Minutes of the Second Meeting of the IEEE New Zealand Central Section Joint Chapter on Communications, Signal Processing and Information Theory

Venue: Massey Wellington with video link to Massey Palmerston North

Date and Time: Wednesday 30 September, 12:30pm.

Present: Edmund Lai (chair), Xiang Gui, and Paul Teal

1 Apologies:

Sajal Palit (still on sick leave)

2 Previous Minutes:

Confirmed as accurate record with change as noted by Edmund.

3 Previous Action Points:

- Paul: enquire about hosting IEEE Sig. Proc. Workshop (in progress)

- Paul: enquire about hosting IEEE NZ Wireless Workshop (This was in progress at the time of the meeting. In subsequent correspondence with Kevin Sowerby, who is chairman of the Joint NZ North/NZ South ComSoc Chapter, which is historically been a sponsor of the IEEE New Zealand Wireless Workshop, he has indicated that he is happy for there to be more than one sponsor of the event. When it is in hosted in the Central region this could be appropriate.)

- Edmund: enquire about hosting ISPACS (International Symposium on Intelligent Signal Processing and Communication Systems). ISPACS is booked up to 2012, so the first available vacancy is from 2013. The next bid will be considered in November 2010. We will consider this next year.

- Xiang: enquire about hosting ATNAC (Australasian Telecommunications Networks and Applications Conference). This year in November ATNAC will be in Canberra. 2010 it will be in Auckland. They may accept us as a technical sponsor.

- Sajal: enquire about hosting APMC (in progress).

4 General Business

The chair and treasurer details for the Chapter have been entered into the IEEE database.

The Central Section have opened a webpage for us. http://ewh.ieee.org/r10/nzc/Chapter.html Minutes should be sent to Keith Morris (`keith.morris.upper.hutt@gmail.com`) to put on the website (the first meeting minutes are already there).

The Chapter agreed to act in the role of technical sponsorship for the 2010 2nd Asia-Pacific Conference on Information Processing (APCIP 2010) Lushan, China, September 17-18, 2010.

Other relevant activities before the end of the year:

- the AGM will be held in conjunction with the AGM of the Central Section (postscript after the meeting: this will be held on 26 Nov 2009).

- Central Section: 125th Anniversary Public Lecture - 1 October 2009 Sparking a Revolution- Marconi, Shipwrecks and Murder, by Professor Emeritus Bob Hodgson.

Xiang will talk to the Section treasurer verifying we have access to the $500 promised to the Chapter.

5   Technical Meetings

We are not required to hold a technical meeting for 2009 since we started in June. We must hold 2 technical meetings in 2010, and a subsidy will be available.

We need to look out for more visitors whose talks we can sponsor.

Professional training courses can also count as technical meetings (Richard Harris may be able to advise on the demand for these)

We could create a new conference? Auckland or Christchurch are not suitable venues because there are other relevant Chapters in those centres. Wellington may not have a lot of suitable venues. Queenstown could be a possibility. There may not be sufficient demand at present.

IEEE has a distinguished lecturer programme. If we hear of any relevant visitors to Sydney, Melbourne or Brisbane, we should discuss with the Central Section whether we can bring them here. See `http://www.signalprocessingsociety.org/lecturers/distinguished-lecturers/` and `http://www.comsoc.org/socsTR/memprog/dislec/dislec.html` Hosting such lecturers can help with meeting people who can help with nomination to Society technical committees, who make decisions about conference venues.

6   Next Meeting

This will be the AGM and will include election of offices.

Appointment notices need to be sent out before this.

7   Actions

- Sajal: enquire about hosting APMC

- Paul: enquire about hosting IEEE Sig. Proc. Workshop

- Xiang: enquire regarding our funds held by the Central Section.

- Edmund: prepare for the AGM.

Meeting Closed   1:20pm.