

IEEE New Zealand Central Section Committee Meeting

September 11, 2019 4:11pm – 4:56pm

The meeting was held via Skype.

ATTENDEES Donald Bailey, Chanjief Chandrakumar, Richard Harris, Steven Le Moan, Murray Milner, Yi Mei, Ken Mercer, Abhipray Paturkar

APOLOGIES Nurul Sarkar, Xiang Gui

AGENDA

- 1) Welcome / Apologies
- 2) Minutes of last committee meeting
- 3) Matters arising
- 4) Chairs report
- 5) Finance report
- 6) Membership report
- 7) Webmaster report
- 8) Chapter/YP/WIE/Student reports
- 9) Other business

Next meeting: **October 9, 2019**

	DISCUSSION	ACTION
2	Minutes of the last committee meeting	<i>Moved as accepted</i>
3	<p>Matters arising</p> <p>IEEE Postgraduate Event Symposium Was a success. Thanks to the organisers.</p> <p>Joint Institutions Breakfast Event Was a success as well. Thanks to Murray for organising.</p> <p>EEA event</p>	<p><i>Abhipray to forward the photos to Richard.</i></p> <p><i>Murray to forward his report to Richard.</i></p>
4	<p>Chair report (Murray)</p> <p>AGM When? November 20? Possibly in Palmerston North. Format similar to last year's. Plan to be confirmed in next couple of weeks (close of business 20/09)</p> <p>Nominations Put out a call for nominations for</p> <ul style="list-style-type: none"> - Treasurer - Secretary - Membership development <p>Also: expressions of interest in chair's role. Nominations and EoR to be returned by October 1.</p>	<i>Steven to prepare a notice.</i>
5	<p>Financial Report (Yi)</p> <p>No matters arising.</p>	
6	<p>Membership Report (Abhipray)</p> <p>The attached report was sent out prior to the meeting.</p>	
7	<p>Webmaster Report (Richard)</p> <p>The following report was sent out prior to the meeting (it covers the July/August period):</p> <ul style="list-style-type: none"> • Shifted some events that have been completed and placed them in the recent events section or in the past events archive. • Added the previous meeting minutes. • Produced several e-Notices (each with a reminder recall closer to event) as well as including them on our website, viz: <ul style="list-style-type: none"> • Talk by Prof Sven Simon - VW-Sifftung Project (Donald) • Joint IEEE, IET, EngNZ annual breakfast event (Murray) 	

	<ul style="list-style-type: none"> Updated the link to the R10 Newsletter article about our Section Award containing the article written by Steven Le Moan and published on R10 website. Attended the breakfast event and moved it to the recent events section of the website together with minor edits plus two photos taken at the breakfast this morning. To see these recent events, please proceed to our website using this shortcut http://ewh.ieee.org/r10/nzc/#RecentEvents 	
8	<p>Chapters / YP / WIE / Student Reports</p> <p>ComSoc Chapter (Nurul)</p> <p>The following report was sent out prior to the meeting:</p> <ul style="list-style-type: none"> NZ ComSoc News on Global Communications Newsletter: IEEE Joint NZ North, South and Central ComSoc news article has been published in the IEEE Global Communications Newsletter (GCN). "Professional and Community Development Activities in New Zealand: A Reflection", pp. 2-4, Issue: 129, August 2019. Click on the following link for more details. https://gcn.comsoc.org/professional-and-community-development-activities-new-zealand-reflection IEEE ComSoc DL tour to NZ: IEEE ComSoc distinguish lecturer (DL) Dr R. Venkatesha Prasad (Netherlands) has agreed to come and give three public lectures (Auckland, Wellington and Christchurch) in November this year. I will update you on this next month. <p>YP (Steven) Potential speaker for YP event in late November: Dr. Philipp Urban (two seminars – in Wellington and Palmerston North). Request for \$600 supported (Murray – no objections from the committee).</p> <p>Venue needs to be chosen based on ease of access. (talk to Ramesh or Meng).</p> <p>Students (Chanjief) Elections next week.</p>	
9	Other Business	

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2019

Membership Development Report

IEEE Region 10 - Asia & Pacific-NZ Central Subsection

This is the first draft of membership development report which details the current statistics of the IEEE NZ Central Section

Abhipray Paturkar



Roles and Responsibilities

- Receiving mailings of membership materials from IEEE Operations Centre
- Monitoring a current record of membership
- Working with other volunteer leaders to develop, execute and monitor plans and goals for membership growth, retention, and recovery
- Analysing membership information and trends to identify membership problems and opportunities
- Ensure adequate supplies of membership development materials are available for distribution at appropriate venues within your entity (chapter meetings, conferences, job fairs, etc.)
- Communicating regularly with the Regional or Society Membership Development Officer.

Active Members of NZ Central Section

Region	Council	Section	Grade Category	Grade	Total
R10	New Zealand Council	New Zealand Central Section	IEEE Grades	Associate Member	6
				Fellow	3
				Graduate Student Member	28
				Life Fellow	2
				Life Member	20
				Life Senior	7
				Member	167
				Senior Member	30
				Student Member	1
			Other Grades	Affiliate	9
			Total		273