

**P280 Working Group
Minutes of 24 September 2019 Web Teleconference Meeting**

1. Call to order

Meeting was called to order by Randy Curey (Chair) at 3:05 PM (EST).

Roll Call of Voting Members

Last, First Name	Affiliation	Present
Curey, Randy (Chair)	Northrop Grumman	Yes
Balma, Peter	Retired	Yes
Edwards, Doug (Secretary)	Siemens	Yes
Benham, Elizabeth	NIST	No
Guest		
Sullivan, Paul	Dupont	Yes

2. Determination of Quorum

75% attendance – Quorum met.

3. Approval of Agenda

No objections. Approved by consent.

4. Approval of August 21, 2019 Meeting Minutes

Minutes were distributed via email during meeting.

No objections. Approved by consent.

5. Call for Patents

No Patent issues reported.

No Copyright issues at this time.

6. Chair's remarks

Request for input from SCC14 was provide on September 5, 2019.

- a. Did receive comments from three (3) SCC14 members. Will review these comments today.
- b. Concern that the ballot pool should be increased to solicit wider breadth of balloters. Action Item: Doug Edwards (SCC14 Chair) to request input from IEEE Liaison Mike Kipness for recommendations of how to expand ballot pool.

7. Continue working on P280 – Review of Draft 13 (provided August 21, 2019) pending comments

a. Continue dispositioning the remaining comments in the draft (with emphasis on those that people may have researched

- i. T9.45: Revised remarks.
 1. Corrected exponent to be negative.
 2. L_{ii} is defined in 9.44. L_i and L_j are defined in 9.43.
- ii. T5.22 & T5.28: Remarks – Continued confusion with these items. Tabled pending request for input from Jim Frysinger and Elizabeth Benham.

b. Address any comments that may have been received from SCC14 members

- i. Claire Clairborne
 1. No specific comments for changes.

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ii. Howard Ressel

1. Line 367 & 368: Revised: Grammar, revised the use of indefinite articles in the examples.
2. Line 383: Accepted: Removed extra spaces.
3. Line 422: Rejected: By not having a date, reference is to the current version.
4. T7.2: Accepted: Reference to Centigrade is deleted.
5. T7.2: Rejected: WG choice is keep note for matter of thoroughness and convenience to users of the document.
6. Rejected: Hyperlinks are already setup. However, the hyperlinks setup will likely not be per setup by IEEE Editors in final published PDF document.

iii. Gary Hoffman

1. T5.3 (also T5.4, T5.5): Revised: Tabling comment pending further research and discussions with Elizabeth Benham and references to NIST SP330. Concept of Adding note of "When used as symbol, uncapitalized lettering used. When used for representation of either to a base unit or to a dimension (reference to be determined), lettering is capitalized.
2. T5.4: Tabled pending further research and review with Elizabeth of NIST documents. Use of either "b" or "w" for breadth or width are not found.
3. Table 6 – Momentum - Vector quantities. Rejected: P280-D13, Line 490 states addresses this issue. "As a rule, the tables do not indicate the vectoral or tensorial characters that some of the quantities may have.
4. Table 6 – Force, Moment or Force, and torque. Rejected: P280-D13, Line 490 states addresses this issue. "As a rule, the tables do not indicate the vectoral or tensorial characters that some of the quantities may have.

8. Next Meeting (New Doodle poll)

Doug Edwards to submit Doodle Poll.

Targeted dates are October 21 to 31, 2019 (each day), 1 – 3PM (EDT) or 3 – 5PM (EDT).

9. Adjournment

Meeting adjourned at 5:05 PM EDT.

Reported by,

Doug Edwards
Secretary, P280 WG
T: +1 (919) 270-1148
E: doug.edwards@ieee.org