



Executive Committee Report
January 9, 2018, Byblos, Reynolds Road, Toledo

A. Call to Order - Attendance Called to order at 6:24 PM.

- [X] Dominic Wilson-C [X] Tom Nestor [X] Bob Toth [] Michael Sloma (S)
[X] Brandon Boltz-VC [] Richard Molyet [X] Gary Waugh [] A. Schimmoeller (S)
[X] Ed McConnell-S [X] Tom Papademos [X] Jian-yu Lu []
[X] Ryan Goolsby-T [X] Jessica Bollin-Smith []
[] Raghav Khanna [X] Vamsi Borra [] Emmanuel Gonzalez []
[X] Bryan Curtis -IPC [X] Steve Root [X] Kamatchi Devi Subramanian NV

Summary of motions

B. Officer Reports

- a. SecretaryEd McConnell
A motion was made to approve the December 5, 2017 Executive Committee meeting minutes as corrected. Steve Root- motion, Gary Waugh - second. Passed with 0 abstentions.
b. Treasurer Ryan Goolsby
The January 2, 2018 Treasurer's Report was approved and filed for future audit. Tom Papademos - motion, Tom Nestor - second.
It was noted:
• Ryan is working on the treasurer's training.
• Ryan will prepare the 2018 budget for the February meeting.
• Jarrad Henson is mailing the check book to Ryan.
c. Vice Chair Brandon Boltz
Brandon does not have a contact for electric vehicles.
The Engineers Banquet is February 22, 2018. This should be discussed further in this meeting.
d. Chair Dominic Wilson
See discussions below.

C. Old Business

- a. Bylaws review. Expected report by April meeting. Committee members: Brandon Boltz, Jian-yu Lu, Emmanuel Gonzalez, and Tom Papademos.
The latest Bylaws are now posted on the website.
b. Anniversary pins are being distributed by Dominic.

D. New Business

- a. Reporting deadlines: To be eligible for the 10% bonus, all reporting (financial, meeting, and officer) must be submitted by the third Friday in February (2/16/18)
L-31's for all technical programs have been completed.
L-31 for Section Meetings (Institute Night) have been completed.
Dominic Wilson will file the L-31's for the Executive Committee meetings.
Dominic will confirm that all officer reporting is complete including confirming the end of term dates for the officers.
We are asking that all reporting functions be completed by February 6, 2018.

- b. Year in Review. What are we doing well? What do we need to do differently?

We need more member involvement.

Continue and encourage personal invitations.

Continue and encourage members to pass-on meeting notices.

Develop more of a social media presence.

The Linked-in account can be used more. Can it be more directed. Watch out if program providers are sensitive about the amount of information to be shared. Add the officers as moderators.

- c. Appointment of standing committee chairs:

IAS	Gary Waugh	Membership Dev	Jessica Bollin-Smith
Computer/Controls	Dominic Wilson	Student Section Advisor	To be confirmed
Power / Energy	Bob Toth	PACE	Tom Papademos
Young Professionals	Vamsi Borra	Webmaster/IMC	D. Wilson/V. Borra
Education Coordinator.	To be confirmed	WIE	Jessica Bollin-Smith
Technical Programs	Steve Root		

- d. MATHCOUNTS 2018.

Tom Papademos will submit the PACE application for \$500.

The check will be sent.

- e. Ethics Event this year?

We will pursue a program in 2019. We will consider a 2018 program if a unique opportunity comes up.

- f. Online Volunteer Training at IEEE Center for Leadership Excellence: <https://iee-elearning.org/CLE/>

All Executive Committee members should follow up with the available training. The Region requests that all officers participate in the respective training modules.

- g. Young Professionals Affinity Group Outreach.

This will be coordinated with the New Member Mixer.

- h. Tour of the new Promedica facilities. Any update?

No update.

- i. UTMC is open to additional tours of their 3D lab. Any update?

Steve has contacted, but no reply yet.

- j. Toledo Zoo power system. Dominic Wilson, Bryan Curtis to check into a GEM connection. any update?

Bryan is working towards an April tour.

- k. Tour of the Oregon Clean Energy facility. Bob Toth will contact them. Any update?

No reply to the recent contacts. Bob Toth continues to pursue this.

- l. Tech Toledo December 7th Holiday Mixer at the new Renaissance Toledo Downtown Hotel. Review. Dominic Wilson

This was a good event. IEEE had good visibility in person and the sponsoring Logo was visible.

- m. New Member mixer and member involvement for 2018. Any update Jessica Bollin-Smith, Bryan Curtis, Raghav Khanna? Any update?

The targeted date will be March or April.

- n. R4 bi-monthly X-Com WebEx meeting. Any update Tom Papademos?

There have been no meetings in 2018 yet.

There is a Web meeting scheduled for January 27, 2018.

The joint Region 4 and Region 6 meeting will be in San Francisco the first weekend in February. Dominic is looking into his availability to attend this meeting.

- o. New Affinity group formation:

- i. Life Members Affinity Group. Gary Waugh and Richard Molyet.

There have not been enough people showing interest to start this group yet. Another email will be sent out to potential members.

- ii. WIE Affinity Group Jessica Bollin Smith.

There are now enough people to file. Jessica will submit the application by the February Executive Committee meeting.

- p. Science Kits for Libraries. Libraries in our Section area will be eligible in 2019.

The program is aimed at libraries outside of our area for 2018. If any local libraries are interested and getting slow response, let Tom Papademos know.

- q. Engineers Week

A motion was made and passed that the Section reserve 1 table for the Engineers Week Banquet at a cost up to \$500. There will be a \$25 fee for all who participate at the table. Steve Root – Motion, Tom Nestor – second. Steve Root will be the contact for reservations.

- r. 2018 Toledo Section Strategic Plan:

This will be reviewed and updated. We will look at region 4 for suggestions.

- i Inspire-
- ii Empower-
- iii Enable-
- iv Engage-

This will involve building our social media presence and building corporate relationships.

It was suggested that the social media application “Meet Up” may be part of the social media strategy.

E. Chapter/Affinity Group Updates

- a. IAS..... Gary Waugh
No report.
- b. Computer/Controls Dominic Wilson
No report.
- c. Power Bob Toth
Working on the annual report.
Pursuing a contact with the South Eastern Michigan Section for potential Electrical Vehicle contacts.
- d. Young Professionals Vamsi Borra
Vamsi is pursuing a potential program in June.
It was noted that Vamsi is pursuing opportunities since graduating in December. The Executive Committee requested that Vamsi consider candidates for leadership succession.

F. Committee Updates

- a. Technical Programs Steve Root

Steve is supporting the PES report with Bob Toth. This report is unique to the PES. The IAS and Computer/Controls Chapters do not have similar reports required.

- b. Membership Development Jessica Bollin-Smith
Jessica commented that our physical presence at events build recognition of IEEE and can support membership growth. The Sylvania STEM Center has a lot of parents involved. Some could be potential members. They are sponsoring a Retro Game Night at 6:30PM on February 10 at Orlander Park in Sylvania.
IEEE needs to be visible to let people know that we are active. Region 4 may have some funds that can be used to help raise our visibility.
We also must raise our connections with adjacent sections and other technical societies in the area.
- c. Student Section Raghav Khanna
No report.
- d. PACE Tom Papademos
No additional update.
- e. Webmaster/Information Management Coordinator (IMC) Vamsi Borra/Dominic Wilson
Reports are combined.
A new V-Tools update has been launched.
Ed McConnell will send the revised Institute Night and December Executive Committee Meeting reports to Dominic. Dominic will post them to the Google drive.
- g. Education Coordinator Raghav Khanna
No report

G. Roundtable Discussion

- a. Next Meeting date – Tuesday February 6, 2018
- b. It was noted that Ned Zeigler passed away December 18, 2017. Ned was a long time member and served the Section in many ways.
- c. Steve Root noted that Don Ewing's birthday was last week.
- d. Kamatchi Devi Subramanian said Hello as her first visit to the Executive Committee.
- e. Bryan Curtis announced that he has officially been recognized as a Senior Member and he has joined the WIE Chapter.
- f. Dominic Wilson recognized Vamsi Borra for his recent completion of his doctorate degree.

H. Adjournment 8:00 PM