

**SCC14**  
**Quantities, Units and Letter Symbols Committee**  
**Meeting Minutes**  
**14 July 2022, 1:00 to 3:00 PM EST**  
**Web Teleconference Meeting**

**1. Call to order**

The meeting of SCC 14 was called to order at 1:06 PM EST on 14 July 2022 by the Chair, Doug Edwards.

A roll call of attendees was taken with the following individuals noted.

**2. Determination of Quorum**

Last Name	First Name	Affiliation	Role	Present
Edwards	Doug	Siemens Industries Inc.	Chair	✓
Flowers	Keith	Siemens Industries Inc.	Vice-Chair	✓
Shull	Stephen	BBC Electrical Services	Secretary	
Balma	Peter	Individual	Voting Member	✓
Curey	Randy	Northrup Grumman	Voting Member	✓
Benham	Elizabeth	NIST	Voting Member	✓
Hoffman	Gary	Advanced Power Technologies	Voting Member	
Ressel	Howard	Individual	Voting Member	✓
Webb	John	ABB, Inc.	Voting Member	
Groves	David	Point 8 Power	Non-Voting Member	
Ley	Adam	Asset Intertech	Non-Voting Member	
Sullivan	Paul	DuPont	Non-Voting Member	
Kipness	Michael	IEEE	IEEE Staff	✓

With 6 of 9 members present, a quorum was declared for all manner of business.

**3. Approval of Agenda**

The agenda was sent out previously. Hearing no objections, Doug declared it approved by consent.

**4. Approval of [November 29, 2021 Meeting Minutes](#)**

The meeting minutes were sent out previously. There were no corrections or additions. Hearing no objections, Doug declared it approved by consent.

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**5. Call for Patents and Copyright Notice**

There were no patent issues. The copyright policy was discussed.

**6. Chair's Remarks**

The IEEE Standards Board is changing the structure to organize Standards Coordinating Committees as Standards Committees. Due to this structural change, we will need to revise the SCC14 P&P document to reflect our new status as QUSCom.

**7. Review of Draft 3 of the proposed QUSCom P&P**

Draft 3 was reviewed and updated as needed, resulting in a new revision, Draft 4.

Of significant note:

- Scope is updates from SCC14 Scope as follows (requires two-thirds vote for approval):
  - From: SCC14 studies questions regarding quantities, units, and systems of measurement; prepares recommendations and standards on these matters in support of the IEEE Policy on metrics; and provides current information on quantities and units to all organizations preparing IEEE standards in support of the IEEE SA Standards Board Implementation Plan for IEEE Policy 9.16. The Committee maintains the American National Standard for Metric Practice, IEEE/ASTM SI-10, and advises all IEEE entities on questions regarding metric practices and the application of the International System of Units (SI).
  - To: The Quantities, Units, and Symbols Standards Committee (QUSCom) studies questions regarding quantities, units, and systems of measurement; prepares recommendations and standards on these matters in support of the IEEE Metric Policy; and provides current information on quantities and units to all organizations preparing IEEE standards in support of the IEEE SA Standards Board Implementation Plan for IEEE Policy 9.16. QUSCom maintains the American National Standard for Metric Practice, IEEE/ASTM SI-10, and advises all IEEE entities on questions regarding metric practices and the application of the International System of Units (SI).
- The Selection of Officers was revised from "Election and Appointment of Officers" to "Appointment of Officers."
- Clarification of the process (clause 4.5) for revoking membership in cases of violation of the Code of Conduct requirements in Clause 1.1.

Also, during the review of the membership requirements, the Committee communicated a desire to make sure that the Committee continue to meet at least twice per year.

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Peter Balma: Motion to approve sponsor P&P as amended in this meeting (Revision 4).

Motion seconded by Howard Ressel.

No objections. Motion carries by unanimous approval.

**8. Next actions**

- Inform Strategic and Emerging Standards Committee (SESCoM)
- Inform IEEE SCC AdHoc
- Submit SCC14 approved P&P (per this meeting) to IEEE SASB AudCom
- Update SCC14 webpage
- Draft update of SCC14 WG P&P
- Once approved by IEEE SASB, update standards when revisions are made.
- Steve Shull will send a poll to establish a date and time for the next meeting. Targeting summer for next meeting.

**9. Adjournment**

The meeting was adjourned at 3:15 PM EST.