

**P260.3 Working Group
Minutes of December 12, 2023 from 10 AM to 12 PM PDT
Web Teleconference Meeting**

1. Call to Order

Call to order at 10:13 a.m. (PST).

2. Role Call of Attendees

Last, First Name	Affiliation	Member Status Voting (VM) Non-Voting (NVM)	Present
Curey, Randy (Chair)	Northrop Grumman	VM	Yes
Balma, Peter	Retired, Self	VM	No
Brown, Richard	NPL	VM	No
Edwards, Doug (Secretary)	Siemens	VM	Yes
Flowers, Keith	Siemens	VM	No
Shirley, Eric	NIST	VM	Yes
Webb, John	ABB	VM	Yes
Sullivan, Paul	DuPont	NVM	No

3. Determination of Quorum

Quorum was met and maintained through meeting.

4. Approval of Agenda

No objections. Agenda was approved by acclamation.

5. Approval of Previous Meeting Minutes

[P260.3 WG Minutes \(2023-10-17.R1\)](#)

No objections. Minutes were approved by acclamation.

6. Call for Patents / Copyright

- Chair reminded all of the [IEEE-SA Patent policy](#).
- Chair reminded all of the [IEEE-SA Copyright policy](#).
- No Patent or Copyright issues reported.

7. Participant behavior

- Chair reminded all of the [IEEE Behavior – Individual Method principles](#).

8. Chair’s Remarks

Glad to get back to work with this document.

9. Continue review of draft – creating D07 draft.

- a) 11.3.25 & 11.3.26 – The **union** symbols are different sizes. Review is that this is symbol is similar to the previously published. The symbol for “such that”  is corrected.

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- b) 11.3.27 & 11.3.27 – The **intersection** symbols are different sizes. Review is that this symbol is similar to the previously published. The symbol for “such that” \ni is corrected.
- c) 11.4.7 – Review is the symbols like U does NOT need serifs. – Symbol \dagger is accepted as compared to previous \ddagger symbol.
- d) Throughout: Use of “NB”, Latin “nota bene” is changed to “Note:”
- e) Throughout: Use of “qv”, Latin “quantum vis” is changed to “See:”
- f) Reviewed for each case: Use of “cf”, Latin “XXXXXXX” is change to either:
- “see ...”, or
 - “For a different meaning of this symbol, see ...”
- g) Throughout: Use of \leq changed to \leq .
- h) Throughout: Use of \geq changed to \geq .
- i) 11.4.17 – lambda: Added “n” 0 for $n \neq p^m$,
- j) 11.10.1 – imaginary unit: In the Definition / Meaning column, changed to lower case “i”.
- k) 11.10.4 – conjugate: For clarity, added space between i and Im for clarity.
 $\text{Re } z - i \text{Im } z;$
- l) 11.4.18 – Liouville: Reformatted to minimize space before the negative symbol.
- m) 11.4.20 & 11.4.22: Euler totient & “the number of representations (respectively). Replaced “such that” symbol with “ \ni .”
- n) 11.4.23 – Fermat: Corrected spelling to **Fer**mat.
- o) 11.5.1.1 – x raised to the power. The text corrected to “Calibri (Body).”
- p) 11.5.1.4 – “pd”: Column 2 – Corrected font to “Calibri (Body).”
- q) 11.5.1.5 – square root: **Stopping Point** – Consider changing fonts to Cambria Math font. This issue of having consistent fonts throughout the document exist throughout the document using the WORD Equation Editor.
- r) **Starting Point – Table 11.5.1 Algebraic functions.**

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10. Next Meeting – Via Doodle Poll – in January 2024.

11. Adjournment

Meeting adjourned at 12:07 p.m. (PST).

Reported by,
Doug Edwards
P260.3 Secretary