

**P260.1 Working Group  
Minutes of December 3, 2021 from 10 AM to 12 PM PST  
Web Teleconference Meeting**

**1. Call to Order**

Call to order at 10:02 AM (PST).

<b>Last, First Name</b>	<b>Affiliation</b>	<b>Present</b>
Curey, Randy (Chair)	Northrop Grumman	Yes
Balma, Peter	Retired, Self	Yes
Edwards, Doug (Secretary)	Siemens	Yes
Ressel, Howard	Retired, Self	Yes
Webb, John	ABB	No
Flowers, Keith	Siemens	No
Sullivan, Paul	DuPont	No

**2. Determination of Quorum**

Quorum met.

**3. Approval of Agenda**

No objections. Approved by consent.

**4. Approval of Meeting Minutes**

Motion: Peter B; 2<sup>nd</sup>: Doug E; No objections so approved.

**5. Call for Patents / Copyright**

- Patent Slides reminder discussed.
- Copyright Slides discussed.
- No Patent or Copyright issues reported.

**6. Chair's Remarks**

None

**7. Continue revisions of P260.1 draft and comments from reviewers.** All of the following changes can be found in Draft 11 of the standard.

- a. References updated
  - Removed date for SI10.
  - 945 was added.
  - TM added for 945 and 1551
- b. Checked and made few revisions to Bibliography.
- c. Dates or not? Decision made no dates in the Normative References and keep dates in the Bibliography items.

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- d. 6.2 Limitations arising from the use of ASCII 000-0127
- Wordsmithing – Removed extraneous words in various examples.
  - Updated notes.
  - Bullet “e”: Reworded and updated option examples to  $mm^2$  or  $mm^{-2}$ .
  - Bullet “f”: Deleted – This covers math issue, not symbol or unit issues.
  - Bullet “g”: Keeping “\_” or “Sub”.

**8. Next Meeting – Doodle Poll**

Next meeting December 15, 2021 from 10 AM to 12 PM (PST).

**9. Adjournment**

Meeting adjourned at 11:58 PM (PST).

Reported by,  
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