IEEE SSIT Standards Committee
Meeting #41 Minutes
Thursday, 21st April 2022
21:00 – 22:30 (UTC)
Location: Electronic Meeting
Meeting chaired by Ruth Lewis; minutes provided by Peter Reid.

1   CALL TO ORDER

The meeting was called to order at 21:06 (UTC).

2   ROLL CALL AND DISCLOSURE OF AFFILIATION

Roll call and disclosure of affiliation. A quorum, 6 of 9 voting members, were present. See attendees list at the end of the minutes.

3   AGENDA

Moved Deborah, *seconded* Peter, that the agenda, as distributed, be approved, *carried.*

4   POLICY NOTIFICATIONS

4.1   Participant Behavior

Meeting participants are remaindered that participant behavior shall comply with the requirements, IEEE SA Participant-Behavior-Individual-Method & IEEE SA Participant-Behavior-Entity-Method, distributed with the agenda.

4.2   IEEE SA Patent Policy.

If anyone in this meeting believes that one or more claims in issued patent(s) or pending patent application(s) might be an Essential Patent Claims, that fact should be made known to the entire working group and duly recorded in the minutes of the working group meeting.

4.3   IEEE SA Copyright Policy

Meeting participants are reminded that all material submitted during the meeting is a Contribution and is subject to the IEEE SA copyright policy as per IEEE SA Copyright Policy, disturbed with the agenda.

5   APPROVAL OF MINUTES OF PREVIOUS MEETING

Moved Angelo, *seconded* Peter, that the minutes of meeting #40 of 17th March 2022 be approved, *carried*.

6   WORKING GROUP REPORTS

6.1   P2895 – Standard Taxonomy for Responsible Trading of Human Generated Data

Report was distributed before the meeting. Angelo provided the following additional information:

- There is a need to increase the visibility of the WG, so additional pole become working ad voting members.
- A general discussion followed on how to achieve this. The following actions were agreed.
    - Angelo to liaise with Christy Bahn on doing another general call for participation.
    - Angelo to develop a brief participation request that can distributed to other SSIT WGs' Chairs. The WG Chairs will be requested to distribute this request via their reflector list.
    - SC members are requested to send to Angelo, AFERRARO@email.sc.edu, any other contacts that could be beneficial in sourcing WG members.
- Concern was expressed on the potential overlap of standards associated with data. Chair to liaise with Christy Bahn to determine if there is an overarching SC on data.
- The issue of the sharing of glossaries between WGs developing "ethical" standards was raised again. The concern is that if each WG develops a definition of a term there could insistences between the

definition. SC Executive to determine if there is a need for the SC to produce a combined glossary from all WGs that report to the SC.

6.2   P7012 – Standard for Machine Readable Personal Privacy Terms

Report was distributed before the meeting. Lisa provided the following additional information:

- Consensus has been reached on the task to be undertaken to achieve the PAR's requirements. The standard will be a "specification" type document.
- Because 7012 will be "specification" type document, additional work will be need on the policies that will be the source data that is converted to machine readable form. This work is outside the scope of P7012.

6.3   WG Management Issues

Development of a *Best practice guide to developing Ethical* Standards. The Chair reported that the proposal is yet to be consider by the IEEE Global Initiative on Ethics of Autonomous and Intelligent Systems Exec Committee. Chair to follow up.

7   PROPOSED PAR

Notice of proposed PAR, *P3176 Standard for an mHealth Ecosystem of Equity*. For approval at the June 15th NesCom meeting. SC will need to approve the PAR before this meeting. A meeting between the proposer of the PAR and the SC Executive has been arranged for April 26th, to review the PAR before distribution to the SC for discussion and approval.

8   LIAISONS

8.1   DIITA

Nothing to report, no meetings or correspondence. Next meeting is scheduled for Wednesday 27th.

Secretary has distributed link to March Transparent Design for Wellbeing Workstream report.

8.2   ISTAS2022

Chair has submitted a draft abstract for ISTAS 22. ISTAS committee is reviewing proposal. Chair to convene a meeting of the sub-group to progress the presentation.

Secretary attached a list SC WG's to the March minutes.

8.3   Planet Positive 2030 Campaign

Deborah Hagar, Chair of P7010.1 Working Group, and Chair of the Planet Positive 2030 Metrics Committee, provided an overview of the Planet Positive 2030 Initiative. The Committees are being formed, the Metrics Committee has 13 members, and the first meetings are scheduled to begin the last week of April. The SSIT Committee can serve a key role in defining and validating the value and impact of socio-technological metrics and indicators that can serve the Committee as well. The information for how to participate is given below.

Currently, the Enrollment process has recruited 140 Members to the Initiative: many new members to IEEE. The Timetable is to begin Drafts in May/June, refinements this summer, and publication in the fall. This project is being led by John Havens, who developed and led the Ethical AI papers and the 7000 series. Please contact j.c.havens@ieee.org or Deborah Hagar (dhagar5@aol.com) for further information.

If you wish to find out more, please use this link https://docs.google.com/document/d/1a9eon0bMliTpKpD-ecM0letLBn7J3lqskaRSzDIYRGM/edit?usp=sharing

9   BUSINESS ARISING FROM PREVIOUS MEETINGS

9.1   WG Membership

Proposed changes to standard WG P&P is still in hand. Secretary has liaised with Christy Bahn to progress the change. Secretary to follow up.

9.2 TAB CoS Grant

TAB CoS Grants for P7012 and P7014 are yet to be paid. The meeting agreed that this performance by IEEE was well below accepted standards. Chair to follow up with Region 10 Director. Chairs of P7012 and P7014 to escalate the problem further up the TAB management structure.

9.3 Website

Maintenance of SC web site, https://sagroups.ieee.org/ssit/. Chair to email Ben Bland with requested changes.

10 OTHER BUSINESS

Clinton Andrews, President SSIT, and Chair of BoG has expressed an interest in attending next SC meeting. Chair to liaise with Clinton.

11 FUTURE MEETINGS

Committee to discuss the time of its meetings at the May meeting.

SC meetings will be held at 21:00 UTC on the 3rd Thursday of the month (UTC) for an hour and a half.

- 19th May 2022 – 21:00 UTC (07:00 20th May AEST; 17:00 EDT; 22:00 BST; 02:30 IST)
  WG P2890 & P2987 to report.
- 16th June 2022 – 21:00 UTC (07:00 20th May AEST; 17:00 EDT; 22:00 BST; 02:30 IST)
  WG P3119 & WG 7010.1 to report.
- 21st July 2022 – 21:00 UTC (07:00 20th May AEST; 17:00 EDT; 22:00 BST; 02:30 IST)
  WG P7011, P7014 & P7030 to report.
- 18th August 2022 – 21:00 UTC (07:00 20th May AEST; 17:00 EDT; 22:00 BST; 02:30 IST)
  WG P7012 & P2895 to report.
- 15th September 2022 – 21:00 UTC (07:00 20th May AEST; 17:00 EDT; 22:00 BST; 02:30 IST)
  WG P2890 & P2987 to report.

AEST – Australian Eastern Standard Time; AEDT – Australian Eastern Daylight Time; BST – British Summer Time; EST – Eastern Standard Time; EDT – Eastern Daylight Time; GMT – Greenwich Mean Time, IST – Indian Standard Time; UTC – Coordinated Universal Time.

12 ADJOURN

Moved Peter, *seconded* Deborah, that the meeting be adjourned at 22:30 (UTC), *carried.*

ATTENDEES

Last Name	First Name	Affiliation	Present	Role	Office
Bennet	Karen	Unaffiliated	Yes	NVM	
Bland	Ben	Unaffiliated	Apology	V	
Ferraro	Angelo	University of South Carolina	Yes	V	
Gopal	Tadepalli	Anna University	Yes	V	
Hagar	Deborah	The Foundation for Sustainable Communities	Yes	V	
La Roque-Doherty	Sean	Unaffiliated	Apology	NVM	
LeVasseur	Lisa	Me2B Alliance	Yes	V	Vice-Chair
Lewis	Ruth	Technology Foresight	Yes	V	Chair
Reid	Peter	Unaffiliated	Yes	V	Secretary
Silverman	Karen	The Cantellus Group	Apology	V	
Roles: V = Voting member; NVM = Non-Voting Member; NM = Non Member; S = IEEE Staff					