

**P260.1 Working Group  
Minutes of October 6, 2021 from 10 AM to 12 PM PDT  
Web Teleconference Meeting**

**1. Call to Order**

Call to order at 10:05 AM (PDT).

<b>Last, First Name</b>	<b>Affiliation</b>	<b>Present</b>
Curey, Randy (Chair)	Northrop Grumman	Yes
Balma, Peter	Retired, Self	No
Edwards, Doug (Secretary)	Siemens	Yes (joined ~1 hour late)
Ressel, Howard	Retired, Self	Yes
Webb, John	ABB	No
Flowers, Keith	Siemens	Yes
Sullivan, Paul	Dupont	Yes

**2. Determination of Quorum**

Quorum met

**3. Approval of Agenda**

No objections. Approved by consent.

**4. Approval of Meeting Minutes**

Correction of Adjournment time from 11:58 PM (PDT) to 11:58 AM PDT.  
No objections. Approved by consent.

**5. Call for Patents / Copyright**

- Patent Slides reminder discussed.
- Copyright Slides discussed.
- No Patent or Copyright issues reported.

**6. Chair's Remarks**

None

**7. Continue revisions of P260.1 draft and comments from reviewers**

Previously, stopped with review of how to reference SI 10 and references.

- a. Pending work in Forematter.
- b. Deleted the comment Acronyms and Abbreviations clause because editors allowed keeping these details in IEEE Std 280.
- c. Deleted comment about IEEE Std P280 having a clause 5 – Phasor Quantities and Conventions as review is that clause is not applicable to this document.
- d. Section 4.6: 1st paragraph had previously been deleted in draft. WG confirmed acceptance of this deletion.
- e. 5. Unit Symbols: Reworded to clarify SI prefixes and binary prefixes not being included.

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- f. Table 3 – candle is deleted.
- g. Table 3 – Statements of “is preferred” are deleted throughout as these statement are not needed.
- h. Section 6.2: Researched is that being limited to ASCII 0127 is depreciated. Thus, section 6.2 is deleted.
- i. Table 4: Deleted – Lack of availability of Lower or Upper case lettering is depreciated.
- j. Pickup next time – Continue with clean-up of Section 6.

**8. Next Meeting**

Next meeting – October 20, 2021, 10 AM to 12 PM (PDT).

**9. Adjournment**

Meeting adjourned at 11:56 AM (PDT).

Reported by,  
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