

**P260.1 Working Group
Minutes of October 24, 2022 from 10 AM to 12 PM PT
Web Teleconference Meeting**

1. Call to Order

Call to order at 10:05 AM (PT).

Last, First Name	Affiliation	Present
Curey, Randy (Chair)	Northrop Grumman	Yes
Balma, Peter	Retired, Self	Yes
Edwards, Doug (Secretary)	Siemens	Yes
Ressel, Howard	Retired, Self	Yes
Webb, John	ABB	Yes
Flowers, Keith	Siemens	No
Sullivan, Paul	DuPont	Yes

2. Determination of Quorum

Quorum met.

3. Approval of Agenda

No agenda – resolving comments.

4. Review Previous Minutes

2022-04-22: No objections to approval. Approved by acclamation.

2022-10-12: No objections to approval. Approved by acclamation.

5. Call for Patents / Copyright

- Patent Slides reminder discussed.
- Copyright Slides discussed. No Patent or Copyright issues reported.
- Participant behavior reviewed.

6. Chair's Remarks

No remarks by Chair.

7. Resolve identified issues in for initial ballot Comment Resolutions

Comment resolutions are provided with following additional comments.

- a. i-17: Disagreed with comment. Reject. No specific Proposed Change is provided and review is current text is appropriate.
- b. i-18: Accepted
- c. i-19: Revised deletion of 4.3 reference to IEEE Std 945. This drives correction of other Comment Resolutions which were correcting typo – IEEE Std d. Also corrected Introduction.
- d. i-20: cgs is removed from the Acronyms and Abbreviations section but is left in the Keywords.

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- e. i-21: Revised – Followed concept from 2021 IEEE-SA Style Manual.
- f. i-22: Revised – Copy & Paste of another comment resolution.
- g. i-23: Revised – F/M - added unit as recommended but noted as SI unit of permittivity. Also H/m added as SI unit of permeability.
- h. i-24: Revised – Fixed this one example with a 4 pt space.
- i. i-25: Rejected – Units formed by multiplication do not have space – per SI-10.
- j. i-26: Rejected – No resolution provided by commenter.
- k. i-27: Revised – The note clarifying := is moved before table.

8) Next Meetings (all at 10 AM to 12 PM PT)

November 1, 2022

November 3, 2022 Doug needs Secretary for this meeting.

November 9, 2022

November 10, 2022

9) Adjournment

Meeting adjourned at 1:01 PM (PT).

Reported by,

Doug Edwards

Secretary, P260.1 WG

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