



Executive Committee Meeting Report

December 6, 2016 6:00PM – 8:00PM, Byblos, Reynolds Road, Toledo

A. Call to Order – Attendance

- [X] Bryan Curtis–C [X] Tom Nestor [] Steve Root [X] Juan Asenjo
[X] Dominic Wilson–VC [] Richard Molyet [X] Bob Toth [X] Jason Ness
[] Brandon Boltz-S [] Ed McConnell [X] Gary Waugh [] Tom Royko
[X] Jarrad Henson-T [] Bill Barnhart [] Mohsin Jamali-NV [] Srinivasa Vemuru
[] Raghav Khanna [X] Ryan Goolsby [] Chris Volny-NV [] Jessica Bollin-Smith
[X] Tom Papademos-IPC [] Vamsi Borra [X] Jian-yu Lu [X] Kieth Instone
[X] Stuart Bertsh

B. Officer Reports

- a. Secretary Brandon Boltz
i Tom Nestor moved and Bob Toth seconded the motion to approve the November minutes.
The minutes were approved. Tom Papademos abstained.
b. Treasurer Jarrad Henson
i Tom Papademos moved and Gary Waugh seconded the motion that the treasurer’s report be
filed for future audit. The motion was unanimously approved.
c. Vice Chair Dominic Wilson
i No Report.
d. Chair Bryan Curtis
i No Report.

C. Old Business

- a. The Tour of Davis-Besse occurred on October 20th.
i Catering expenses (up to \$300) paid?
1. Bob Toth will give Jarrad Henson the invoice for the event.
2. Tom Papademos moved and Tom Nestor seconded the motion to reimburse Bob
Toth the full amount of the invoice for the Davis-Besse tour. The motion was
approved. Bob Toth abstained.
3. Request to be sent out to members for pictures of the Davis-Besse tour.
b. “Years of Service” award pins.
i Jarrad Henson will order the pins. Any update?
1. Jarrad will check if pins have arrived.
c. Advisor and student officer names need to be updated in V-Tools.
i Dominic Wilson to enter officer information and request IEEE numbers for student officers.
d. Google apps
i Brandon reported he has been in communication with Mike Fallenstein and is awaiting a
response.
1. This is ongoing.
e. IEEE Membership Kits have arrived.
i Student Section kit needs to be passed on to Raghav Khanna.
1. Kit has been passed to Raghav.
2. Dominic Wilson to take some brochures to Tech Toledo annual mixer.

D. New Business

- a. Keith Instone of Tech Toledo has reached out to Dominic (and IEEE) about technical activities in
the area; including, the Geek Dinner (Dec.8th), AquaHacking Challenge and TechHire.

- i. Keith and Stuart explained what they do in Tech Toledo. Tech Toledo has its roots in software engineering and they are focused in building connections and collaborations between different technical communities in Toledo.
 - ii. Keith explained their recent success with TechHire and the upcoming AquaHacking Challenge, and the annual December holiday mixer.
 - iii. They represented a value in terms of their ability to make the larger technical community aware of upcoming events through their event calendar at toledotechevents.org.
 - b. Women in Engineering (WIE) international leadership conference, May 22-23, 2017 in San Jose, CA. Jessica Bollin-Smith has interest and has applied for a grant to attend.
 - i. Tom Papademos suggested we add line to budget was WIE.
 - c. Email from Teresa Sacks regarding filing of 1099 and awards reporting forms.
 - i. The Section has not filed this report before.
 - d. IEEE PES 2017 PowerAfrica Conference, that will be held in Accra, Ghana from June 27 to 30, 2017. Would Toledo Section be interested in supporting this conference?
 - i. Request for individual member support to be put on website and sent by eBlast to members.
 - e. Presentation by Sandrine Mubenga from the IEEE International Renewable Energy Conference was on Thursday, November 3rd. Any open issues?
 - i. No open issues.
 - i Steve Root has entered the information for this event into V-Tools.
 - f. Institute Night was Thursday, Nov.17, 2016.
 - i Four \$10 refunds need to be sent.
 - 1. In future we need to differentiate between guests and spouses when they pay different fees.
 - ii Steve Root has entered the event into V-Tools
 - i. Has the Holiday Inn been paid?
 - 1. They have been paid.
 - iii Dr. Oliver awarded One PDH to attendees.
 - iv Vamsi printed certificates for attendees.
 - v Vamsi needs to be reimbursed for the gift and the other awards.
 - vi Bob Toth volunteered to order the plaques. Engraving status?
 - 1. Bob has given the receipts for the engraving to Jarrad Henson.
 - vii Pictures of event to be added to Section website.
 - g. The Toledo Chapter MATHCOUNTS Competition for 6th, 7th and 8th grade students will occur on Saturday, February 4, 2017. This year's competition will be held at Nitschke Auditorium on the UT College of Engineering Campus.
 - h. Ed McConnell discussed the need for age guidelines for YEOY. The nominations committee to report on guidelines at December ExCom meeting.
 - i. To be discussed in a future meeting.
 - i. The UT EE Energy Conversion Lab was flagged for safety issues. The lab needs an overhaul. A possible donation or funding initiative to be discussed at a later date.
 - i. To be discussed in a future meeting.
 - j. Walleye hockey event tentatively for Feb. 1, 2017. Jarrad or Ed on update.
 - i. To be discussed in a future meeting.
 - k. New Member mixer
 - i Bryan Curtis suggested starting a quarterly mixer specifically for new members (professional and student) to meet existing members in a casual setting.
 - l. Members in Arrears (since 2015) and members Inactive (since 2014 or earlier). Any progress?
 - m. R4 bi-monthly X-Com WebEx meeting. Update by Tom Papademos:
 - i. Next Section Congress is being planned for August 2017, in Australia. MGA will sponsor one primary delegate per section.
 - ii. There will not be any changes to the way region 4 operates.
 - iii. IEEE constitutional amendment was not approved.
 - n. Create a Life Members Affinity Group?
 - i Gary Waugh and Richard Molyet have reached out to the Life Members. Any update?
 - 1. No new update. There are enough members to create the group.
 - o. 2016 Toledo Section Strategic Plan:

- ii Inspire- maintain contact and incentives for Student Branches. Reach out to Community Colleges.
- iii Empower- Ensure each Section has a trained IMC.
- iv Dominic is IMC Representative. iii. Enable- Webinar on recruiting and retaining (refer to Bramlett, Patel). Contact members in arrears.
- v Engage- Experiment with new ways to reach younger members (refer to John Johnson).

E. Chapter/Affinity Group Updates

- a. IAS.....Gary Waugh
 - i. No report.
- b. Computer/Controls Dominic Wilson
 - i. No report.
- c. Power Bob Toth
 - i. No report.
- d. Young Professionals Vamsi Borra
 - i. No report.

F. Committee Updates

- a. Technical Programs Steve Root
 - i. No report.
- b. Membership DevelopmentEd McConnell
 - i. No report.
- c. Student Section Raghav Khanna
 - i. Student section will be meeting every other Thursday starting January.
 - ii. Student section needs to reregister with the University of Toledo to be recognized as a student organization.
 - iii. Student section was informed to request funding for projects, so that it will be included in budget. The student section budget reporting will be done through the section starting in January.
 - iv. Students to look into Aquahacking for possible involvement.
- d. PACETom Papademos
 - i. No report.
- e. Webmaster Vamsi Borra/Dominic Wilson
 - i. No report
- f. Information Management Coordinator (IMC) Dominic Wilson
 - i. No report.

G. Roundtable Discussion

- a. Next Meeting – Tuesday, January 3, 2017.
- b. Tom Papademos: There will be a region 4 WebEx on Jan 28 from 9am to 1pm Eastern Time. All section chairs and region officers are invited.
- c. Raghav Khanna: Raghav is travelling and will not make the January ExCom meeting.
- d. Jian-yu Lu: Jian-yu suggested we include the links to our Facebook and other social media accounts when we send eBlasts.
- e. Ryan Goolsby: We should look into using Facebook events for helping with event reminders.

H. Adjournment