

From Lance C. Fung.
Sugeno asked him to give
to us to review

IEEE WESTERN AUSTRALIA SECTION BYLAWS

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|---------------------|
| REGIONAL ACTIVITIES |
| REC'D 9 Oct 2000 |
| TO RAB 10/27/00 |
| APPROVED _____ |
| NOTIFIED _____ |

In all instances, the *Institute of Electrical and Electronics Engineers (IEEE) Bylaws, Constitution, RAB Operations Manual* and *IEEE Policy and Procedures* will prevail when there is a conflict between these documents and Western Australia Section Bylaws.

ARTICLE 1- Name and Territory

Section 1

This organization shall be known as the Western Australia Section of the IEEE (or the IEEE Western Australia Section).

Section 2

The territory of the Western Australia Section, as approved by RAB, includes the following;

Perth and all other areas of the state of Western Australia with an Australian post-code 6000 to 6999

ARTICLE II - Officers

Section 1

The elected officers of the Western Australia Section shall be;

Chair, Vice Chair, Secretary & Treasurer.

Section 2

The terms of office of the elected officers shall be for 1 year.

Section 3

Terms of office will begin on 1st January and conclude on 31st December. Outgoing officers will continue until their successors are duly elected and take office.

Section 4

Any vacancy occurring during the year shall be filled by a majority vote of the Section Executive Committee.

Section 5

The duties of the elected officers will be available from Regional Activities Department (RAD) in the *RAB Operations Manual* and *IEEE Bylaws*.

ARTICLE III - Standing Committees

Section 1

The Standing Committees of the Section will be as follows:

Membership Development, Awards & Recognition, and WEB / Newsletter Editorial

Section 2

The Chair of the Standing Committees will be appointed by the Section Chair with the approval of the Section Executive Committee, and their terms will expire on 31st December.

Section 3

Each Committee Chair will appoint his/her Committee members, with the approval of the Section Executive Committee, and their terms will expire on 31st December

Section 4

(The duties of the Standing Committees will be available from RAD in the *RAB Operations Manual*, and *IEEE Bylaws*.)

ARTICLE IV - Management

Section 1

The management of the Section shall be by the Section Executive Committee which shall consist of the elected officers, the Past Section Chair and the following:

Chapter Chairs & Standing Committee Chairs.

The number of voting members elected must be at least one greater than those appointed.

Section 2

A majority of the Section Executive Committee shall constitute a quorum, provided that delegates elected by the Section membership are at least one greater in number than delegates appointed to the Committee.

Section 3

A majority of the Section Executive Committee present shall be necessary in the conduct of its business.

Section 4

Meetings of the Section Executive Committee ordinarily will be held regularly and will be called by the Section Chair or by a request of any three members of the Section Executive Committee. It is desirable that the meetings be held monthly or bimonthly as agreed by the Section Committee when the year's operations commence. Email and other forms of electronic communication permit the resolution of many routine items outside the normal meeting cycle.

Section 5

The fiscal year of the Section shall be 1st January- 31st December

ARTICLE V - Nomination and Election of Officers

Section 1

A Nominating Committee consisting of at least one (1) member, not then an officer of the Section, shall be appointed by the Section Chair with the approval of the Section Executive Committee.

Section 2

The nominations of the Nominating Committee will be announced to the Section membership and, following this, a minimum of twenty eight (28) days allowed for additional nominations by petition. To be valid, the petition must be signed by two (2) or more voting members or 2% of the Section membership, whichever is fewer.

Section 3

If only one nomination is made for each office, the election will be made at the Annual Meeting. If additional nominations are made, election will be by ballot, mailed to the membership with the vote counted by a Tellers Committee appointed by the Section Chair.

Section 4

The timetable for this procedure is as follows:

Appointment of Nominating Committee: by 1st of October of each calendar year

Announcement of Nominations: by 15th of October of each calendar year

Close nominations by petition: by 15th November of each calendar year

Hold election: by 15th December of each calendar year

If required, a ballot shall be mailed prior to: 22nd of November of each calendar year

Section 5

A plurality of the votes cast shall be necessary for election.

ARTICLE VI - Business Meeting

Section 1

In order to transact business at a Section meeting, at least 6 members must be present to constitute a quorum.

ARTICLE VII - Finances

Section 1

All expenditures of Section funds must be approved by Section Treasurer or Chair. All expenses greater than Australian \$500 shall be referred to the committee for discussion during normal business.

Section 2

Without prior authorization of the IEEE Executive Committee, Section funds can be used only for normal operations of the Section. (See IEEE Policy & Procedure 11.4)

Section 3

The Chair, Vice Chair, Treasurer and Secretary shall be authorized to draw funds as approved by the Section Executive Committee.

ARTICLE VIII - Amendments

Section 1

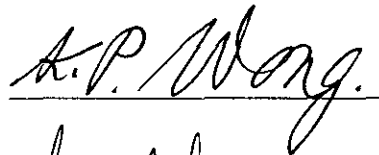
Proposals for amendments to these Bylaws may originate in the Section Executive Committee or by a petition signed by two (2) or more voting members.

Section 2

Amendments to or revocation of these Bylaws shall be in accordance with the IEEE Bylaws, RAB Bylaws and RAB Operations Manual.

Section Executive Committee Approval Signatures

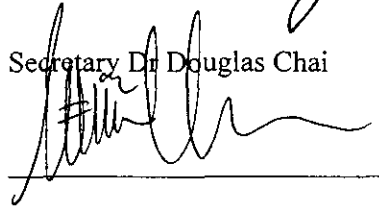
Chairman Prof Kit Po Wong



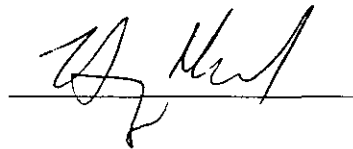
Vice Chairman Dr Lance Fung



Secretary Dr Douglas Chai



Treasurer Mr Harry McDonald



Date: 28/9/2020

Region 10 Director Signature

Date