## NOTIFICATION of VISIT TO UK MOD SEALAND (DE&S DECA)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | |
| To: | | | Paul Grealis [paul.grealis100@mod.gov.uk](mailto:paul.grealis100@mod.gov.uk) | | | | | |
| **1. Visit** | | | | | | | | |
| **VISITOR** \* | | | | | | | | |
| Sponsor: | | | Paul Grealis | | | | | |
| Role: | | | F-35 GSS and Programme | | | | | |
| Building No. | | | 15 | | | | | |
| Telephone No | | | +44 (0) 1244 84 7079 | | | | | |
|  | | | | | | | | |
| Alternative Contact: | | | Alison Kennedy | | |  | | |
| [alison.kennedy414@mod.gov.uk](mailto:alison.kennedy414@mod.gov.uk) | | |  | | |
| Tel No.: | | |  | | |  | | |
| **2. Visit Details** | | | | | | | | |
| Date(s) of Visit | | |  | | |  | | |
|  | | |  | | |
| Expected Time of Arrival: | | |  | | | | | |
| Meeting Point/Destination: | | | DE&S Deca, Building 15, Reception | | | | | |
| Purpose of Visit: | | | SCC20 Standards Meeting | | | | | |
| **3. Visitor Details** | | | | | | | | |
| Title | First Name | Surname | | Representing/  Company | Nationality | | For non-UK nationals | |
| Passport Number | Expiry Date |
|  |  |  | |  |  | |  |  |
|  |  |  | |  |  | |  |  |
|  |  |  | |  |  | |  |  |
|  |  |  | |  |  | |  |  |
|  |  |  | |  |  | |  |  |
|  |  |  | |  |  | |  |  |

For site access to be granted, please ensure to register your attendance by completing and returning the visitors notification form 14 days prior access date. Please note that all visitors **MUST** provide proof of identity documentation to gain site access.

**a. Acceptable Documents:**

* Service, MOD Civilian (2185) Identity Card or Generic MOD Pass.
* Full and Valid 10 year Passport.
* Full Driving Licence with Photograph.
* Inland Revenue Self-Employment Card.

**b. Failing this a combination of at least 2 of the following:**

* Birth Certificate - issued within 6 weeks of birth.
* British Driving Licence (no photograph).
* A P45.
* Proof of residence i.e. Utility Bill etc.
* Bona fide Company Photo ID Card
* Similar original documentation (Credit Cards are not acceptable proof of identification).

**PLEASE RETURN COMPLETED FORM TO PAUL GREALIS** [paul.grealis100@mod.gov.uk](mailto:paul.grealis100@mod.gov.uk)