

# Computer Society Standards Activities Board Standards Committee (C/SAB SC)

**18 March 2025 teleconference**

*Revision 0 (initial version)*



# Call to order and Participation reminder

- Chair called the meeting to order at 9:02am ET and presented the participation reminder and guideline for IEEE SA meetings, including the call for patents, SA copyright policy, and SA participation slide deck.
- Attendees
  - Edward Au – SAB SC Chair
  - Jon Rosdahl – SAB SC Vice Chair
  - Boon Chong Ang – SAB SC Member
  - Dennis Brophy – SAB SC Member
  - Joseph Levy – SAB SC Member
  - Mike Montemurro – SAB SC Member
  - Jonathan Goldberg – IEEE SA
- Quorum established with 6 members present

# Participation reminders

- **Affiliation:** <https://standards.ieee.org/faqs/affiliation/>
  - *Be sure to announce your name, affiliation, employer, and clients the first time you speak.*
- **Anti-Trust:** <https://standards.ieee.org/wp-content/uploads/2022/02/antitrust.pdf>
- **Patent & administration:** <https://standards.ieee.org/about/sasb/patcom/materials.html>
- **Copyright notice:** <https://standards.ieee.org/faqs/copyrights/#1>
- **IEEE SA Standards Board Operations Manual:** <https://standards.ieee.org/about/policies/opman/>

# Guidelines for IEEE SA Meetings

- All IEEE SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.
  - Don't discuss the interpretation, validity, or essentiality of patents/patent claims.
  - Don't discuss specific license rates, terms, or conditions.
    - Relative costs of different technical approaches that include relative costs of patent licensing terms may be discussed in standards development meetings.
  - Technical considerations remain the primary focus
  - Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.
  - Don't discuss the status or substance of ongoing or threatened litigation.
  - Don't be silent if inappropriate topics are discussed. Formally object to the discussion immediately.

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For more details, see *IEEE SA Standards Board Operations Manual*, clause 5.3.10 and *Antitrust and Competition Policy: What You Need to Know* at <http://standards.ieee.org/develop/policies/antitrust.pdf>

If you have questions, contact the IEEE SA Standards Board Patent Committee Administrator at [patcom@ieee.org](mailto:patcom@ieee.org)

# Participant behavior in IEEE SA activities is guided by the IEEE Codes of Ethics & Conduct

- All participants in IEEE SA activities are expected to adhere to the core principles underlying the:
  - [IEEE Code of Ethics](#)
  - [IEEE Code of Conduct](#)
- The core principles of the IEEE Codes of Ethics & Conduct are to:
  - Uphold the highest standards of integrity, responsible behavior, and ethical and professional conduct
  - Treat people fairly and with respect, to not engage in harassment, discrimination, or retaliation, and to protect people's privacy.
  - Avoid injuring others, their property, reputation, or employment by false or malicious action
- The most recent versions of these Codes are available at <http://www.ieee.org/about/corporate/governance>

## Participants in the IEEE SA “*individual process*” shall act independently of others, including employers

- The [IEEE SA Standards Board Bylaws](#) require that “*participants in the IEEE standards development individual process shall act based on their qualifications and experience*”
- This means participants:
  - **Shall act & vote** based on their personal & independent opinions derived from their expertise, knowledge, and qualifications
  - **Shall not act or vote** based on any obligation to or any direction from any other person or organization, including an employer or client, regardless of any external commitments, agreements, contracts, or orders
  - **Shall not direct** the actions or votes of other participants or retaliate against other participants for fulfilling their responsibility to act & vote based on their personal & independently developed opinions
- By participating in standards activities using the “*individual process*”, you are deemed to accept these requirements; if you are unable to satisfy these requirements then you shall immediately cease any participation.

# IEEE-SA standards activities shall allow the fair & equitable consideration of all viewpoints

- The [IEEE SA Standards Board Bylaws](#) (clause 5.2.1.3) specifies that *“the standards development process shall not be dominated by any single interest category, individual, or organization”*
  - This means no participant may exercise “authority, leadership, or influence by reason of superior leverage, strength, or representation to the exclusion of fair and equitable consideration of other viewpoints” or “to hinder the progress of the standards development activity”
- This rule applies equally to those participating in a standards development project and to that project’s leadership group
- Any person who reasonably suspects that dominance is occurring in a standards development project is encouraged to bring the issue to the attention of the Standards Committee or the project’s IEEE SA Program Manager

# Agenda

- Call to order and Participation reminder
- Approval of agenda and past meeting minutes
- 2025 deadline for submitting PARs
- Any other business
- **Executive Session: Information item on a working group**
- Annex: 2025 Organization roster



# Administrative motions

- Motion #1: To approve the agenda as presented on the previous slide.
  - Moved: Dennis Brophy
  - Seconded: Boon Chong Ang
  - Discussion: None
  - Result: Approved with unanimous consent
- Motion #2: To approve the meeting minutes of the 11 February 2025 C/SAB SC as shown in the document <https://iee-sa.imeetcentral.com/p/aQAAAAAFKIV3>
  - Moved: Jon Rosdahl
  - Seconded: Mike Montemurro
  - Discussion: None
  - Result: Approved with unanimous consent

# 2025 deadline for submitting PARs

SAB SC deadline	C/SAB SC meeting (9am to 11am ET, Tuesday)	NesCom deadline	NesCom meeting
<del>29 November 2024</del>	<del>17 December 2024</del>	<del>20 December 2024</del>	<del>29 January 2025</del>
<del>24 January 2025</del>	<del>11 February 2025</del>	<del>14 February 2025</del>	<del>24-28 March 2025</del>
<del>7 March 2025</del>	<del>18 March 2025</del>	<del>28 March 2025</del>	<del>7 May 2025</del>
18 April 2025	6 May 2025	9 May 2025	16-20 June 2025
1 July 2025	22 July 2025	31 July 2025	8-10 September 2025
22 August 2025	2 September 2025	12 September 2025	22 October 2025
9 September 2025	30 September 2025	20 October 2025	8-10 December 2025

# Any other business?

- Edward calls the Executive Session to order at 9:15am ET.
- Please refer to a separate meeting minutes of the Executive Session.
- The meeting adjourned at 11:20am ET.

# Annex: 2025 Organization Roster

Position	Name	Employed	Affiliation
Acting Chair	Edward Au	Huawei Canada	Self
Vice Chair	Jon Rosdahl	Qualcomm	Qualcomm
Secretary and Treasurer	Vacant		
Member	Boon Chong Ang	Intel	Intel
Member	Dennis Brophy	Siemens EDA	Siemens EDA
Member	Joe Levy	InterDigital	InterDigital
Member C/SAB SC rep to RAC	Michael Montemurro	Huawei	Huawei
Program Manager (Lead)	Jonathan Goldberg	IEEE SA	IEEE SA
Program Manager (Projects)	Soo Kim	IEEE SA	IEEE SA