IEEE NZCS Committee Meeting

Held 24 June 2014 at 4:30pm via Skype

Present: Mansoor Shafi Donald Bailey Richard Harris (left early) Callum Neil

Debraj Basu Terence Betelhem

Duncan Hall Aaron Reid

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		Actions
1	Welcome	
	Meeting commenced at 4:30 PM, with a welcome from Mansoor.	
2	Apologies	
	Gourab Sen Gupta Murray Milner	
	Pawel Dmochowski Andrew Dawson	
	Mengjie Zhang	
3	Minutes of the last Committee Meeting	Minutes approved
	Minutes of the meeting held on 20 May, 2014 were circulated prior to the	
	meeting.	
4	Matters arising from March Committee meeting (not covered elsewhere)	
	Minor spelling errors in minutes corrected	
	R10 Individual benefits and Services Support Fund (Ramesh &	A Calla
	Aaron). Aaron looked at it – provides up to 50%. Can be used for	Aaron to follow up
	advertising at a workshop. Suggested wireless workshop.	further
	Educational Activities Award Nomination	Deferred to next year to
	Educational Activities Award Normination	begin progress now.
	Section Congress 2014	begin progress now.
	Agreed to send Callum as secondary delegate.	
	Postgraduate event	Henry/Pawel to provide
	• Fostgraduate event	update
	Technical sponsorship rules	
	After 2015, it will cost \$1000 + \$15 per paper in IEEE Xplore.	
5	Chair report (Mansoor Shafi)	
	Legal status of section – (Waiting to hear from David from	
	Singapore)	Mansoor to forward
	Duncan – Incorporated societies require financial auditing (which	correspondence on to
	requires considerable costs	Duncan
	Call for nominations – outstanding volunteer award (0617_05B)	
6	IEEE NZ Council Meeting (0617_05C) Secretary report	
U	Secretary report	Agreed to technical co-
	 Request for technical sponsorship of ICST in Auckland 	sponsorship.
7	Finance Report (Ramesh Rayudu)	
	 Status of signatories / internet banking (Richard to update AGM) 	Donald to email Richard
	minutes)	with details.
ļ į	Finance report	
8	Finance report Webmaster Report (Richard Harris / Terence Betlehem)	Chapters – send Terence

	Waiting on updated information from chapters	let him know if info on web is OK)
9	Membership Report (Aaron Reid)	·
	 Letter to those in arrears currently being prepared 	Aaron to send a letter to
	Current membership numbers:	those in arrears.
	270 Active, 42 Gold members, 48 in arrears.	
10	Awards (Gourab Sen Gupta)	
11	No report	
11	Industry Relations Report (Duncan Hall / Murray Milner)	
	 October event (Murray to look at and apply for funds through "Celebrating through Industry Day") 	
12	Student Branch and Chapter reports	
12a	Massey Student Branch (Debraj Basu)	
	Seminar on "Publishing Research" by Subhas Mukhopdhyay	
125	Attended by about 15.	
12b	 Victoria Student Branch (Henry Williams) Timing of 2014 postgraduate presentation event 	Henry / Pawel – to
	Other plans	provide details on 2014
	No report	Postgrad presentation.
12c	Young Professionals, GOLD (Callum Neil)	
	No report	
12d	Women in Engineering (Bing Xie)	Donald contact Bing to
12:	No report	encourage attendance.
12e	Instrumentation and Measurement Society (Ian Woodhead)	
	1-day Agritech-based sensors workshop will be held at Lincoln on 4 July	
12f	Comm / SP / IT Society (Terence Betlehem)	
	Status of restructuring: in final stages of approval Comm Soc will be administered Nurul Sarkar (North Section)	
	Comm Soc will be administered Nurul Sarkar (North Section) SP / IT will be extended to cover entire island.	
	 2 DLs confirmed (Matthews & Hossain) 	
12g	Power and Energy Society (Ramesh Rayudu)	
	No report	
12h	Computational Intelligence Society (Mengjie Zhang) No report	
13	General Meetings	
	 Joint Institutions Breakfast (22 May, Ian McCrae speaking) 	
	Attended by 30-35 people. Good presentation.	
	Sensor workshop in Lincoln (4 July I&M chapter)	
	John Matthews (12 October, CS/SP/IT chapter)	
	 I&M Workshop in Bioengineering Institute (November, I&M chapter) 	
	 Ekram Hossain (14 November, CommSoc Chapter) 	
	 2 day I&M Workshop (November, Auckland) 	
	Industry event – Murray & Duncan	Murray and Duncan to look at this for October.
14	Conferences	
	Wireless workshop – September / October in Christchurch	

	IVCNZ – November in Waikato	
	 Robotics, Automation and Sensing Group in November 	
	 10th International Conference on Simulated Evolutionary and Learning (SEAL 2014) 	
	 International Conference of Teaching Assessment and Learning (8- 10 December) in Wellington 	
	• ICARA – 17-19 February 2015 in Queenstown. (Technical sponsor)	
	 ICST – 8-10 December, 2015 in Auckland. (Technical sponsor) 	
15	Other Business	
	ANZCon in Queensland	Mansoor to discuss with
		Richard offline. Possible
		delegate Bing.
16	Next Meeting	
	The next meeting was tentatively scheduled for <i>Tuesday 12th August</i> at	
	4:30 pm.	
	Meeting closed at 5:35 pm.	