



Executive Committee Meeting Report

January 3, 2017 6:00PM – 8:00PM, Byblos, Reynolds Road, Toledo

A. Call to Order – Dominic Wilson called the meeting to order at 6:15pm-Attendance

- [X] Dominic Wilson–C [X] Tom Nestor [X] Steve Root [ ] Juan Asenjo
[ ] Brandon Boltz–VC [X] Richard Molyet [ ] Bob Toth [ ] Jason Ness
[ ] Ed McConnell–S [X] Tom Papademos [ ] Gary Waugh [ ] Tom Royko
[X] Jarrad Henson-T [ ] Bill Barnhart [ ] Mohsin Jamali-NV [ ] Sriniv Vemuru
[ ] Raghav Khanna [X] Ryan Goolsby [ ] Chris Volny-NV [X] Jessica Bollin-Smith
[X]Bryan Curtis -IPC [X] Vamsi Borra [X] Jian-yu Lu

B. Officer Reports

- a. Summary of motions
I. Accept the December 6, 2016 meeting minutes-accepted
II. File the January 3, 2017 Treasurer’s report for future audit-passed
III. Revise the 2017 draft budget and submit for final approval in February-passed
IV. Donate \$1000 to 2017 Mathcounts and ask PACE for \$500 reimbursement-passed
b. Secretary .....Ed McConnell
I. Dominic Wilson presented the December 2016 minutes. Tom Papademos motioned to accept the minutes as presented; Ryan Goolsby seconded; the minutes were accepted with 2 abstentions.
c. Treasurer ..... Jarrad Henson
I. Jarrad Henson presented the Treasurer’s report; Tom Papademos motioned to file the report for future audit; Steve Root seconded; the report was accepted unanimously.
d. Vice Chair ..... Brandon Boltz
I. No report.
e. Chair ..... Dominic Wilson
I. See discussions below.

C. Old Business

- a. The Tour of Davis-Besse occurred on October 20th.
i. Bob Toth has been reimbursed for the catering expenses associated with the tour.
i. Request to be sent out to members for pictures of the Davis-Besse tour
1. Due to concern for possible security issues it was decided that pictures of the event will not be posted on the website.
b. “Years of Service” award pins.
1. The pins have not yet arrived. Jarrad Henson will follow up with IEEE.
c. Dominic Wilson has updated Advisor and student officer names in vTools.
a. Google apps for OUs
i. Brandon reported he has been in communication with Mike Fallenstein and is awaiting a response.
ii. Dominic Wilson will follow further.
iii. Some reports have already been placed on the “Toledo drive”.
d. Tech Toledo Holiday mixer
i. Dominic Wilson attended. There were upwards of 80 individuals at the event; most of them directly associated with IT-themed positions.

- e. Women in Engineering (WIE) international leadership conference, May 22-23, 2017 in San Jose, CA. Jessica Bollin-Smith has interest and has applied for a grant to attend. She has not received a response yet.
  - i. Jessica Bollin-Smith indicated that she is involved with an event taking place in Sylvania, OH on January 14, 2017. She is looking for volunteers to assist.
- f. IEEE PES 2017 PowerAfrica Conference, that will be held in Accra, Ghana from June 27 to 30, 2017.
  - ii. Two eBlasts were sent and information is on Section website, Facebook and LinkedIn.
- g. Institute Night was Thursday, Nov. 17, 2016. All invoices have been paid.
  - i. Four \$10 refunds will be sent to individuals
    - 1. In future we need to differentiate between guests and spouses when they pay different fees.
  - ii. Steve Root has entered the event into V-Tools
  - iii. Dominic Wilson added pictures of event to Section website.

#### **D. New Business**

- a. 2017 Budget draft was presented by Jarrad Henson. Revisions will be made as follows:
  - Item 2.1 will be \$900 instead of \$880
  - Item 3.2 will be \$500 instead of \$1500
  - Item 4.5 will be \$500 instead of \$1500
    - 1. Tom Papademos motioned that the revisions be made and the budget be presented in the February 2017 X-Com meeting for acceptance; Ryan Goolsby seconded; the motion was accepted unanimously.
- b. Dominic Wilson has provided the New Officer information in vTools.
- c. New officer training via CLE (IEEE Center for Leadership Excellence).
  - i. Tom Papademos presented the effort undertaken by Region 4 to assist the sections with providing training to the officers. The plan will be rolled out in mid-February 2017.
  - ii. Anyone wishing to start reviewing the training modules on CLE can do so at any time.
- d. Steve Root will prepare a draft Section Activities Calendar and present at the February 2017 X-Com meeting.
- e. Elections/Confirmations for Affinity Groups and Committees.
  - i. Dominic Wilson asked current existing chairs in attendance whether they would be willing to serve for 2017. All present agreed: Dominic Wilson for Computer/Controls; Vamsi Borra for Young Professionals; Steve Root for Technical Programs; Tom Papademos for PACE; Vamsi Borra/Dominic Wilson for Webmaster; Dominic Wilson for Information Management Coordinator.
  - ii. Dominic Wilson will ask present chairs not in attendance whether they would be willing to continue for 2017.
  - iii. Jessica Bollin-Smith was appointed standing Chair for the yet-to-be formed WIE Affinity group.
- f. Ethics presentation.
  - i. Steve Root and Ryan Goolsby will try to organize it for late March-early April 2017.
- g. The Toledo Chapter MATHCOUNTS Competition for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students will occur on Saturday, February 4, 2017. This year's competition will be held at Nitschke Auditorium on the UT College of Engineering Campus. Richard Molyet motioned that the Toledo section contribute \$1000.00 towards the cost of the event and request PACE for \$500.00 reimbursement; Steve Root seconded; the motion was approved unanimously.
- h. Ed McConnell discussed the need for age guidelines for YEOY. The nominations committee to report on guidelines at December EXCom meeting.
  - i. No discussion at this meeting. Will be discussed at a future meeting.
- i. The UT EE Energy Conversion Lab was flagged for safety issues. The lab needs an overhaul. A possible donation or funding initiative to be discussed at a later date.
  - i. There will be no donation made at this time.
- j. Walleye hockey event tentatively for Feb. 1, 2017. Jarrad or Ed on update.
  - i. The event will not take place.
- k. New Member mixer

- i Bryan Curtis suggested in previous meeting that the section should consider starting a quarterly mixer specifically for new members (professional and student) to meet existing members in a casual setting.
- ii It was further suggested at the present meeting that we consider the use of color-coded name tags, to readily differentiate between new and existing members.
- l. Members in Arrears (since 2015) and members Inactive (since 2014 or earlier).
  - i. No further progress.
- m. R4 bi-monthly X-Com webex meeting.
  - i. The region's governing structure will not be revised in 2017.
- n. Create a Life Members Affinity Group
  - i Gary Waugh and Richard Molyet have reached out to the Life Members. No further information at this time.
- o. 2016 Toledo Section Strategic Plan:
  - i Inspire- maintain contact and incentives for Student Branches. Reach out to Community Colleges.
  - ii Empower- Ensure each Section has a trained IMC.
    - 1. Dominic is IMC Representative.
  - iii Enable- Webinar on recruiting and retaining (refer to Bramlett, Patel). Contact members in arrears.
  - iv Engage- Experiment with new ways to reach younger members (refer to John Johnson).
    - 1. Will post events with links on Facebook.
    - 2. Will add to e-Blasts links to Facebook and LinkedIn.
  - v We will continue with these topics in 2017.

**E. Chapter/Affinity Group Updates**

- a. IAS ..... Gary Waugh
  - a No report
- b. Computer/Controls ..... Dominic Wilson
  - a No new information
- c. Power ..... Bob Toth
  - a No report
- d. Young Professionals ..... Vamsi Borra
  - a No new information

**F. Committee Updates**

- a. Technical Programs ..... Steve Root
  - a Ryan Goolsby indicated that the Rural Electric Power conference this year will be held in Columbus, OH on April 23<sup>rd</sup> through 26<sup>th</sup>.
- b. Membership Development ..... Ed McConnell
  - a No report
- c. Student Section ..... Raghav Khanna
  - a No report
  - b Dominic Wilson will confirm that student officers receive the e-mail information sent out by the section.
- d. PACE ..... Tom Papademos
  - a Tom Papademos will prepare and submit the application for PACE funding of 2017 Mathcounts.
- e. Webmaster ..... Vamsi Borra/Dominic Wilson
  - a No new information
- f. Information Management Coordinator (IMC) ..... Dominic Wilson
  - a No new information

**G. Roundtable Discussion**

- a. Next Meeting – Tuesday, February 7.
- b. Jessica Bollin-Smith suggested that members consider donating time for interaction with students.
- c. Jian-yu Lu suggested that a summary of motions be made during the meeting be added to the top of the report.

**H. Adjournment**

The meeting was adjourned at 8:45pm