. Report.

Dominic Wilson reported on significant information shared at the Region meeting.

- Engaging members – Contact known members and get them involved.
 - Consider additional channels of communication such as paper mail and social media. Any paper mail should include value content. We need more discussion on this in the March Executive Committee meeting.
 - There is a lot of competition for time.

- Respect their communications.
- Get people involved in work tasks.
- Find ways to get volunteers involved.
- Know the IEEE calendar and consider in programming.
 - Tom Papademos will share a spreadsheet that Red River Valley uses.
- Develop Industry relationships and get corporate engagement.
 - Engineering Levels.
 - HR
 - Management
 - A group consisting of Emmanuel Gonzalez, Jessica Bollin-Smith, Raghav Khanna, and Bob Toth will further investigate how the Toledo Section can enhance our Industry relationships.
- Visibility is important.
- Consider attendance at the Young Professionals Conference.
- Complete the Volunteer Training modules.
- There are more changes in V-Tools coming.
- Dominic Wilson was awarded the Jack Sherman Award.
 - "The Jack Sherman Outstanding Member" Award is designed to recognize members of Region 4 who through their professional and technical abilities have made outstanding and noteworthy contributions to the Institute, their communities, fellow professionals and fellow man. The award is not designed to recognize a single achievement, but rather collective contributions complemented by singular works exemplifying the objectives and attributes of IEEE.

n. New Affinity group formation:

- i. Life Members Affinity Group. Gary Waugh and Richard Molyet.

No update.

- ii. WIE Affinity Group Jessica Bollin Smith.

Jessica is working to get the necessary signatures to file the application.

o. Science Kits for Libraries. Libraries in our Section area will be eligible in 2019.

No update.

p. Engineers Week

A motion was made and passed that the Section reserve 1 table costing \$500. Steve Root will be the contact for reservations. Seven reservations as of 1/31.

As of this meeting there are 8 reservations with 2 seats available.

q. 2018 Toledo Section Strategic Plan:

This will be reviewed and updated. We will look at region 4 for suggestions. This will also consider topics covered in the January Region 4 and Region 6 meeting.

i Inspire-

ii Empower-

iii Enable-

iv Engage-

Continue and encourage personal invitations.

Continue and encourage members to pass-on meeting notices.

Develop more of a social media presence.

Build corporate relationships.

Be informed about what adjacent sections and other technical societies in the area are doing. Look for what will be of value to our members.

Be visible as IEEE members at events such as Sylvania STEM Center events.

E. Chapter/Affinity Group Updates

- a. IAS Gary Waugh
No report.
- b. Computer/Controls Dominic Wilson
No update.
- c. Power Bob Toth
No report.
- d. Young Professionals Vamsi Borra
No report

F. Committee Updates

- a. Technical Programs Steve Root
No report.
- b. Membership Development Jessica Bollin-Smith
No update.
- c. Student Section Raghav Khanna
The student section has met twice. Meeting times are generally every other Monday at 5:30 PM. Emmanuel Gonzalez has volunteered to share with the students at an upcoming meeting. The upcoming meetings will be February 19 and March 12. There is a change in dates due to Spring Break.
The LED sign project should wrap up by February 17. This project has really helped participants work on their soldering skills.
The section will check on their IEEE income and will consolidate all of their money under their IEEE account.
- d. PACE Tom Papademos
Will follow up on Matcounts.
- e. Webmaster/Information Management Coordinator (IMC)..... Vamsi Borra/Dominic Wilson
All approved documents are on line.
The available tools are getting better.
- g. Education Coordinator Raghav Khanna
No update.

G. Roundtable Discussion

Emmanuel Gonzalez will explore a mailing input. He will lead this effort and report out at the March meeting.

Ryan Goolsby was thankful that the meeting timing was better controlled. He also mentioned that Jarrad Henson's documents have been transferred to Ryan.

Next meeting March 6, 2018

H. Adjournment 8:25 PM