



Executive Committee Report

November 7, 2017, Byblos, Reynolds Road, Toledo

A. Call to Order - Attendance Called to order at 6:17 PM.

- [X] Dominic Wilson-C [X] Tom Nestor [X] Steve Root [X] Michael Sloma (S)
[X] Brandon Boltz-VC [] Richard Molyet [X] Bob Toth [] A. Schimmoeller (S)
[X] Ed McConnell-S [X] Tom Papademos [X] Gary Waugh []
[] Jarrad Henson-T [] Bill Barnhart [X] Jian-yu Lu []
[X] Raghav Khanna [X] Ryan Goolsby [X] Jessica Bollin-Smith []
[X] Bryan Curtis -IPC [] Vamsi Borra [X] Emmanuel Gonzalez-NV

Summary of motions

B. Officer Reports

- a. SecretaryEd McConnell
A motion was made to approve the October 3, 2017 meeting minutes. Tom Papademos – motion, Steve Root – second. Passed with 4 abstentions.
b. Treasurer Jarrad Henson
The November 7, 2017 Treasurer’s Report was approved and filed for future audit. Tom Nestor – motion, Gary Waugh – second.
It was noted that the deposit for the October IOT presentation was not included. The deposit will be resolved. This is more complicated with Jarrad out of town.
c. Vice Chair Brandon Boltz
No report.
d. Chair Dominic Wilson
See discussions below.

C. Old Business

- a. Preparation for 2017 “Years of Service” awards.
Dominic has ordered 1 – 50 year pin, 3 – 30 year pins, and 1 – 5 year pin for presentation at Institute Night.
Tom Papademos delivered the 2016 pin to Kent Buehrer. Kent said thank you for initiating this recognition.
b. Report on Bowling Green Solar Generating Station on Sept 21. L31 completed?
The L-31 has been completed reflecting meetings for each Chapter and the Young Professionals Affinity Group.
c. IOT presentation by Fawzi Behmann on October 12, 2017. L31 completed? Review of attendance, expenses.
This was a good event. Twenty-six people attended including 2 guests. There was an issue that 8 students who registered for the event did not show up. This resulted in paying for people that did not attend. The Section requested that the Student Section members be reminded of the obligation to attend when they register for an event.
We will investigate methods to accept payment at registration.
The L-31 has been completed reflecting meetings for each Chapter and the Young Professionals Affinity Group.

- d. The IEEE Extreme competition was on October 13. Review.

There was good preparation by the participating teams. There were 3 University of Toledo teams. One team finished about 500 out of 3000 teams. This is a good showing.

Raghav Khanna proctored for 12 hours. Jessica Bollin-Smith and Dominic Wilson each proctored for 6 hours.

The cost for refreshments was below the allotted amount.

- e. Nominating Committee for 2018 officers. An E-blast has been sent to the membership. The nominations have been submitted to the membership. There have been no additional nominations from the membership to date.

D. New Business

- a. Young Professionals Affinity Group Outreach.

Vamsi has completed his doctorate program with Graduation in December 2017.

This will most likely impact the affinity group's leadership.

- b. Tour of the new Promedica facilities. Any update?

No response to contacts. Jessica is continuing to pursue this.

- c. UTMC is open to additional tours of their 3D lab. Any update?

Contact not completed.

- d. Toledo Zoo power system. Dominic Wilson, Bryan Curtis to check into a GEM connection. any update?

Dominic will follow up.

- e. Tour of the Oregon Clean Energy facility. Bob Toth will contact them in the Fall of 2017, after they have gone commercial. Any update?

Bob has gotten no response from local contacts, and is pursuing corporate contacts.

- f. Gary Leidich, former FirstEnergy Corp Executive Vice President will be our speaker for Institute Night. Date will be Thursday, November 16, 2017. Topic will be "Energy Policy in Ohio".

i. Room Reserved, Last date for RSVP: Nov 12 9pm.

ii. Dominic continues to stay in touch with Gary Leidich.

iii. There are currently about 24 people registered for this event.

iv. Event program printing will be completed by Ryan Goolsby. Brandon and Ryan will coordinate to get the programs to the meeting.

v. PDH Certificate printing will be completed by Steve Root. He will bring them to the meeting.

vi. Jarrad Henson will be at the meeting to collect payments.

vii. Steve will bring a projector.

viii. Dominic will bring a Lap top computer.

ix. A motion was made by Tom Papademos and seconded by Bob Toth to spend up to \$100 for an honorarium for Gary Leidich. The motion passed. Jessica will purchase the gift.

- g. EoY and YEOY awards.

i. Bryan Curtis was nominated for 2017 Engineer of the Year and Jarrad Henson was nominated for 2017 Young Engineer of the Year. The motion was made by the Awards Committee through Brandon Boltz and seconded by Gary Waugh. The motion was passed with one abstain.

- h. New Member mixer and member involvement. Any update Jessica Bollin-Smith, Bryan Curtis, Raghav Khanna? Any update?

The Battle Bot program will be planned in the Spring of 2018.

- i. R4 bi-monthly X-Com WebEx meeting. Any update Tom Papademos?

There will be a joint Region 4/Region 6 meeting in San Francisco.

There has been no clear decision made on Region 4 structure re-organization.

Region 4's income has reduced. This has been impacted by fewer members overall and more Life Members.

The Region 4 costs for Sections Congress were lower than budgeted. This was due to savings in travel expenses.

- j. New Affinity group formation:
 - i. Life Members Affinity Group. Gary Waugh and Richard Molyet.
No update.
 - ii. WIE Affinity Group Jessica Bollin Smith.
No update.
- k. Updating the by-laws to change the term of officers to 2 years.

Tom Papademos reviewed Section Bylaw change recommendations pertaining to:

- i. The change of the MGA name.
- ii. Recommending that terms for Executive Committee officers be changed from one year to two year. All officers terms will be in parallel as much as possible. It was noted that many sections are making this move to get past learning curves and improve the quality of informed leadership.
- iii. Remove the Social Committee from the Bylaws.

Tom Papademos made the motion to present the Bylaw revisions for membership vote, and Bryan Curtis seconded the motion. The motion was passed.

The Bylaw revisions will be included in the subsequent Institute Night notices.

The vote on the revisions will be held at Institute Night.

(A subsequent email confirmed that term changes will go into effect with officers elected for office with terms starting in 2019.)

- l. Tech Toledo invites IEEE members to their Thursday December 7th Holiday Mixer at the new Renaissance Toledo Downtown Hotel. It is free to attend but registration is required. Sponsors will be mentioned in promotional materials. Basic sponsorship is \$100. Advanced sponsorship is \$200. Additional information at <http://techtledo.com/mixer2017/>

A motion was made by Steve Root, and seconded by Tom Nestor that the IEEE Section be a Basic Sponsor for this event with \$100. The motion passed.

- m. Science Kits for Libraries

Tom Papademos shared information on this program. Corporate sponsors are being pursued. The Region 4 funding focus for 2018 will be Wisconsin and Michigan.

- n. 2017 Toledo Section Strategic Plan:

- i. Inspire- maintain contact and incentives for Student Branches.
There will be an IEEE Extreme follow-up meeting. This was a good competition and it does get students involved in IEEE.
- ii. Empower- Ensure each Section has a trained IMC.
Reports are on the Web.
- iii. Enable- Webinar on recruiting and retaining (refer to Bramlett, Patel).
No update.
- iv. Engage- Experiment with new ways to reach students and younger members.
Speak at Student Section meetings.
Ryan Goolsby and Tom Nestor will lead discussions on Monday November 20, 2017. They will include the impact of IEEE membership after college.

E. Chapter/Affinity Group Updates

- a. IAS.....Gary Waugh

- No update.
- b. Computer/Controls Dominic Wilson
No additional update.
- c. Power Bob Toth
No additional update.
- d. Young Professionals Vamsi Borra
No report.

F. Committee Updates

- a. Technical Programs Steve Root
Each Chapter has completed adequate programs for the year.
- b. Membership Development Jessica Bollin-Smith
Membership reports are being received.
There continues to be membership drop off. Member retention is critical.
- c. Student Section Raghav Khanna
Thank you to Jessica Bollin Smith and Dominic Wilson for assisting in proctoring the IEEE Extreme competition.
IEEE Extreme teams will be recognized in a program on Friday November 17, 2017.
The section will sponsor a Solder Workshop on Friday November 17, 2017.
The LED display board parts have been received. The schedule is to have the display assembled by the end of this semester.
It has been identified that the Student Section has a bank account with IEEE. Their accounts will be consolidated into this account.
The section is exploring some fund raising activities. They also will be reviewing what funds are available to them through the University.
Officers have been nominated for the Spring Semester - Michael Sloma has been nominated for Chair and Adam Schimmoeller has been nominated for Vice-chair.
- d. PACE Tom Papademos
No activity.
- e. Webmaster Vamsi Borra/Dominic Wilson
On line resources are functioning.
Notices are being sent.
After Institute Night is complete we will investigate the means and methods to accept event payments through V-tools.
- f. Information Management Coordinator (IMC)..... Dominic Wilson
No additional update.
- g. Education Coordinator Raghav Khanna
There was a meeting with other Region 4 Education Coordinators. This was good for establishing connections and sharing information. They encouraged continued interface with the Stem Center.

G. Roundtable Discussion

- a. Next Meeting date – Tuesday December 5
Dr. Molyet is back to work.
Bryan Curtis thanked the section for honoring him as 2017 Engineer of the Year.
Bryan’s Senior Member application is being reviewed by IEEE.
Jessica Bollin-Smith noted that the Lego League competition is being held on December 2, and December 9, 2017. They would appreciate some help. If interested contact Jessica. The help is most needed for 12/9.

H. Adjournment 8:00PM