

P260.1 Working Group
Minutes of December 15, 2021 from 10 AM to 12 PM PST
Web Teleconference Meeting

1. Call to Order

Call to order at 10:02 AM (PST).

Last, First Name	Affiliation	Present
Curey, Randy (Chair)	Northrop Grumman	Yes
Balma, Peter	Retired, Self	Yes
Edwards, Doug (Secretary)	Siemens	Yes
Ressel, Howard	Retired, Self	Yes
Webb, John	ABB	Yes
Flowers, Keith	Siemens	No
Sullivan, Paul	DuPont	Yes

2. Determination of Quorum

Quorum met.

3. Approval of Agenda

No objections. Approved by consent.

4. Approval of Meeting Minutes

No objections. Approved by consent.

5. Call for Patents / Copyright

- Patent Slides reminder discussed.
- Copyright Slides discussed.
- No Patent or Copyright issues reported.

6. Chair's Remarks

Last meeting for the year. Will start back in 2022.

7. Continue revisions of P260.1 draft and comments from reviewers.

All of the following changes can be found in Draft 13 of the standard.

- a. Introduction, D13: Issue of concerns with use of reflexive pronoun phrase, "this sequence of standards" and the references to other various documents.
 - Based on other standards which do allow starting with "This standard ...", reworded to address issues for various documents referenced.
 - Revisions made to remove information not relevant to this revisions of IEEE Std 260.1 (this revision).
 - Specific descriptions of changes with placeholders for pending changes made.
- b. Section 6 Unit symbols to be used with limited character sets
Started but not completed:
 - Updated to address incidents where symbols are not available
 - Removed explanations of why/where there could be issues.
 - Continued to provide substitutions

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8. Next Meeting – Doodle Poll

Next meeting date via Doodle Poll. Time of day target will be 10 AM to 12 PM (PST).

9. Adjournment

Meeting adjourned at 12:05 PM (PST).

Reported by,
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Secretary, P260.1 WG
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