**IEEE SSIT Standards Committee**
**Meeting #51 Minutes**
**Thursday, 16th February 2023**
**20:30 – 22:00 (UTC)**
**Location: Electronic Meeting**
*Meeting chaired by Ruth Lewis; minutes provided by Peter Reid.*

## 1 CALL TO ORDER

The meeting was called to order at 20:35 (UTC).

## 2 ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation. A quorum, 10 of 14 voting members, were present. See the attendees list at the end of the minutes.

## 3 AGENDA

*Moved* Tyler J, *seconded* Deborah H, that the agenda, as distributed, be approved, *carried.*

## 4 POLICY NOTIFICATIONS

Distributed with the agenda and brough to the attention of the meeting.

### 4.1 Participant Behavior

Meeting participants are reminded that participant behavior shall comply with the requirements, IEEE SA Participant-Behavior-Individual-Method, distributed with the agenda.

### 4.2 IEEE SA Patent Policy.

If anyone in this meeting believes that one or more claims in issued patent(s) or pending patent application(s) might be an Essential Patent Claims, that fact should be made known to the entire working group and duly recorded in the minutes of the working group meeting.

### 4.3 IEEE SA Copyright Policy

Meeting participants are reminded that all material submitted during the meeting is a Contribution and is subject to the IEEE SA copyright policy as per IEEE SA Copyright Policy, disturbed with the agenda.

## 5 APPROVAL OF MINUTES OF PREVIOUS MEETING

*Moved* Tadepalli G, *seconded* Peter R, that the minutes of meeting #50 of 17th January 2023 be approved, *carried.*

## 6 PAR'S FOR APPROVAL

### 6.1 P7802 – Standard for Measurement and Verification of Reduction of Green House Gases

A meeting was held on February 2nd to discuss the PAR. The proponent accepted that the PAR needed to be redrafted and provided a redrafted PAR on February 3rd. The redrafted PAR was accepted and put out for an eBallot. The results of the eBallot were 8 *for* and 1 *against*, the PAR was *approved*. The PAR will be submitted to the March NesCom meeting with minor adjustments.

### 6.2 P7060 - Recommended Practice for a Peace Data Model

This PAR has been submitted to the SC for consideration. A wide-ranging discussion was held on the PAR, which included the need to define terms and to take into consideration different cultural and ethical frameworks.

*Moved* Tyler J, *seconded* Angelo F, that the PAR be tabled. The motion was *lost*, 4 *for* and 5 *against*.

*Moved* Deborah H, *seconded* Karen B, that the PAR, as presented, be approved for submission to NesCom. The motion was *carried*, 6 *for*, nil *against*, and 2 *abstentions*.

It was agreed that a follow-up meeting be held before the March 29th NesCom meeting to undertake a final review of the PAR. Christy B to organize the meeting.

# 7   WORKING GROUP REPORTS

## 7.1   P3119 – Standard for the Procurement of Artificial Intelligence and Automated Decision Systems

Report distributed before meeting. Gisele W added that she would be reaching out to all those who have shown interest previously to seek their comments on the proposed draft.

## 7.2   P7010.1 – Recommended Practice for Environmental Social Governance (ESG) and Social Development Goal (SDG) Action Implementation and Advancing Corporate Social Responsibility

Report distributed before meeting. Deborah H advised that the Secretary's position had been filled, with arrangements in place to ensure complete coverage.

## 7.3   P7800 – Recommended Practice for Addressing Sustainability, Environmental Stewardship and Climate Change Challenges in Professional Practice

Maike L reported that there had been 4 meetings of the WG with 12 voting members. The WG is developing a glossary. Maike recommended that there is a need for a common glossary for SSIT WGs and suggested that this could be taken up by Industry Connections 22-006-01 group.

# 8   OTHER PAR ACTIVITY
These items were deferred to the next meeting.

## 8.1   P3337 – Standard for Intelligent Power, Security, Connectivity (IPSC) for Wellness

Chair reported at January meeting that this PAR was rejected at NesCom meeting in December 2022. NesCom Administrator has approached SSIT-SC to assist in the rewriting of this PAR.

## 8.2   P7017 – Standard for Design-Centered Human-Robot Interaction (HRI) and Governance

Approved by NesCom at December meeting, SC is co-standards committee. Christy B:

- To Contact WG Chair in January to explore co-standard coordination.

## 8.3   PYYYY – Engineering sustainability needs?

Christy B is waiting for a draft PAR to share with the SSIT/SC Officers and then schedule a meeting with the PAR submitter.

# 9   LIAISONS

## 9.1   IC22-006-01 Best Practice Guide to Developing Ethically Aligned Standards

The last meeting was held on February 14th UTC. Chair reported that list of interviewees had been developed, which is open to review. Interviews will be scheduled soon. Next meeting to be held on March 15th UTC.

## 9.2   DIITA

Next meeting scheduled for February 17th (AEDT).

## 9.3   Planet Positive 2030 Initiative
Report deferred to the next meeting.

## 9.4 Nanotechnology Council Standards Committee (NTC/SC)

Report deferred to the next meeting.

## 9.5 SSIT BoG Meeting

Please let the Chair know if you wish to attend.

## 10 BUSINESS ARISING FROM PREVIOUS MEETINGS

### 10.1 Standard Activity Articles

Chair requested that anyone who is interesting in providing article for March SSIT newsletter to contact her.

### 10.2 IEEE SA and ISO Interactions

The question was raised about the influence that the ISO should have on IEEE standards.

Chair reported that IEEE SA does not mandate ISO liaison.  If a WG is of the opinion that IOS liaison would be beneficial they should approach their Project Manager to arrange.

### 10.3 Website

Report deferred to the next meeting.  Chair to review home page content, to mention more PARs.

## 11 OTHER BUSINESS

- Working Group Participant Attendance List – Christy to discuss.  Deferred to next meeting.

## 12 FUTURE MEETINGS

SC meetings will be held at 20:30 UTC on the 3$^{rd}$ Thursday of the month (UTC) for an hour and a half.

- 16$^{th}$ March 2023 – 20:30 UTC (13:30 PDT; 16:30 EDT; 20:30 GMT; 21:30 CET; 17$^{th}$ March – 07:30 AEDT; 02:00 IST)      WG P7011, P7014, P7016 & P7030 to report.
- 20$^{th}$ April 2023 – 20:30 UTC (13:30 PDT; 16:30 EDT; 21:30 BST; 22:30 CEST; 21$^{st}$ April – 06:30 AEST; 02:00 IST)      WG P2895, P7012 & P7016.1 to report.
- 18$^{th}$ May 2023 – 20:30 UTC (13:30 PDT; 16:30 EDT; 21:30 BST; 22:30 CEST; 19$^{th}$ May – 06:30 AEST; 02:00 IST)      WG P2890, P2987, P7700 & P7801 to report.
- 15$^{th}$ June 2023 – 20:30 UTC (13:30 PDT; 16:30 EDT; 21:30 BST; 22:30 CEST; 16$^{th}$ June – 06:30 AEST; 02:00 IST)      WG P3119, P7010.1 & P7800 to report.

AEST – Australian Eastern Standard Time; AEDT – Australian Eastern Daylight Time; BST – British Summer Time; CEST – Central Europe Summer Time; CET – Central Europe Time; EST – Eastern Standard Time; EDT – Eastern Daylight Time; GMT – Greenwich Mean Time, IST – Indian Standard Time; PDT – Pacific Daylight Time, PST – Pacific Standard Time, UTC – Coordinated Universal Time.

## 13 ADJOURN

The meeting was adjourned at 22:03 (UTC).

## ATTENDEES

| Last Name | First Name | Affiliation | Present | Role | Office |
|---|---|---|---|---|---|
| Bahn | Christy | IEEE SA | Yes | S | |
| Ferraro | Angelo | University of South Carolina | Yes | V | |
| Gonzalez | David | Unaffiliated | Yes | V | |
| Gopal | Tadepalli | Anna University | Yes | V | |
| Hagar | Deborah | The Foundation for Sustainable Communities | Yes | V | |
| Jaynes | Tyler | Unaffiliated | Yes | V | |
| Lewis | Ruth | Technology Foresight | Yes | V | Chair |
| Luiken | Maike | Unaffiliated | Yes | V | |
| Havens | John | IEEE SA | Yes | S | |
| Nelson | Mark | Peace Innovation | Yes | NM | |
| Quihuis | Margarita | Peace Innovation | Yes | NM | |
| Reid | Peter | Unaffiliated | Yes | V | Secretary |

**IEEE SSIT Standards Committee**

| Last Name | First Name | Affiliation | Present | Role | Office |
|---|---|---|---|---|---|
| Silverman | Karen | Unaffiliated | Yes | V | |
| Waters | Gisele | Symbiotica LLC | Yes | V | |
| Roles: V = Voting member; NVM = Non-Voting Member; NM = Non-Member; S = IEEE Staff | | | | | |