

IEEE New Zealand Central Section Committee Meeting

3 February 2022 - 04:10pm – 4:49pm

The meeting was held via Zoom.

ATTENDEES Mei, Yi
Bailey, Donald
Milner, Murray
Zhang, Fangfang (late)
Huang, Kun (late)
Gui, Xiang
Chen, Qi
Nguyen Hoai, Bach
Harris, Richard
Zaida, Kanwal (late)
Chang, Yuan
Costa, Joao
MacLachlan, Jordan
Lensen, Andrew

APOLOGIES Xue, Bing
Hioke, Yusuke
Sarkar, Nurul

AGENDA

1. Welcome / Apologies
2. Minutes of the last meeting
3. Matters arising
4. Chairs report
5. Finance report
6. Industry Coordination report
7. Membership report
8. Webmaster report
9. Affiliate group reports (YP, WIE, LM)
10. Student Branch reports
11. Chapter reports
12. Other business
13. Next meeting

Next meeting: Thursday 3 March 2022 commencing at 4:10pm, via Zoom at

<https://vuw.zoom.us/j/95114487623>

	DISCUSSION	ACTION								
1	<p>Welcome/Apologies</p> <p>The Chair welcomed members to the first committee meeting for 2022. It was noted that Bach Nguyen Hoai has been appointed to a lecturer position at VuW. The apologies as recorded above were accepted.</p>									
2	<p>Minutes of the last committee meeting</p>	<i>Moved as accepted (Yi, seconder Jordan)</i>								
3	<p>Matters arising</p> <ul style="list-style-type: none"> It was noted that Mengjie Zhang has been awarded a Fellowship with Engineering New Zealand. 									
4	<p>Chair's Report</p> <p>The chair report:</p> <ul style="list-style-type: none"> The Annual Section Report is being prepared. Thanks to all members who have registered events in vTools and a reminder to lodge any outstanding events. All Affinity Group leaders are encouraged to organise activities in the new year <ul style="list-style-type: none"> The Section has funds available to support such activities. Yi and Murray have registered to participate in the annual Region 10 Sections meeting over the last weekend of February 2022. 									
5	<p>Finance Report</p> <p>The finance report for this month:</p> <table> <tr> <td>Expenses:</td> <td></td> </tr> <tr> <td>Postgrad Grants</td> <td>NZD 304.63</td> </tr> <tr> <td>Balance Westpac</td> <td>NZD 15,524.12</td> </tr> <tr> <td>Balance Nextgen banking:</td> <td>USD 8,755.97</td> </tr> </table>	Expenses:		Postgrad Grants	NZD 304.63	Balance Westpac	NZD 15,524.12	Balance Nextgen banking:	USD 8,755.97	
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6	<p>Industry Coordination Report</p> <ul style="list-style-type: none"> No report on industry events. 									
7	<p>Membership Report</p> <p>Current membership numbers are as follows:</p> <ul style="list-style-type: none"> Active members in 2019: 264 									

	<ul style="list-style-type: none"> Active members in 2020: 266 Active members as at February 2021: 221 Active members as at March 2021: 231 Active members as at April 2021: 247 Active members as at May 2021: 250 Active members as at June 2021: 253 Active members as at July 2021: 254 Active members as at August 2021: 255 Active members as at September 2021: 256 Active members as at October 2021: 263 Active members as at November 2021: 265 Active members as at December 2021: 271 <p>Overall Membership continues to progress well.</p>	
8	<p>Webmaster Report</p> <ul style="list-style-type: none"> The transition from Richard Harris to the new webmasters is in progress. The first new items to be reported are the IEEE Comsoc report and the NZCS committee minutes. The exact split of responsibilities between Jordan and Joao is being developed with a likely split being website and notices via vTools. 	
9	<p>Affinity Group Reports</p> <p>YP</p> <ul style="list-style-type: none"> Planning is in progress to have an event early in 2022 following the postponement of the proposed December event. <p>WIE</p> <ul style="list-style-type: none"> Planning for activities in 2022 is in progress. Collaboration with NSW group will continue and is encouraged by the committee. Collaboration with the Karachi group is also being planned. <p>LM</p> <ul style="list-style-type: none"> Murray is still to investigate the potential for a NZ LMG. 	<p><i>Murray to investigate the potential to establish a NZ LM Group.</i></p>
10	<p>Student Branch Reports</p> <ul style="list-style-type: none"> Yuan has updated the Postgraduate Symposium event in vTools. No update from Kun at this stage. Richard raised the possibility of an introduction to research for PGs. 	
11	<p>Chapter Reports</p>	

	<p>The following Chapter Chairs have been identified (repeated for convenience):</p> <ol style="list-style-type: none"> 1. Computational Intelligence Chapter: Mengji Zhang 2. Power and Energy Chapter: Ramesh Rayudu 3. Joint Signal Processing/Information Theory Chapter: Yusuke Hioka 4. Joint Instrumentation and Measurement Chapter: Andrew Taberner 5. Joint Communications Chapter: Nurul Sarkar 6. Joint Robotics and Automation: Ho Seok Ahn (new Chair). <p>Comsoc Chair report</p> <ul style="list-style-type: none"> • 2022 IEEE PreU STEM Event: IEEE STEM Ambassador A/Professor Nurul Sarkar met college students and parents in Waterview Park in Auckland to have a mentoring session. The event held on Monday 31st January 2022. The discussion started with a light lunch and finished with Soccer play. Feedback from participants indicated that the event was successful. <p>Computational Intelligence</p> <ul style="list-style-type: none"> • No update to report <p>No other Chapter reports were available.</p>	
12	<p>Other Business</p> <ul style="list-style-type: none"> • A Report on the Region 10 TENCON: https://tencon2021.com is expected shortly. 	
13	<p>Next Meeting</p> <p>Committee meetings will be held regularly on the first Thursday of each calendar month commencing at 4:10pm (to accommodate some lecturing commitments) and held using Zoom unless otherwise communicated.</p> <p>Hence the next committee meeting will be held on Thursday 3 March 2022 commencing at 4:10pm. Zoom details as per this meeting.</p>	