



Executive Committee Report

September 5, 2017 6:00PM – 8:00PM, Byblos, Reynolds Road, Toledo

A. Call to Order - Attendance Called to order at 6:16 PM.

- [X] Dominic Wilson-C [X] Tom Nestor [X] Steve Root [X] Michael Sloma (S)
[X] Brandon Boltz-VC [] Richard Molyet [X] Bob Toth [] A. Schimmoeller (S)
[X] Ed McConnell-S [] Tom Papademos [X] Gary Waugh []
[] Jarrad Henson-T [] Bill Barnhart [X] Jian-yu Lu [] E Gonzalez-NV
[X] Raghav Khanna [X] Ryan Goolsby [X] Jessica Bollin-Smith []
[X] Bryan Curtis -IPC [] Vamsi Borra []

Summary of motions

B. Officer Reports

- a. SecretaryEd McConnell
A motion was made to approve the August 1, 2017 meeting minutes with one correction – to correct the spelling of Jessica Bollin-Smith’s name. Steve Root –motion – Bryan Curtis second. Passed with 3 abstentions.
b. Treasurer Jarrad Henson
The September 5, 2017 Treasurer’s Report was approved and filed for future audit. Brandon Boltz – motion, Gary Waugh – second.
c. Vice Chair Brandon Boltz
No report.
d. Chair Dominic Wilson
See discussions below.

C. Old Business

- a. “Years of Service” award pins distribution. Preparation for 2017 “Years of Service” awards.
There are two pins to deliver yet. Srini Vemuru will coordinate to get his pin. Tom Papademos will deliver Kent Buehrer’s pin.
So far Dominic has received 2 yeses and 3 no’s for attendance and award pins at Institute Night. He will send out another reminder.
Pins will be ordered in a couple weeks.
b. Google apps for OUs. Status update.
This is working well. Jessica is currently entering information.
This item will be moved to be part of the IMC report for all future meetings.
c. New officer training via CLE (IEEE Center for Leadership Excellence), at: https://iee-
elearning.org/CLE/ . Dominic Wilson, Vamsi Borra, Brandon Boltz and Jarrad Henson have completed the training sessions. Any other completions?
No additional information.

D. New Business

- a. Nominating Committee for 2018 officers. Change in committee membership to Bryan Curtis, Bob Toth and Steve Root. Committee report.
Ryan Goolsby had to excuse himself from the nominating committee to be nominated.

The proposed slate for the Executive Committee 2018 is as follows:

Officers – 1 year term

Chair – Dominic Wilson

Vice Chair – Brandon Boltz

Secretary – Edward McConnell

Treasurer – Ryan Goolsby

Members at Large – 2 year term

Vamsi Borra

Emmanuel Gonzalez

Jessica Bollin-Smith

Those continuing in service completing their terms

Members at Large – 1 year remaining

Tom Nestor

Jian-yu Lu

Richard Molyet

Immediate Past Chair – Bryan Curtis

Gary Waugh moved to accept the nomination slate as presented. Tom Nestor seconded the motion. The motion was approved.

An E-blast will be sent to the Section membership with the nomination slate and an opportunity to propose other nominations. Any nominations should be sent to Steve Root.

- b. Tour of the new Promedica facilities.

Jessica will look into this.

- c. Young Professionals Affinity Group Outreach.

No report.

- d. UTMC is open to additional tours of their 3D lab. Any update?

No update.

- e. Bowling Green Solar Generating Station for Sept 21.

- i. Thanks to Ryan Goolsby for arranging this event.
- ii. Event on Section website and on Facebook and LinkedIn. Two eblasts sent; 27 responses so far.
- iii. Take along a couple of empty tour release forms along. They are required.
- iv. Safety equipment is required.
- v. Any dinner after will be impromptu. There will be no formal plan.

- f. Toledo Zoo power system. Dominic Wilson, Bryan Curtis to check into a GEM connection. any update?

No update.

- g. Tour of the Oregon Clean Energy facility. Bob Toth will contact them in the Fall of 2017, after they have gone commercial. Any update?

The plant is now in operation.

Bob is pursuing a contact. The goal will be a Spring 2018 tour.

- h. IOT presentation by Fawzi Behmann for Thursday, October 12, 2017 updates? Vamsi will reserve the U Thomas and Elizabeth Brady Engineering and Innovation Center, if possible. Dinner will be offered.
 - i. Dominic has followed up with Vamsi and the reservation has been secured.
 - ii. Steve Root will put in to V-tools after the reservation is confirmed.
 - iii. Dinner will be offered. Steve Root made a motion to establish an agreement with UT catering for the event. Ryan Goolsby seconded the motion and the motion was passed. Dominic will pursue a dinner catering agreement.
 - iv. A "Save the Date" notice will be sent to the section membership.
 - v. The Computer Society will pay for Mr. Behmann's flight.
 - vi. Steve Root will complete the participation PDH certificates.
 - vii. Steve Root moved and Tom Nestor seconded that the participation costs will be as follows, only cash or checks will be accepted:
 - i. \$10 – Students
 - ii. \$20 – Members
 - iii. \$30 – Non-members

The motion passed.
- i. Gary Leidich, former FirstEnergy Corp Executive Vice President will be our speaker for Institute Night. Date will be Thursday, November 16, 2017. Topic will be "Energy Policy in Ohio". Steve Root will pursue reservations at the Holiday Inn French Quarter in Perrysburg, OH. Any update?
Gary has confirmed his participation
The Holiday Inn French Quarter has been contracted.
The dinner will be the same food choices as 2016.
Ed McConnell moved and Gary Waugh seconded that the participation costs will be as follows, only cash or checks will be accepted:
 - i. \$10 – Students
 - ii. \$25 – Members
 - iii. \$35 – Non-members

The motion passed.
- j. New Member mixer and member involvement. Any update Jessica Bollin-Smith, Bryan Curtis, Raghav Khanna? This event will be September 23 or 30 at the STEM Center. There will be no cost for the space. Food cost will be shared. Any update?
This will be a free event.
The date is not confirmed. Jessica is pursuing this date.
Ryan Goolsby made a motion and Steve Root seconded that up to \$100 be allotted for refreshments for this event. The motion passed.
Executive Committee members are encouraged to invite any new members they know.
- k. R4 bi-monthly X-Com WebEx meeting. Any update Tom Papademos?
No update.
- l. New Affinity group formation:
 - i. Life Members Affinity Group. Gary Waugh and Richard Molyet .
Gary Waugh indicated that 4 members have indicated interest, but not all contacts have been made.

- ii. WIE Affinity Group Jessica Bollin Smith.
There are 8 or 9 people interested in this group. Some will need to join IEEE.
Jessica is preparing the application.
- m. 2017 Sections Congress. Report by Bryan Curtis.
This was a great place to network with people around the world.
 - Industrial Relations – consider CEO Breakfasts to sell the value of IEEE and align goals.
 - Engaging young people – The Regions may train sections. Young Professionals can be encouraged to teach students. Encourage the young professionals to use IEEE alias.
 - Continuing Professional Education – Encouraged using distinguished lecturers.
 - WIE – There are 20,000 members in 758 Affinity Groups. The number of Affinity Groups has grown from 136 to 758 in 10 years. There are bonuses and special funds available.
 - Also – Lunch sessions are working better than dinner meetings. Consider joint events. Some hot topics are Photonics Kits and Snap Circuits.
- n. Updating the by-laws to change the term of officers to 2 years
HOLD until October.
- o. 2017 Toledo Section Strategic Plan:
 - i Inspire- maintain contact and incentives for Student Branches. IEEE Extreme competition as part of education initiative.
The Executive Committee welcomed the new Student Chapter Chair.
Ryan Goolsby is interested in student interface.
There is an IEEE Extreme Team meeting 9/7/17. They might need food.
 - ii Empower- Ensure each Section has a trained IMC.
Looking for improvement on communication with younger members. Email has limited success. There may be a way to link the Section Facebook with the Student Facebook.
 - iii Enable- Webinar on recruiting and retaining (refer to Bramlett, Patel). Contact members in arrears.
Dominic will get a list of members in arrears to Jessica.
Develop relationships with members.
 - iv Engage- Experiment with new ways to reach students and younger members.
Share information.

E. Chapter/Affinity Group Updates

- a. IAS..... Gary Waugh
Confirmed that meeting L31's have been filed.
- b. Computer/Controls Dominic Wilson
No additional update.
- c. Power Bob Toth
No additional update.
- d. Young Professionals Vamsi Borra
No report.

F. Committee Updates

- a. Technical Programs Steve Root
Each Chapter and Affinity Group has 5 meetings.
Steve is following up to confirm all L-31' completed.
A number of 2018 programs have been identified.
- b. Membership Development Jessica Bollin-Smith
No additional update.
- c. Student Section Raghav Khanna
Meetings are tentatively every other Monday at 6:00 PM.

Raghav introduced Michael Sloma as the new Student Section Chair. He also stated that Adam Schimmoeller is the Vice Chair.

The LED project is proceeding.

The IEEE Student Section has completed all necessary functions and is now officially recognized by UT as a student organization.

The section is considering outreach for STEM functions and contacting local schools.

- d. PACE Tom Papademos
No report.
- e. Webmaster Vamsi Borra/Dominic Wilson
Events are being shown and registration links are active.
It has been noticed that people are responding better to event postings with photos.
V-Tool has recently implemented some improvements. These include registration capabilities that may need more exploration. There have been some problems with the changes.
- f. Information Management Coordinator (IMC)..... Dominic Wilson
No additional update.
- g. Education Coordinator Raghav Khanna
Raghav has had contact with the Region 4 Education Coordinator. There will be a broader meeting soon in Chicago. Raghav will attend if he can.

G. Roundtable Discussion

- a. Next Meeting date – Tuesday October 3.

Ryan Goolsby thanked the officers willing to continue in 2018.

Steve Root thanked Ryan Goolsby for the Bowling Green Solar Field tour preparation and Dominic and Vamsi for their preparations for the IOT presentation and Institute Night.

H. Adjournment – 8:38 PM.