

**P280 Working Group
Minutes of 24 January 2018 Web Teleconference Meeting**

1. Call to order

Meeting was called to order by Randy Curry (Chair) at 3.05 PM (EST).

Roll Call of Voting Members

Last, First Name	Affiliation	Present
Curey, Randy (Chair)	Northrop Grumman	Yes
Balma, Peter	Retired	Yes
Edwards, Doug (acting Secretary)	Siemens	Yes
Hoffman, Gary	Advanced Power Technology	Yes
Ley, Adam	Asset Intertech	No
Lee, Brian	Anritsu	No
No Guest		

2. Determination of Quorum

67% attendance – Quorum met.

3. Approval of Agenda

No objections. Approved by consent.

4. Approval of December 11, 2018 Meeting Minutes

No objections. Approved by consent.

5. Call for Patents

No Patent issues reported.

6. Chair's remarks

Document review picked-up from where we last stopped in the document which was Subclause 3.5 of P280-D3.

7. Continue working on P280

- a. Continue dispositioning the comments in the draft
- b. Continue addressing member's comments that have submitted
- c. Specific revisions are captured by Randy Curey (Chair) and will be distributed in new draft.
- d. Ended review (for this meeting) with Subclause 5.14 or P280-D3.

8. Next Meeting

Next meeting scheduled for January 30, 3 PM – 5PM (EST).

9. Adjournment

Meeting adjourned at ~5:05PM (EST).

Reported by,
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