



Executive Committee Report

April 4, 2017 6:00PM – 8:00PM, Byblos, Reynolds Road, Toledo

A. Call to Order - Attendance – Called to order at 6:18 PM.

- [X] Dominic Wilson–C [X] Tom Nestor [X] Steve Root [X] Juan Asenjo (SM)
[X] Brandon Boltz–VC [X] Richard Molyet [X] Bob Toth [] Jason Ness (SM)
[X] Ed McConnell–S [X] Tom Papademos [] Gary Waugh [X] Tom Royko (SM)
[X] Jarrad Henson-T [] Bill Barnhart [X] Jian-yu Lu []
[X] Raghav Khanna [] Ryan Goolsby [X] Jessica Bollin-Smith []
[X] Bryan Curtis -IPC [] Vamsi Borra [] Mohsin Jamali-NV

Summary of motions

B. Officer Reports

- a. SecretaryEd McConnell
The Minutes of the March 7, 2017 meeting were approved as presented. Steve Root –motion, Bob Toth – second. Passed with 3 abstentions.
b. Treasurer Jarrad Henson
The March 7, 2017 amended Treasurer’s Report was approved and filed for future audit. Tom Papademos – motion, Brandon Boltz – second.
The April 4, 2017 Treasurer’s Report was approved as amended to indicate that Bob Toth’s expense was for “Gavel engraving” and filed for future audit. Tom Papademos – motion, Brandon Boltz – second.
c. Vice Chair Brandon Boltz
No report
d. Chair Dominic Wilson
See discussions below.

C. Old Business

- a. “Years of Service” award pins. Status update.
Jarrad is trying to resolve a conflict on this purchase. His contact says that the pins were sent, but we only received the certificates. Jarrad will share the information with Tom Papademos. Tom will follow up.
b. Google apps for OUs. Status update.
The link from the section website has been established. The Google drive can be accessed through an IEEE account. There is access to register an IEEE account.
Give the drive a “test run”.
At this time we will post:
PDF’s of past Treasurer Reports, Meeting Reports, and Meeting Agendas
L31’s
Original documents
c. Women in Engineering (WIE) international leadership conference, May 22-23, 2017 in San Jose, CA. Motion for funding approved. Update by Jessica Bolin-Smith.
Jessica has registered for the conference and made her travel reservations.
d. New officer training via CLE (IEEE Center for Leadership Excellence), at:
https://ieee-elearning.org/CLE/

Executive Committee officers should complete this training.

D. New Business

- a. Draft Section Activities Calendar. Status update.
Steve Root has an "in progress" working calendar.
The V-Tools calendar has all of the final dates documented for confirmed future programs.
- b. WIE Affinity Group formation activities. Status update.
There has been slow response to the first e-blast. Another e-blast will be sent.
There will be an announcement made in the April 5th meeting.
- c. Ethics presentation. Update on e-blasts, registrations (23 for dinner/presentation, 18 presentation only as of 4/2). To discuss logistics.
There are 43 people registered for this event. A number of them are non-members. Part of this can be attributed to a TST invitation and members passing along the invitation within their organizations.
Tom Papademos will send a "receipt file" to Jarrad, for use at registration.
Dominic has a gift for the presenter.
- d. The Toledo Chapter MATHCOUNTS occurred on February. The PACE application was approved and received. Payment status.
Payment has not been made yet.
- e. 2017 IEEE Student Awards. Funding approved: \$300 Undergraduate EE, \$300 Undergraduate CSE, \$400 Graduate. Names needed ASAP for preparing checks and certificates. Date of event and who is attending?
The nominations deadline is 4/5/2017.
The UT committee will review the nominations on 4/7/2017.
The names will be forwarded to IEEE on 4/7/2017.
Raghav will coordinate with Jarrad to get the checks.
Ed will send Dominic a copy of a certificate file.
Dominic will print and deliver the certificates.
- f. UTMC is open to additional tours of their 3D lab. Ed McConnell will discuss this further with Steve Root.
No report.
- g. Bowling Green Solar Generating Station. Any update Ryan Goolsby?
Ryan has made contact, but there is no report.
- h. Toledo Zoo power system. Dominic Wilson any update?
Dominic has sent an email, but there has been no response yet.
- i. Tour of the Oregon Clean Energy facility. Bob Toth any update?
This will be later in 2017.
Bob Toth will contact them after they have gone commercial.
- j. Cyber security presentation tentatively for fall of 2017. Dominic Wilson any update?
This will be an IOT presentation by Fawzi Behmann in October.
The speaker has asked about other nearby sections for possible presentations. Dominic will continue preparations and contact nearby sections.
- k. Gary Leidich, former FirstEnergy Corp Executive Vice President for possible Institute Night guest speaker.
Mr. Leidich will be our speaker for Institute Night.

We will confirm his availability for the second or third Thursday in November.
The topic will be “Energy Policy and the Future of Energy Use in Ohio”

- l. Vamsi is arranging a presentation by Steve Cowan, UT EE graduate and Director of Roofing Manufacturing at Owens Corning. Date will likely be May 25 or 26. The topic has not been defined.
The date should be May 25th.
- m. Update the approved signors on the bank account to reflect the current Chair, Treasurer, and maybe the Vice Chair.
Dominic Wilson, Jarrad Henson, and Brandon Boltz have been established as approved signors for the bank account.
- n. New Member mixer and member involvement. Any update Jessica Bolin-Smith, Bryan Curtis, Raghav Khanna on a “Summer Kick-off” event for May or June?
The group was asked to establish a tentative date.
- o. Education coordinator role. Steve Root and Raghav Khanna are investigating this role and will let EXCOM know about their interest.
No report.
- p. R4 bi-monthly X-Com WebEx meeting. Meetings to move to Tuesday evenings. Any update Tom Papademos?
The next meeting is April 6th. Region 4 is looking for questions to be addressed at the Sections Congress. If you have any input contact Tom Papademos.
- q. Create a Life Members Affinity Group. Gary Waugh and Richard Molyet have reached out to the Life Members. Any update?
This group is still investigating the possibility.
- r. 2017 Toledo Section Strategic Plan:
 - i Inspire- maintain contact and incentives for Student Branches. Reach out to Community Colleges.
Dominic has been talking to the Chairs and Deans at Owens Community College. There are some changes happening at the college. He is watching these events to settle out. One opportunity is student tutoring.
Brandon, Jarrad, and Jessica shared in a roundtable discussion at a UT IEEE Student Section meeting in March.
 - ii Empower- Ensure each Section has a trained IMC.
Complete
 - iii Enable- Webinar on recruiting and retaining (refer to Bramlett, Patel). Contact members in arrears.
No report.
 - iv Engage- Experiment with new ways to reach younger members.
Discussed connection through Facebook and Linked In.
Mentioned the possibilities through a New Member Mixer.

E. Chapter/Affinity Group Updates

- a. IAS.....Gary Waugh
No report

- b. Computer/Controls Dominic Wilson
Included in discussion above.
- c. Power Bob Toth
Included in discussion above.
- d. Young Professionals Vamsi Borra
Included in discussion above.

F. Committee Updates

- a. Technical Programs Steve Root
Included in discussion above.
- b. Membership Development Jessica Bolin-Smith
Attended the Membership Development Webcast.
Has established access to Membership Development resources.
- c. Student Section..... Raghav Khanna
The section lost their domain name for about one month, missing email contact. This has been reactivated.
The Round table presentation in March shared about the participant's life in their industry. The students would like this more often. Thank you to Jessica Bolin-Smith, Brandon Boltz, and Jarrad Henson.
The section is proceeding with their LED sign project.
The section continues to coordinate the revision of their bylaws.
Members of the section will be participating in the IEEE Extreme competition.
Region 4 does have some Student Activity Funds. Raghov and Juan will investigate this.
The leadership of the section will be changing. Juan Asenjo will be doing a Co-op session May through August. Tom Royko will graduate in May.
- d. PACE Tom Papademos
We may have to send information on MathCounts.
- e. Webmaster Vamsi Borra/Dominic Wilson
Go to the Web Site / Report Link. If there are any problems notify Dominic Wilson.
- f. Information Management Coordinator (IMC)..... Dominic Wilson
Included in discussion above.

G. Roundtable Discussion

- a. Next Meeting – Tuesday, May 2.
- b. Tom Papademos cautioned that the budget is tight so we will need to closely watch the funding for events this year.
- c. Raghav Khanna thanked Jessica Bolin-Smith, Brandon Boltz, and Jarrad Henson for sharing their experiences with the students.
- d. Jessica Bolin-Smith has a list of speakers from the Leadership Summit she attended. She will share the names of the speakers and the abstract of their presentations.

H. Adjournment