

IEEE New Zealand Central Section Committee Meeting

6 May 2021 - 04:00pm –04:55pm

The meeting was held via Zoom.

ATTENDEES

Mei, Yi
Bailey, Donald
Milner, Murray
Harris, Richard
Nguyen Hoai, Bach
Zhang, Fangfang
Zhang, Fanglue
Doronin, Alex
Xue, Bing

APOLOGIES

Chen, Qi
Pulikanti, Sridhar
Zhang, Mengjie
Lensen, Andrew
Sarkar, Nurul
Gui, Xiang
Chandrakumar, Chanjief

AGENDA

1. Welcome / Apologies
2. Minutes of the last meeting
3. Matters arising
4. Chairs report
5. Finance report
6. Industry Coordination report
7. Membership report
8. Webmaster report
9. Affiliate group reports (YP, WIE, LM)
10. Student Branch reports
11. Chapter reports
12. Other business
13. Next meeting

Next meeting: Thursday 3 June 2021 commencing at 4pm, via Zoom at
<https://vuw.zoom.us/j/95114487623>

| | DISCUSSION | ACTION |
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| 1 | Welcome/Apologies The Chair welcomed members to the meeting. | |
| 2 | Minutes of the last committee meeting | <i>Moved as accepted (Murray, seconder Richard)</i> |
| 3 | Matters arising The Action items were reviewed: <ul style="list-style-type: none"> Donald and Murray have discussed the Concentration Bank Account and identified that it contains approx. USD2350. Donald is going to focus on the Next Generation Banking system. Yi has arranged with R10 for Nurul to be joint Educational Activities Coordinator attached to the New Zealand Council. Renewal results are positive but a new recruitment plan is required. Donald has followed up re succession for Ahbipray and the situation with the Student Branch at Massey is not looking good Email still required to Chapter Chairs but initial challenge is to identify the current Chairs for the six groups affiliated with NZCS – in progress. | |
| 4 | Chair's Report <ul style="list-style-type: none"> We successfully added Nurul as the NZ-wide Education Activity Coordinator! He is in the NZ Council system now. Call-for-interest: Webmaster. Richard expects to step down in the foreseeable future, so we need to find someone to take the Webmaster role. Bach and Fangfang are organising a YP/student hybrid (in-person and virtual) event - he will give more details at the meeting. All the students and YP members from VUW and Massey are welcomed to join. Any speaker for the IEEE NZ day in mind? We shall consider preparing for the Postgraduate Symposium this year. Does Massey have student coordinators to organise the event this year? | <p><i>Anyone interested in the Webmaster role to contact Yi.</i></p> <p><i>All to identify possible speakers for the IEEE NZ Day before the next committee meeting.</i></p> <p><i>Donald to identify an organiser and venue for the Postgraduate Symposium to be held during the week of 23-27 August 2021.</i></p> |
| 5 | Finance Report Donald provided a verbal report. Current balance: \$19,500 plus USD2350 held in the Concentration Bank Account. The USD500 from the IMS Society has been received. The finance report was accepted without further discussion. | |

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| 6 | Industry Coordination Report Sridhar has been tied down with work commitments and has notified his move to Melbourne in the near future. | <i>All to identify potential candidates for the role of Industry Coordinator.</i> |
| 7 | Membership Report Current membership numbers are as follows: <ul style="list-style-type: none"> Active members in 2019: 264 Active members in 2020: 266 Active members as at February 2021: 221 Active members as at March 2021: 231 | <i>Sub-committee (Qi, Yi, Murray, Chanjief) to discuss plan for improving recruitment of members.</i> |
| 8 | Webmaster Report Recently updated the web site with the details of the Young Professionals event to be held on 13 May 20221. | |
| 9 | Affinity Group Reports YP <ul style="list-style-type: none"> YP and student joint event now organised for 13 May. Yi, Bing, Ramesh and Murray will be speaking. ENZ has been invited. Massey students are to be invited to join via Zoom. A budget of approximately \$400 was approved for this event. WIE <ul style="list-style-type: none"> No report LM <ul style="list-style-type: none"> Murray is to join an R10 webinar for LM Coordinators at 5:30pm on the evening of 6 May. | <i>Murray to contact Life Members and request their interest in forming an affinity group.</i> |
| 10 | Student Branch Reports <ul style="list-style-type: none"> Fangfang working with Bach on joint event. Fangfang is keeping the Victoria Branch active at this stage but needs to identify a successor. Donald reported that the potential to reform the Student Branch at Massey University is not looking positive at this stage. The lack of an active Massey Student Branch makes organising the Postgraduate Symposium challenging – Donald will look into how this might be achieved given it is the Massey turn to host this event. Victoria offered a venue if this would assist. The preferred date for the Symposium is sometime during the week of 23-27 August 2021. | <i>Student Coordinators at each University need to follow up with Ahbipray and Fangfang concerning succession planning.</i> |
| 11 | Chapter Reports | |

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| | <p>Comsoc Chair report</p> <ul style="list-style-type: none"> • 2021 ComSoc Virtual Distinguished Lecturer (VDL) Lecture Series is being developed. • Due to COVID-19 travel restriction, we are organising a series of Virtual DL lectures over the next few months. The following two lectures have been confirmed. We will circulate the call for participation soon: <ol style="list-style-type: none"> 1. Professor Biplab Sikdar (National University of Singapore). Title: Cyber Security and Privacy for Smart Cities. The lecture will be held on Thursday 17 June 2021 starting at 4 pm (NZ time). 2. A/Professor Kaibin Huang (The University of Hong Kong, Hong Kong). Title: Mobile edge computing for 5G-and-beyond. The lecture will be held on Thursday 8 July 2021 starting at 4pm (NZ time). <p>No other Chapter reports were available.</p> | <p><i>Murray and Yi to coordinate an email to the Chairs of the Joint Chapters to remind them to provide information on events and welcome them to our committee meetings.</i></p> |
| 12 | <p>Other Business</p> <p>No other business was recorded.</p> | |
| 13 | <p>Next Meeting</p> <p>Committee meetings will be held regularly on the first Thursday of each calendar month commencing at 4pm and held using Zoom unless otherwise communicated.</p> <p>Hence the next committee meeting will be held on Thursday 3 June commencing at 4pm. Zoom details as per this meeting.</p> | |